



# Academy of Collaborative Education

## Facility/Development Committee Meeting

[https://us06web.zoom.us/j/86514997226?  
pwd=aAinWbYLSdq4ia8BZ7PF1paZu6vbZS.1](https://us06web.zoom.us/j/86514997226?pwd=aAinWbYLSdq4ia8BZ7PF1paZu6vbZS.1)

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### Date and Time

Thursday May 21, 2026 at 4:00 PM CDT

### Location

**Join Zoom Meeting:** <https://us06web.zoom.us/j/86514997226?pwd=aAinWbYLSdq4ia8BZ7PF1paZu6vbZS.1>

**Meeting ID:** 865 1499 7226

**Passcode:** 512139

**One tap mobile:** +16699006833,,86514997226#,,,,\*512139#

**Join by SIP:** • 86514997226@zoomcrc.com

**Join instructions:** <https://us06web.zoom.us/meetings/86514997226/invitations?signature=Y6v7znl7r71wz17pto4c52MHIWvu5nB7mn96KOPolwo>

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Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
<b>A.</b> Record Attendance		Davy Mize	2 m
<b>B.</b> Call the Meeting to Order		Davy Mize	1 m
<b>C.</b> Approval of Agenda	Vote	Davy Mize	3 m
Motion #1: Move to approve the agenda as presented.			
Motion #2: Move to approve the agenda as amended by committee discussion to include <insert amendment>.			
Request for amendment to the agenda, or approval of the agenda as presented.			
<b>D.</b> Approval of Meeting Minutes	Approve Minutes	Davy Mize	3 m
Motion Option #1: Move to approve the meeting minutes as presented.			
Motion Option #2: Move to approve the agenda as meeting minutes by committee discussion to include <insert amendment>.			
Request for amendment to the meeting minutes, or approval of the agenda as presented.			
Approve minutes for Facility/Development Committee Meeting on March 12, 2026			
<b>II. Facility/Development</b>			<b>4:09 PM</b>
<b>A.</b> Executive Director Report	FYI	Joellen Freeman	10 m
Executive Director update on facility/development related issues, including:			
<ul style="list-style-type: none"><li>• ACE Middle School<ul style="list-style-type: none"><li>◦ current status</li></ul></li><li>• HVAC</li><li>• Rodent Maintenance</li></ul>			
<b>B.</b> Review and discuss HVAC proposals	Discuss	Joellen Freeman	10 m

Purpose

Presenter

Time

Attached are HVAC proposals for the gym from Guardian Air and Gordon Air and Plumbing.

**III. New Business**

**4:29 PM**

**A. Summer Projects**

Discuss

Joellen Freeman

10 m

- paint
- wall repair
- door repair - Chisholm
- locks
- back playground wall
- engagement of parents for help with these summer projects

**B. Long Term Expansion Plans**

Discuss

Davy Mize

10 m

Discussion regarding long term plans.

**IV. Action Items**

**4:49 PM**

**A. Vote to recommend HVAC Proposals**

Vote

Davy Mize

2 m

Vote on whether or not the HVAC proposal(s) should be recommended to the full board.

**V. Other Business**

**4:51 PM**

**A. Progress towards Smart Goals**

Discuss

Davy Mize

5 m

**Facilities Committee SMART GOALS Draft for SY 25-26**

The ACE Facilities Committee will ensure completion of repairs and maintenance projects across the building, addressing critical areas such as patching, painting, roofing, plumbing, and electrical systems to ensure safety and functionality. These projects will be executed within the assigned budget, with progress monitored through monthly inspections and reports. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and Finance Chair), and contractors to secure the necessary permits and resources, ensuring all work meets compliance standards. This initiative supports the school's commitment to providing a safe and conducive learning environment. The repairs and maintenance will commence within one week of submission from the Executive Director and be

	Purpose	Presenter	Time
<p>completed within three weeks of the submission mentioned above, minimizing disruption to school operations.</p>			

The school will add two sixth-grade classrooms to accommodate nine students per room, meeting educational standards and supporting ACE's model. The project will adhere to a budget of \$40,000 out of pocket for ACE, excluding funds that the CSP will reimburse. Progress will be tracked through monthly financial reviews and milestones, from planning to final inspection. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and Finance Chair), and relevant stakeholders to secure resources and permits, ensuring the timely completion of the expansion. This initiative aligns with the school's mission to enhance educational opportunities and address the growth of its student population. The project is scheduled to commence on August 1, 2025. and conclude by October 1, 2025.

<b>VI. Closing Items</b>			<b>4:56 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Davy Mize	1 m

In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at [jcfreeman@aceforasd.org](mailto:jcfreeman@aceforasd.org) describing the assistance that is necessary.