APPROVED

Research Triangle High School

Minutes

RTHS Governance Committee Meeting

Date and Time
Thursday November 13, 2025 at 5:30 PM

Location
Join Zoom Meeting
https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcdi4b2yuRt4TDPf40sEzrH.1

Meeting ID: 852 3057 1593
Passcode: 897069

The RTHS Board of Directors meets monthly on the second Thursday of each month, except for July and December. Meetings are held virtually between 5:30pm ET and 7pm ET. Note that meeting dates/times are subject to change.

Committee Members Present
A. Drake (remote), A. Griffin (remote), A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), P. Thermitus (remote)

Committee Members Absent
M. Dwomoh

Committee Members who left before the meeting adjourned
P. Thermitus

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the Governance Committee of Research Triangle High School to order on Thursday Nov 13, 2025 at 5:34 PM.

C. Approve Minutes

Not applicable

II. Governance

A. 2025-26 Board Policy and Procedures Manual

Review of the document:

- No substantive content update.
- The board policy and procedure manual is a stand-alone document now (used to be part of other school policy doc)
- Includes links to other school policies
- New requirement for new Board members to have a criminal background check requirement per state law

C. Coia made a motion to approve the 2025-26 Board Policy and Procedures Manual in committee for.
A. Tobien seconded the motion.

- Pending addressing Hyperlinks format (page 11)

The committee **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
A. Tobien	Aye
C. Coia	Aye
M. Dwomoh	Absent
P. Thermitus	Aye

A. Tobien made a motion to dismiss Mitch Babb from the RTHS Board.
C. Coia seconded the motion.

- M. Babb was no longer able to commit his time to the board and did not resign from the board

The committee **VOTED** to approve the motion.

Roll Call

P. Thermitus	Aye
E. Cunningham	Aye

Roll Call

C. Coia	Aye
M. Dwomoh	Absent
A. Tobien	Aye

B. Board Membership

Board membership was discussed.

- E. Cunningham 2nd term ends in Spring 2026 and to allow for handover overlap for board succession, new Chair and Vice-Chair positions are named.

C. Coia made a motion to approve a new slate for the board starting in January 2026.
A. Tobien seconded the motion.

- Steven Hunter as Board Chair
- Michael Dwomoh as Board Vice-Chair

The committee **VOTED** to approve the motion.

Roll Call

C. Coia	Aye
P. Thermitus	Aye
E. Cunningham	Aye
A. Tobien	Aye
M. Dwomoh	Absent

P. Thermitus left.

C. Board Member Recruitment Update

- Recruitment for board positions and active board members
- A few names to follow up
- More discussions at board meeting

III. Other Business

A. Discussion about Executive Meeting Minutes

Previous executive session meetings ranging from 2022-25 were recorded on BoT, some retroactively from paper notebook. The committee reviewed them and agreed to make them public for transparency as no board vote is required.

Executive meetings, links, privacy status, type, retrospective status:

- Executive Session - Personnel Matters: March 16, 2022, https://app2.boardontrack.com/minutes/take/87972, private, personnel, restrospective

- Special Closed Session: March 23, 2022, https://app2.boardontrack.com/minutes/show/52033, private, personnel, restrospective
- Executive Session: August 4, 2022, https://app2.boardontrack.com/minutes/take/87971, private, personnel _WTHS, restrospective
- RTHS Executive Session - Personnel Matters: September 21, 2022, https://app2.boardontrack.com/minutes/show/73816, private, personnel,
- Executive Session: October 19, 2022, https://app2.boardontrack.com/minutes/take/87970, private, real-estate, restrospective
- Executive Committee: November 28, 2022, https://app2.boardontrack.com/event/show/59260, no agenda and no minutes
- RTHS Executive Session - Personnel Matters: January 18, 2023, https://app2.boardontrack.com/agenda/show/73815, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: March 15, 2023, https://app2.boardontrack.com/minutes/show/73814, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: April 19, 2023, https://app2.boardontrack.com/minutes/show/73813, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: May 17, 2023, https://app2.boardontrack.com/minutes/show/73812, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: June 14, 2023, https://app2.boardontrack.com/minutes/show/73811, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: June 21, 2023, https://app2.boardontrack.com/minutes/show/73810, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: August 23, 2023, https://app2.boardontrack.com/minutes/show/73809, private, personnel, restrospective
- Executive Session Meeting: October 13, 2023, https://app2.boardontrack.com/minutes/show/68626, private, personnel, restrospective
- RTHS Board Executive Session: November 15, 2023, https://app2.boardontrack.com/minutes/show/69198, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: December 12, 2023, https://app2.boardontrack.com/event/details/69719, private, personnel, restrospective

- Executive Session - Personnel Matters: February 21, 2024, https://app2.boardontrack.com/minutes/show/70961, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: June 19, 2024, https://app2.boardontrack.com/minutes/show/73807, private, personnel, restrospective

- RTHS Executive Session - Personnel Matters: June 27, 2024, https://app2.boardontrack.com/minutes/show/73806, private, personnel, restrospective
- RTHS Executive Session - Personnel Matters: August 21, 2024, https://app2.boardontrack.com/minutes/show/76283, private, personnel
- RTHS Board of Directors Meeting Executive Session: September 18, 2024, https://app2.boardontrack.com/minutes/show/77488, private, personnel
- RTHS Board of Directors Meeting Executive Session: January 15, 2025, https://app2.boardontrack.com/minutes/show/80013, private, personnel
- RTHS Board of Directors Meeting Executive Session: February 19, 2025, https://app2.boardontrack.com/minutes/show/80574, private, personnel
- RTHS Board of Directors Meeting Executive Session: April 16, 2025, https://app2.boardontrack.com/minutes/show/81506, public
- RTHS Board of Directors Meeting Executive Session: May 21, 2025, https://app2.boardontrack.com/minutes/show/82049, private, personnel and Contracts
- RTHS Board of Directors Meeting Executive Session: June 18, 2025, https://app2.boardontrack.com/minutes/show/82951, public
- RTHS Board of Directors Meeting Executive Session: July 13, 2025, https://app2.boardontrack.com/minutes/show/84362, private, personnel
- RTHS Board of Directors Executive Session: August 20, 2025, https://app2.boardontrack.com/minutes/show/86418, public
- RTHS Board of Directors Executive Session: October 15, 2025, https://app2.boardontrack.com/minutes/show/88560, private, personnel

IV. Closing Items

A. Adjourn Meeting

A. Tobien made a motion to adjourn meeting.
C. Coia seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
A. Tobien