



Charter High School

regular board meeting -ys

Published on September 20, 2022 at 12:44 PM EDT
Amended on September 20, 2022 at 3:31 PM EDT

Date and Time

Tuesday September 20, 2022 at 5:00 PM EDT

Location

virtual meeting

testing notice

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		1 m
II. Development			
III. Academic Excellence			
A. document			
IV. CEO Support And Eval			5:02 PM
A. start ceo eval			5 m
V. Facility			
VI. Finance			5:07 PM

	Purpose	Presenter	Time
A. draft budget			5 m
VII. Governance			
VIII. Other Business			
IX. consent agenda			
X. Closing Items			
A. Adjourn Meeting	Vote		
mission statement here			

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	2022_09_13_board_meeting_agenda_ GTA.pdf

Griffin Technology Academies

Regular Board Meeting

Date and Time

Tuesday September 13, 2022 at 6:00 PM PDT

Location

Zoom Link: <https://mitacademy.zoom.us/j/84703433018>

GRIFFIN TECHNOLOGY ACADEMIES

6:00 pm.

Meeting Called by: Board

Board Members and the public attend by video/teleconference from various locations.

This meeting is being held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. All board members will attend the meeting via teleconference.

Due to COVID restrictions, the public is encouraged to attend Board meetings via video/teleconferencing. Information can be found on the GTA website. Remote public comment is available by emailing shernandez@mitacademy.org (by the time the item comes up) or via video/teleconference.

Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection during regular business hours in the schools' main office, 2 Positive Place, Vallejo 94589.

Disability Information:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Griffin Technology Academies Governing Board may request assistance by contacting the Superintendent's Office at (707) 552-6482. The request must be made at least 48 hours in advance. Wheelchair access is provided at all meetings. <https://griffintechologyacademies.org/>

ACCESSING BOARD INFORMATION:

- All approved Board minutes can be accessed [here](#).
- All recordings of board meetings can be found [here](#).

[This Board Meeting Documents](#) - Available to the public the day of the meeting; after the meeting, please see 'Accessing Board information/ above.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM

	Purpose	Presenter	Time
A. Call the Meeting to Order		Shawna Gilroy	1 m
B. Roll Call		Shawna Gilroy	2 m
C. Virtual Meeting	Vote	Sarah Hernandez	2 m
D. Approval of Agenda	Vote	Shawna Gilroy	3 m
E. Moment of Reflection	Discuss		

II. Approval of Minutes 6:08 PM

A. Approve minutes from Regular Board meeting 8.9.22	Approve Minutes	Shawna Gilroy	2 m
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III. Public Comment 6:10 PM

A. Guidelines for Public Comment	FYI		5 m
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The public may address the Board regarding any item that has been described in the notice for this meeting.

- For items on the agenda, the public may comment at the time the Board considers the agenda item.
- These presentations are limited to two minutes each..
- To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented. Members of the Board are very limited in their response to statements or questions by persons commenting on items not on the agenda. Board members or staff may: (1) ask clarifying questions, (2) make a brief announcement, (3) make a brief report on his or her own activities, (4) refer a matter to staff or other resources for information, (5) request that staff report back on a matter at a subsequent meeting, or (6) direct staff to place the matter on a future agenda (Education Code 54954.2)

IV. Student Reports

V. Action Items 6:15 PM

A. Consideration of Approval: Griffin Academy Hobbs Interim Housing Phase II, GC Bid Package, Schreder and Brandt MFG	Vote	Nick Driver	5 m
B. Consideration of Approval of Short Term Independent Study Policy	Vote	Alex Insaurralde	5 m
C. Consideration of Approval of Long Term Independent Study Policy	Vote	Alex Insaurralde	5 m
D. Consideration of Approval of Board of Directors Book	Vote	Nick Driver	5 m
E. Consideration of Approval of Phil McGuire to Fiscal/Audit Committee	Vote	Mark Driver	5 m
F. Consideration of Approval of 6-Day Tolling Agreement Extension	Vote	Nick Driver	5 m

G. Consideration of Approval - Job Descriptions: IT Director, Network Administrator, Food Services Coordinator, Office Supervisor,HR Assistant	Purpose	Presenter	Time
		Mark Driver	5 m
VI. Consent Items			6:50 PM
A. Consent Items	Vote	Mark Driver	5 m
<ul style="list-style-type: none"> • Personnel Report • Check Register 			
VII. Discussion Items			6:55 PM
A. Facilities Update	Discuss	Frank Gonzalez	15 m
B. Election of Student Board Members	Discuss	Nick Driver	5 m
VIII. Reports			7:15 PM
A. Superintendent's Report	FYI	Nick Driver	5 m
B. Chief Business Officer Report	FYI	Mark Driver	5 m
C. Chief Accountability Officer Report	FYI	Brent Zionic	5 m
D. Educational Services Report	FYI	Alex Insaurralde	5 m
E. GEA Union Report	FYI	Morrison	5 m
IX. Items for Future Agendas - Board			
X. Closed Session			7:40 PM
A. Conference with Labor Negotiators	Discuss	Counsel Jim Young	10 m
B. Anticipated Litigation	Discuss	Counsels Janelle Ruley & Lee Rosenberg	10 m
XI. Return from Closed & Report Out			8:00 PM
A. Report Out of Closed Session	FYI	Shawna Gilroy	5 m
XII. Communications and Announcements			
XIII. Closing Items			8:05 PM
A. Adjourn Meeting	Vote	Shawna Gilroy	1 m
B. Disability Information	FYI		

Purpose	Presenter	Time
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Griffin Technology Academies Governing Board, may request assistance by contacting the Superintendent's Office at (707) 552-6482 ext. 116. The request must be made at least 48 hours in advance. Wheelchair access is provided at all meetings. https://griffintechacademies.org/		

Coversheet

Approve minutes from Regular Board meeting 8.9.22

Section:	II. Approval of Minutes
Item:	A. Approve minutes from Regular Board meeting 8.9.22
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on August 9, 2022

Coversheet

document

Section:	III. Academic Excellence
Item:	A. document
Purpose:	
Submitted by:	
Related Material:	Board-of-Trustees-Meeting-Schedule-2022.docx



Board of Trustees Meeting Schedule 2022-23

All meetings will be held at 250 Central Avenue, Albany, NY 12206

Find public documents and more at the BCCS public portal: <https://app2.boardontrack.com/public/zmgdjp/home>

2022	
Dates/Times	8:30-10:30am
July 14	Board Meeting
August 11	Board Meeting
September 8	Board Meeting
October 13	Board Meeting
November 10	Board Meeting
December 8	Board Meeting
2023	
Dates/Times	8:30-10:30am
January 12	Board Meeting
February 9	Board Meeting
March 9	Board Meeting
April 20	Board Meeting
May 11	Board Meeting
June 8	Board Meeting
June 22	ANNUAL Board Meeting: Election of Officers

Coversheet

start ceo eval

Section: IV. CEO Support And Eval
Item: A. start ceo eval
Purpose:
Submitted by:
Related Material: 2022_09_08_board_meeting_agenda (2).pdf

BACKGROUND:

testing coversheet

RECOMMENDATION:

testing coversheet



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Virtual/Zoom Conferencing

Published on September 2, 2022 at 4:33 PM PDT

Date and Time

Thursday September 8, 2022 at 1:30 PM PDT

Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: (US) +1 719-359-4580

Meeting ID: 95918643278

Passcode: 428569

Join Zoom Meeting:

<https://sageoak.zoom.us/j/95918643278?pwd=TXdJWHJDVzRhYjZlQ0YyY2M2MVYyb2lIQT09>

Meeting ID: 95918643278

Passcode: 428569

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational

experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:30 PM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Approve/Adopt Agenda			1:32 PM
A. September 8, 2022, Regular Board Meeting Agenda	Vote	Board President	1 m

Purpose Presenter Time

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 8, 2022.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

III. Approve Minutes

1:33 PM

A. August 8, 2022 Regular Meeting	Approve	Board	1 m
Minutes of the Board of Directors	Minutes	President	

It is recommended the Board of Directors approve the minutes from the Regular Board of Directors meeting on August 8, 2022.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

B. August 8, 2022 Board of Directors	Approve	Board	1 m
Study Session Minutes	Minutes	President	

It is recommended the Board of Directors approve the minutes from the Board of Directors Study Session on August 8, 2022.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

