



Academy of Collaborative Education

Facility/Development Committee Meeting

Published on October 7, 2025 at 5:19 PM CDT

Date and Time

Thursday October 9, 2025 at 4:00 PM CDT

Pursuant to Louisiana Open Meetings Law - La. R.S. 42:19, notice is hereby given to the members of the Board of Directors of Academy of Collaborative Education and to the general public that the Board will hold a regular, special, or re-scheduled meeting, open to the public as specified below. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance		Davy Mize	1 m
B. Call the Meeting to Order		Davy Mize	1 m
C. Approve Minutes	Approve Minutes	Davy Mize	1 m
Approve minutes for Facility/Development Committee Meeting on September 11, 2025			
D. Approval of Agenda	Vote	Davy Mize	1 m
Request for amendment to the agenda or approval of the agenda as presented.			

	Purpose	Presenter	Time
II. Facility/Development			4:04 PM
A. Grace Lease Agreement	Discuss	Joellen Freeman	15 m
-Amanda Spain is scheduled to get that back to us Monday to send to the church.			
B. Time frame on the move	Discuss	Joellen Freeman	10 m
Joellen will be able to speak to this better on Thursday, but wanted to discuss it on the agenda for this meeting.			
C. HVAC on Main Campus & Plumbing	Discuss	Joellen Freeman	10 m
D. Ordering other set of Attic Stairs	Discuss	Davy Mize	5 m
When can we schedule to get this project completed? Possibly Fall Break?			
III. Other Business			4:44 PM
A. Progress towards Smart Goals	Discuss	Davy Mize	5 m
Facilities Committee SMART GOALS Draft for SY 25-26			
The ACE Facilities Committee will ensure completion of repairs and maintenance projects across the building, addressing critical areas such as patching, painting, roofing, plumbing, and electrical systems to ensure safety and functionality. These projects will be executed within the assigned budget, with progress monitored through monthly inspections and reports. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and Finance Chair), and contractors to secure the necessary permits and resources, ensuring all work meets compliance standards. This initiative supports the school's commitment to providing a safe and conducive learning environment. The repairs and maintenance will commence within one week of submission from the Executive Director and be completed within three weeks of the submission mentioned above, minimizing disruption to school operations. The school will add two sixth-grade classrooms to accommodate nine students per room, meeting educational standards and supporting ACE's model. The project will adhere to a budget of \$40,000 out of pocket for ACE, excluding funds that the CSP will reimburse. Progress will be tracked through monthly financial reviews and milestones, from planning to final inspection. Led by Davy Mize (Facilities Chair), the team will coordinate with Joellen Freeman (ED), Latner McDonald (Treasurer and			

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	Finance Chair), and relevant stakeholders to secure resources and permits, ensuring the timely completion of the expansion. This initiative aligns with the school's mission to enhance educational opportunities and address the growth of its student population. The project is scheduled to commence on August 1, 2025. and conclude by October 1, 2025.		

IV.

Closing Items

4:49 PM

A.	Adjourn Meeting	Vote	Davy Mize	1 m
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In accordance with the Americans with Disabilities Act, if you need special assistance at a public meeting of Academy of Collaborative Education, please contact Joellen Freeman at jcfreeman@aceforasd.orgdescribing the assistance that is necessary.