



# Research Triangle High School

# **Minutes**

# **RTHS Finance Committee Meeting**

#### **Date and Time**

Tuesday October 14, 2025 at 9:00 AM

#### Location

Join Zoom Meeting

https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcdi4b2yuRt4TDPf40sEzrH.1

Meeting ID: 852 3057 1593

Passcode: 897069

The RTHS Finance Committee meets on the second Wednesday of each month, except in December and July. Meetings are held virtually.

#### **Committee Members Present**

C. Coia (remote), E. Cunningham (remote), T. Shahi (remote)

#### **Committee Members Absent**

None

#### **Guests Present**

A. Drake (remote), A. Griffin (remote), Amanda Habich - TJT (remote), Brandon Holleman - TJT (remote), N. Lightner (remote)

## I. Opening Items

A.

#### **Record Attendance**

## B. Call the Meeting to Order

C. Coia called a meeting of the Finance Committee of Research Triangle High School to order on Tuesday Oct 14, 2025 at 9:02 AM.

### C. Approve Minutes

- T. Shahi made a motion to approve the minutes from RTHS Finance Committee Meeting on 09-10-25.
- E. Cunningham seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **II. Finance Committee Business**

#### A. Finance Committee

- No material change to last month's financials (projected surplus ~125K and DSCR 1.37)
- Have not yet received month 1 ADM (should be between 572-575)
- Review of unallocated funds to begin in November once local funding can be projected

### **B.** Review Audit Report

- T. Shahi made a motion to Recommend approval of the prepared audit report to the full Board of Directors for approval.
- C. Coia seconded the motion.

Amanda reviewed the audit report for approval by the Finance Committee.

Received unmodified opinion.

The committee **VOTED** to approve the motion.

#### Roll Call

C. Coia Aye E. Cunningham Aye

T. Shahi Aye

# **III. Other Business**

#### A. Other Business

- T. Shahi made a motion to Recommend approval to full Board of staff contract: Jade Krol (EC teacher/case manager).
- C. Coia seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

C. Coia Aye T. Shahi Aye

E. Cunningham Aye

# IV. Closing Items

# A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:41 AM.

Respectfully Submitted,

C. Coia