	Purpose	Presenter	Time
IV. Board Governance			1:35 PM
A. Approval of Resolution No. 2022-9-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361	Vote	Board President	1 m

It is recommended the Board approve Resolution No. 2022-9-8 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

B. Organizational Structure of the Board	Vote	Kurt Madden	5 m
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Approve the reappointment, and length of term, for Board Directors Steve Fraire and Susan Houle, and administer the Oath of Office, required by law.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
Absent _____			

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

VII. Closed Session

Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9

Significant exposure to litigation pursuant to d(2) – 1 matter

VIII. Reconvene Regular Meeting

IX. Pledge of Allegiance

X. Public Comments/Regconition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than

	Purpose	Presenter	Time
<p>three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.</p>			

XI. Correspondence/Proposals/Reports	1:41 PM
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A. School Highlights, Presented by Superintendent of Schools and CEO	Discuss	Krista Woodgrift	5 m
B. 2021-22 Local/State Assessment Data- Student Achievement, Presented by Lead Coordinator of Accountability	Discuss	Poppy Perfect	5 m
C. Budget Update, Presented by Director Business Services	Discuss	Tim O'Brien	5 m

XII. Consent	1:56 PM
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Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business Financial/Services	Vote	1 m
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1. Sage Oak Check Register, August 2022
2. Ratification of the Certified Request for Funding for the Mandated Block Grant (MBG)
3. Ratification of the Management Consulting Services Agreement with Charterwise
4. Ratification of eDynamics Sage Oak Charter - 2022 Renewal Purchase Agreement
5. Ratification of Amendment No 6 to Modified Gross Multi-Tenant Office Lease February 17, 2017
6. Ratification of 2022-23 School Pathways Annual Subscription for Helendale (#1885), Warner (#2051), and Keppel (#1886)

	Purpose	Presenter	Time
7. Ratification of School Services of California (SSC) Proposed Renewal Agreement Contract & Addendum			

B. Consent - Education Student/Services	Vote		1 m
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1. Approval of Pali Institute Overnight Field Trip

C. Consent - Personnel Services	Vote		1 m
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1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

XIII. Business Financial/Services 1:59 PM

A. Approval of 2022–23 Consolidated Application and Reporting System (CARS) Spring Release	Vote	Kurt Madden	5 m
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Sage Oak is requesting the Board approve the 2022-23 Data Collections for submission to the Consolidated Application and Reporting System. The data collection includes Certification of Assurances, Protected Prayer Certification, LCAP Federal Addendum Certification, Application for Funding, and Substitute System for Time Accounting.

It is recommended the Board approve the 2022–23 Consolidated Application and Reporting System (CARS) Spring Release for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Purpose Presenter Time

Fiscal Impact: \$463,806
 Sage Oak Charter Schools - Helendale (#1885) \$367,292
 Sage Oak Charter Schools - Keppel (#1886) \$43,267
 Sage Oak Charter Schools - Warner (#2051) \$53,247

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle
 Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____
 Absent _____

B. Approval of Unaudited Actuals Financial Report 2021-22 **Vote** **Tim O'Brien** **5 m**

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2021, to June 30, 2022, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle
 Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____
 Absent _____

XIV. Personnel Services 2:09 PM

A. Approve 2022-23 Sage Oak Board of Directors and Superintendent/CEO Goals **Vote** **Krista Woodgrift** **5 m**

It is recommended that the Board approve the Sage Oak Board of Directors and Superintendent/CEO goals as presented during the study session which was held on September 8, 2022.

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
Absent _____			

B. Approve 2022-23 Superintendent/CEO Evaluation Process, Timeline, Evaluators, Evaluator Compensation, and Evaluation Template	Vote	Krista Woodgrift	5 m
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It is recommended that the Board approve the Superintendent/CEO evaluation process that was held during the study session on September 8, 2022, which includes the following:

1. Evaluation Timeline, 2. Evaluation Template, 3. Evaluator Selection, and 4. Evaluator Compensation

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____

Absent _____

XV. Calendar

The next scheduled meeting will be held virtually on October 6, 2022.

XVI. Comments 2:19 PM

A. Board Comments	5 m
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B. Superintendent Comments	5 m
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XVII. Closing Items 2:29 PM

A. Adjourn Meeting	Vote	Board President	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
Absent _____			

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.