

APPROVED



Research Triangle High School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday June 18, 2025 at 5:30 PM

#### Location

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

+16694449171,,93566460638# US

+16699006833,,93566460638# US (San Jose)

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Dial by your location

• +1 669 444 9171 US

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#### Directors Present

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), J. Berla (remote), J. Corn (remote), M. Dwomoh (remote), P. Thermitus (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

#### Directors Absent

D. Requena, M. Babb, S. Khaliq

#### Guests Present

A (remote), A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Alan (remote), Ashar Nayyar (remote), Bekah (remote), Bianca Golden (remote), C. Klein-Gloria (remote), Christina Behringer (remote), D. Lewis (remote), D. Thompson (remote), Gawain Coombs (remote), Gus

McKay (remote), Janice Bowers (remote), John-Paul Schick (remote), Journigan (remote), K. Cook (remote), Kai Kimura (remote), Kaitlyn Harrigan (remote), Karen Huang (remote), Kristen D'Uva (remote), Latesha Jackson (remote), Mike S (remote), Miranda Terry (remote), Nick (remote), P. Rodriguez (remote), Reed Terry (remote), Robin Chasse (remote), Ryan Churchill (remote), Sara (remote), Sarah (remote), Sebastian Schick (remote), Shayan (remote), Simon Huang (remote), Stacy Schick (remote), Sue Guior (remote), Sukaina (remote), T. Mills-Silver (remote), Tea H (remote), Tess Huang (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 18, 2025 at 5:33 PM.

## II. Approve Board Minutes

### A. Board Meeting Minutes

S. Hunter made a motion to approve the minutes from Board of Directors Meeting on 05-21-25.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Tobien	Aye
S. Rivers-Kobler	Abstain
E. Cunningham	Aye
C. Coia	Abstain
M. Babb	Absent
J. Berla	Abstain
D. Requena	Absent
S. Khaliq	Absent
J. Corn	Aye
S. Hunter	Aye
M. Dwomoh	Aye
P. Thermitus	Aye

### B. Executive Session Meeting Minutes

J. Corn made a motion to approve the minutes from RTHS Board of Directors Meeting Executive Session on 05-21-25.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

A. Tobien	Aye
D. Requena	Absent
C. Coia	Abstain
P. Thermitus	Abstain
S. Rivers-Kobler	Abstain
J. Corn	Aye
M. Dwomoh	Aye
E. Cunningham	Aye
S. Khaliq	Absent
J. Berla	Abstain
S. Hunter	Aye
M. Babb	Absent

### **III. Public Comments**

#### **A. Open to all community members (students, family members, faculty and staff, community members, and others)**

Public comments from multiple students and parents were heard expressing their disappointment about Ms. Kaufman departure related to her academics as a science teacher and her dedication and support to the students.

### **IV. Chief School Officer Report**

#### **A. Executive Overview**

A. Griffin presented executive report, more details on the slides attached to the agenda:

- School highlights
- Teacher turnover data 2022-25 were reviewed for RTHS compared to Durham County, Wake County and NC State
  - Math and Science teacher retention continues to be difficult

### **V. Finance Committee Report**

#### **A. RTHS Monthly Financials and Other Business**

A. Drake provided an update on the finance committee, details on slides attached.

- Budget update for 2024-25 school year, end of year
- Update on allocation of year-end spending
- Proposed additional expenditures
- Service to covered ratio is good at 1.22 above required

Repair/replacement fund

- required by RTHS bond, CNA - capital needs assessment, every 5 years
- last one done in 2018

C. Coia made a motion to approve \$60,288 for a one-time \$1000 year-end bonus to all current full-time staff.

M. Dwomoh seconded the motion.

\$1000 per staff plus required payroll expenditures

55 staff at RTHS

The board **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye  
P. Thermitus Aye  
S. Hunter Aye  
A. Tobien Aye  
S. Rivers-Kobler Aye  
C. Coia Aye  
S. Khaliq Absent  
M. Babb Absent  
M. Dwomoh Aye  
J. Berla Aye  
D. Requena Absent  
J. Corn Aye

S. Hunter made a motion to approve the amended RTHS 2024-25 budget as presented.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Berla Aye  
P. Thermitus Aye  
J. Corn Aye  
M. Dwomoh Aye  
E. Cunningham Aye  
S. Hunter Aye  
A. Tobien Aye  
S. Khaliq Absent  
M. Babb Absent  
S. Rivers-Kobler Aye  
C. Coia Aye  
D. Requena Absent

C. Coia made a motion to change the CNA annual amount from \$85,800 to \$65,816.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye  
M. Babb Absent

**Roll Call**

S. Hunter Aye  
A. Tobien Aye  
C. Coia Aye  
S. Rivers-Kobler Aye  
J. Corn Aye  
S. Khaliq Absent  
D. Requena Absent  
M. Dwomoh Aye  
J. Berla Aye  
P. Thermitus Aye

S. Hunter made a motion to move into executive session for personnel matters.

C. Coia seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Executive Session**

**A. Executive Session**

S. Rivers-Kobler made a motion to approve contract for Allen Apple as EC teacher and EC case manager.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Aye  
E. Cunningham Aye  
S. Khaliq Absent  
S. Hunter Aye  
D. Requena Absent  
P. Thermitus Aye  
J. Berla Aye  
A. Tobien Aye  
C. Coia Aye  
J. Corn Aye  
M. Babb Absent  
M. Dwomoh Aye

C. Coia made a motion to approve Akiba Griffin contract as Chief School Officer for 2025-26 school year at RTHS.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Thermitus Aye  
M. Dwomoh Aye  
J. Corn Aye  
M. Babb Absent

### Roll Call

S. Khaliq	Absent
J. Berla	Aye
C. Coia	Aye
S. Rivers-Kobler	Aye
E. Cunningham	Aye
S. Hunter	Aye
A. Tobien	Aye
D. Requena	Absent

## VII. Governance Committee Report

### A. Governance Committee Business

C. Coia provided an update on the Governance committee:

- Board membership
- Finance Committee Chair replacements needed
- Board member participation
- Documents:
  - Student and Employee Handbooks planned to circulate for review and board approval by end of June 2025
  - SOPs reviews ongoing and expected later to come to the board

## VIII. Closing Items

### A. Adjourn Meeting

C. Coia made a motion to adjourn the board meeting.

S. Hunter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien