DRAFT

The PATH School

Minutes

Governance Committee Meeting

Date and Time
Thursday May 1, 2025 at 5:30 PM

Committee Members Present
M. Mayorga (remote), N. Woodson (remote), T. Pettigrew (remote)

Committee Members Absent
A. Burtner, D. Herron

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Woodson called a meeting of the Governance Committee of The PATH School to order on Thursday May 1, 2025 at 5:36 PM.

II. Governance

A. Board Goal Follow-Up

One-on-One Check-ins

- BOD attendance at 2 school events (6/1/25) - Melissa
  - Melissa will reach out to track who has attended two events.

- Quarterly Social Activities (7/31/25)
    - These events will be changed to twice per school year and pre-planned for October and April.

Raise $10K (5/15/25)

- Materials from the school to assist with soliciting donations
    - The school's website is said to be the best tool. There's videos and information available on the website.
    - A formal brochure or video addressing the current climate is being requested. When asking potential funders for large amounts of funding, this would be more helpful.
- BODs raise $1,500/each (4/30/25)
    - The committee will work with Theo to determine who has given. How will BODs know when funders have given on their behalf?
- BODs give meaningful contribution (5/15/25)

Recruit & Maintain 13 BODs (7/31/25)

- 2025 Mayor-Sponsored Charter School Board Recruitment Event
    - The event was canceled, but a list of interested candidates was provided to Board Chair.
    - We're looking to host a Board interest event, potentially at Pier 48, soon.
- Identify Executive seat replacements (11/30/24)
    - Chair -
    - Co-Chair -
    - Treasurer - David Herron
    - Secretary - Tiffany Pettigrew
- BODs, through LinkedIn and other professional networks, recruit 3 potential BODs (1/31/25)
    - Recruit/Onboard 13 BODs utilizing the list from the Mayor-Sponsored event and PATHways Day.
    - Plan recruitment informational event in May.

- Evaluations
    - Board Self-Evaluations coming up
    - Executive Director Self-Eval and Board Evaluation coming up
- Board Retreat
    - Need to plan and schedule Board retreat in August
- Land & Van
    - The school desires a van to transport student and lessen transportation costs

        - CDL needed for 16+ passenger vans
    - Land purchase in conversation

B. Policies

- Conflict of Interest form - Governance Committee to develop; Finance Committee to monitor.
    - Since IPS is a turnaround school does the IRS Form 990 Conflict of Interest apply?
    - A form was uploaded to provide IRS Form 990 questions.

III. Closing Items

A. Assignments

Assign tasks for each committee member to follow-up on open items

- Nicole - Send Outlook invites for Board meetings, Social Outings, and Board Retreat. Contact Pier 48 to inquire about space for a recruitment event, potentially on 5/13.
- Melissa - Reach out to BODs to inquire about school event attendance.
- David - Work with Finance Committee on fundraising goal to inform Governance Committee
    - What is a meaningful contribution?
    - Commitment forms?

B. Board Meetings

Tuesday, May 21st @ 5 PM at The PATH School

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
N. Woodson