



Academy of Collaborative Education

Governance Committee Meeting

Published on September 23, 2025 at 10:50 AM CDT

Date and Time

Wednesday September 24, 2025 at 3:30 PM CDT

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Agenda

	Purpose	Presenter	Time
I. Opening Items			3:30 PM
A. Record Attendance		Amy Marcus	1 m
B. Call the Meeting to Order		Holly Allen	1 m
C. Approval of Committee Meeting Minutes	Vote	Holly Allen	1 m
Approval of the meeting minutes for the August Governance committee meeting.			
II. Governance			3:33 PM
A. Report: Executive Director Update	Discuss	Joellen Freeman	10 m

	Purpose	Presenter	Time
Executive Director Update on governance and related issues.			
B.	Grace Lease	Discuss	Joellen Freeman
Joellen will update committee on Grace lease.			
III.	Progress Toward SMART Goals:		3:48 PM
A.	Governance SMART Goals for SY25-26	Discuss	Holly Allen
Holly will revise the proposed SMART goals and create "checklist" to be used for all new contract oversight			
IV.	Progress Toward Dashboard Goals:		3:58 PM
A.	Review of Board Composition	Discuss	Holly Allen
Governance will review: Board Composition Officer and trustee terms and expirations 3-year board analysis			
The Governance Chair will share the 3-year Board Analysis with the board of directors at the October 29th monthly board meeting.			
B.	Review and Revision of board job descriptions and bylaws	Discuss	Holly Allen
Revise board job descriptions and Bylaws and revise, if necessary.			
If the Governance Committee revises bylaws and/or job descriptions, the Governance Chair will bring them to the full board for approval at the October 29th monthly board meeting.			
C.	EDSaE (Subcommittee of Governance)	Discuss	Amy Marcus
1. Review and approve a short-term and long-term ED succession plan with the ED. *If approved, the EDSaE chair will present to the full board at the October board meeting.			
2. Review the Annual ED Evaluation Process phases. *If approved, the EDSaE chair will present to the full board at the October board meeting.			

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3. The ED Support and Evaluation committee will conduct its first "check-in" with the ED to review progress toward goals.

*If approved, the EDSaE chair will present to the full board at the October board meeting.

V. Action Items	4:43 PM
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A. D.O.N.	Discuss	Holly Allen	5 m
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Decisions made:

Owners:

Next steps:

Holly will update the SMART Goals

VI. Other Business	4:48 PM
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A. Committee Meeting Scheduling	Discuss	Holly Allen	2 m
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VII. Closing Items	4:50 PM
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A. Adjourn Meeting	Vote	Holly Allen	1 m
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In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.org describing the assistance that is necessary.