



## Research Triangle High School

### Minutes

#### RTHS Finance Committee Meeting

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##### Date and Time

Tuesday October 14, 2025 at 9:00 AM

##### Location

Join Zoom Meeting

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

Meeting ID: 852 [3057 1593](#)

Passcode: 897069

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The RTHS Finance Committee meets on the second Wednesday of each month, except in December and July. Meetings are held virtually.

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##### Committee Members Present

C. Coia (remote), E. Cunningham (remote), T. Shahi (remote)

##### Committee Members Absent

*None*

##### Guests Present

A. Drake (remote), A. Griffin (remote), Amanda Habich - TJT (remote), Brandon Holleman - TJT (remote), N. Lightner (remote)

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#### I. Opening Items

A.

## Record Attendance

### B. Call the Meeting to Order

C. Coia called a meeting of the Finance Committee of Research Triangle High School to order on Tuesday Oct 14, 2025 at 9:02 AM.

### C. Approve Minutes

T. Shahi made a motion to approve the minutes from RTHS Finance Committee Meeting on 09-10-25.

E. Cunningham seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Finance Committee Business

### A. Finance Committee

- No material change to last month's financials (projected surplus ~125K and DSCR 1.37)
- Have not yet received month 1 ADM (should be between 572-575)
- Review of unallocated funds to begin in November once local funding can be projected

### B. Review Audit Report

T. Shahi made a motion to Recommend approval of the prepared audit report to the full Board of Directors for approval.

C. Coia seconded the motion.

Amanda reviewed the audit report for approval by the Finance Committee.

Received unmodified opinion.

The committee **VOTED** to approve the motion.

#### Roll Call

T. Shahi            Aye

E. Cunningham   Aye

C. Coia             Aye

## III. Other Business

### A. Other Business

T. Shahi made a motion to Recommend approval to full Board of staff contract: Jade Krol (EC teacher/case manager).

C. Coia seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye

T. Shahi Aye

C. Coia Aye

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:41 AM.

Respectfully Submitted,  
C. Coia