



Alabama Aerospace and Aviation High School

Minutes

AAHS Board Meeting

Date and Time

Thursday January 25, 2024 at 1:00 PM

Location

1414 2nd Ave N, Bessemer, AL 35020

Directors Present

C. French (remote), C. Knight, L. Pineda (remote), R. Smith (remote), S. Underwood, T. Mills (remote), T. Russell (remote), T. Wright (remote)

Directors Absent

G. Kim, J. Smith, M. Sims, P. Wilson

Guests Present

M. Robinson, P. Allen (remote), R. Morris, R. Raney

I. Opening Items

A. Roll Call & Establishment of Quorum

B. Call the Meeting to Order

C. Knight called a meeting of the board of directors of Alabama Aerospace and Aviation High School to order on Thursday Jan 25, 2024 at 1:07 PM.

C. Adoption of the Agenda

S. Underwood made a motion to adopt the agenda.

C. French seconded the motion.

R. Morris noted that Item III.S., "Resolution 24-18...Airport" should be corrected to "Resolution 24-19...Airport."

R. Morris suggested condensing Resolutions 24-06 - 12 into one motion.

Both items to be amended in the agenda.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from November 29 Meeting

S. Underwood made a motion to approve the minutes from AAHS Board Meeting on 11-29-23.

C. French seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Financials

A. November 2023 Financials

R. Smith made a motion to approve the November 2023 Treasurer's Report.

T. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. December 2023 Financials

R. Smith made a motion to approve the December 2023 Treasurer's Report.

T. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Capital Improvements Grant

C. French made a motion to allow finance committee to move \$500,000 into an interest-bearing account.

S. Underwood seconded the motion.

AAHS was awarded a grant for capital improvements from the Lieutenant Governor's office. Will not need to use this money for several months and could invest it in a short-term, moderate-yield money market or CD.

The board **VOTED** unanimously to approve the motion.

III. Consent Calendar

A. Resolution 24-01: Proposed 2024-2025 School Calendar

R. Smith made a motion to approve the 24-25 school calendar.

S. Underwood seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

Resolution 24-02: Student Fees

S. Underwood made a motion to approve the proposed student fees for the 24-25 school year.

R. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Resolution 24-03: LEA Policy

R. Smith made a motion to approve the LEA consolidated policy.

T. Mills seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Resolution 24-04: EPA Clean School Bus Program

T. Russell made a motion to approve AAHS's participation in the EPA Clean School Bus Program.

S. Underwood seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Resolution 24-05: Parent and Family Engagement Plan for 24-25

S. Underwood made a motion to approve the proposed Parent and Family Engagement Plan for the 24-25 school year.

T. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Resolution 24-06: AAHS Corporal Punishment Policy

S. Underwood made a motion to approve additional policies for AAHS as proposed in resolutions 24-06-24-12.

R. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Resolution 24-07: AAHS Deadly Weapon Policy

H. Resolution 24-08: AAHS Law Enforcement Visits for Drug Detection Policy

I. Resolution 24-09: AAHS Physical Restraint Policy

J. Resolution 24-10: AAHS Tobacco Policy

K. Resolution 24-11: AAHS Bullying Prevention Policy

L. Resolution 24-12: AAHS Gun-Free Policy

M. Resolution 24-13: Remove Term Limits from Bylaws

C. French made a motion to remove term limits for Board members from the AAHS Governing Board Bylaws.

T. Mills seconded the motion.

The board **VOTED** unanimously to approve the motion.

N. Resolution 24-14: Board Chairman Vote

C. French made a motion to move slate as presented by the Nominating Committee.

R. Smith seconded the motion.

C. French corrected and combined Resolutions 24-14 - 17 to be 'the slate as presented by the Nominating Committee,' which consists of:

- Scott Underwood as Chairman
- Courtney French as Vice-Chairman
- Phaye Wilson as Secretary
- R. J. Smith as Treasurer

The board **VOTED** unanimously to approve the motion.

O. Resolution 24-15: Board Vice-Chairman Vote

P. Resolution 24-16: Board Secretary Vote

Q. Resolution 24-17: Board Treasurer Vote

R. Resolution 24-18: Conflict of Interest and Code of Ethics Statement

R. Smith made a motion to adopt the updated conflict of interest and code of ethics statement.

S. Underwood seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Resolution 24-18: Campus at the Bessemer Airport

C. French made a motion to allow further pursuit of moving AAHS permanent campus to the Bessemer Airport.

T. Mills seconded the motion.

R. Morris noted an error: Resolution 24-18 should be corrected to 24-19. To be corrected in agenda as well.

The board **VOTED** unanimously to approve the motion.

T. Resolution 24-20: AAHS Capital Campaign

Tabled until February meeting.

IV. Chief Executive Officer's Report

A.

School Updates

- Fall 2023 MAP data showed our students performing above statewide ACAP scores.
- R. Morris will continue his participation in the Aspen Strategy Group.

B. Facilities Update

- Cooking on-site now with recent electrical upgrades
- New cubicles have been electrically wired
- M&M Construction continuing upgrades in the hangar and on the roof
- Minor HVAC repairs were required after the January winter storms
- Currently experiencing a major leak underneath the parking lot

V. New Business

A. Meeting Calendar

Board assistant will meet with new Chairman, S. Underwood, to draft a calendar for the remaining calendar year.

B. Annual Forms & Tasks for Board Members

Board members to expect an email with action items and deadlines for the following:

1. Annual Ethics Training Certification
2. 2023 Statement of Economic Interest
3. Updated Conflict of Interest Statement

VI. Closing Items

A. Adjourn Meeting

R. Smith made a motion to adjourn the meeting.

S. Underwood seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:27 PM.

Respectfully Submitted,
M. Robinson

ALABAMA AEROSPACE AND AVIATION HIGH SCHOOL

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