APPROVED

Research Triangle High School

Minutes

Board of Directors Meeting

Date and Time
Wednesday June 18, 2025 at 5:30 PM

Location
Join Zoom Meeting
https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

One tap mobile
+16694449171,,93566460638# US
+16699006833,,93566460638# US (San Jose)

Dial by your location
• +1 669 444 9171 US

Directors Present
A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), J. Berla (remote), J. Corn (remote), M. Dwomoh (remote), P. Thermitus (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent
D. Requena, M. Babb, S. Khaliq

Guests Present
A (remote), A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Alan (remote), Ashar Nayyar (remote), Bekah (remote), Bianca Golden (remote), C. Klein-Gloria (remote), Christina Behringer (remote), D. Lewis (remote), D. Thompson (remote), Gawain Coombs (remote), Gus

McKay (remote), Janice Bowers (remote), John-Paul Schick (remote), Journigan (remote), K. Cook (remote), Kai Kimura (remote), Kaitlyn Harrigan (remote), Karen Huang (remote), Kristen D'Uva (remote), Latesha Jackson (remote), Mike S (remote), Miranda Terry (remote), Nick (remote), P. Rodriguez (remote), Reed Terry (remote), Robin Chasse (remote), Ryan Churchill (remote), Sara (remote), Sarah (remote), Sebastian Schick (remote), Shayan (remote), Simon Huang (remote), Stacy Schick (remote), Sue Guior (remote), Sukaina (remote), T. Mills-Silver (remote), Tea H (remote), Tess Huang (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 18, 2025 at 5:33 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

S. Hunter made a motion to approve the minutes from Board of Directors Meeting on 05-21-25.
M. Dwomoh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
D. Requena	Absent
S. Khaliq	Absent
C. Coia	Abstain
A. Tobien	Aye
J. Berla	Abstain
S. Rivers-Kobler	Abstain
M. Babb	Absent
S. Hunter	Aye
J. Corn	Aye
P. Thermitus	Aye
M. Dwomoh	Aye

B. Executive Session Meeting Minutes

J. Corn made a motion to approve the minutes from RTHS Board of Directors Meeting Executive Session on 05-21-25.
S. Hunter seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Coia	Abstain
D. Requena	Absent
M. Babb	Absent
J. Berla	Abstain
S. Rivers-Kobler	Abstain
J. Corn	Aye
M. Dwomoh	Aye
A. Tobien	Aye
S. Khaliq	Absent
S. Hunter	Aye
P. Thermitus	Abstain
E. Cunningham	Aye

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

Public comments from multiple students and parents were heard expressing their disappointment about Ms. Kaufman departure related to her academics as a science teacher and her dedication and support to the students.

IV. Chief School Officer Report

A. Executive Overview

A. Griffin presented executive report, more details on the slides attached to the agenda:

- School highlights
- Teacher turnover data 2022-25 were reviewed for RTHS compared to Durham County, Wake County and NC State
    - Math and Science teacher retention continues to be difficult

V. Finance Committee Report

A. RTHS Monthly Financials and Other Business

A. Drake provided an update on the finance committee, details on slides attached.

- Budget update for 2024-25 school year, end of year
- Update on allocation of year-end spending
- Proposed additional expenditures
- Service to covered ratio is good at 1.22 above required

Repair/replacement fund

- required by RTHS bond, CNA - capital needs assessment, every 5 years
- last one done in 2018

C. Coia made a motion to approve $60,288 for a one-time $1000 year-end bonus to all current full-time staff.
M. Dwomoh seconded the motion.
$1000 per staff plus required payroll expenditures
55 staff at RTHS
The board **VOTED** to approve the motion.

Roll Call

S. Khaliq	Absent
C. Coia	Aye
J. Berla	Aye
P. Thermitus	Aye
M. Babb	Absent
J. Corn	Aye
S. Hunter	Aye
A. Tobien	Aye
S. Rivers-Kobler	Aye
M. Dwomoh	Aye
D. Requena	Absent
E. Cunningham	Aye

S. Hunter made a motion to approve the amended RTHS 2024-25 budget as presented.
M. Dwomoh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Corn	Aye
P. Thermitus	Aye
S. Hunter	Aye
A. Tobien	Aye
D. Requena	Absent
C. Coia	Aye
M. Dwomoh	Aye
S. Rivers-Kobler	Aye
S. Khaliq	Absent
E. Cunningham	Aye
M. Babb	Absent
J. Berla	Aye

C. Coia made a motion to change the CNA annual amount from $85,800 to $65,816.
M. Dwomoh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Berla	Aye
M. Babb	Absent

Roll Call

S. Rivers-Kobler	Aye
S. Hunter	Aye
J. Corn	Aye
D. Requena	Absent
P. Thermitus	Aye
E. Cunningham	Aye
M. Dwomoh	Aye
C. Coia	Aye
S. Khaliq	Absent
A. Tobien	Aye

S. Hunter made a motion to move into executive session for personnel matters.

C. Coia seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Executive Session

A. Executive Session

S. Rivers-Kobler made a motion to approve contract for Allen Apple as EC teacher and EC case manager.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Coia	Aye
D. Requena	Absent
J. Berla	Aye
E. Cunningham	Aye
A. Tobien	Aye
J. Corn	Aye
M. Babb	Absent
S. Rivers-Kobler	Aye
S. Khaliq	Absent
S. Hunter	Aye
P. Thermitus	Aye
M. Dwomoh	Aye

C. Coia made a motion to approve Akiba Griffin contract as Chief School Officer for 2025-26 school year at RTHS.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Berla	Aye
C. Coia	Aye
E. Cunningham	Aye
A. Tobien	Aye

Roll Call

M. Dwomoh	Aye
D. Requena	Absent
S. Hunter	Aye
M. Babb	Absent
S. Khaliq	Absent
J. Corn	Aye
P. Thermitus	Aye
S. Rivers-Kobler	Aye

VII. Governance Committee Report

A. Governance Committee Business

C. Coia provided an update on the Governance committee:

- Board membership
- Finance Committee Chair replacements needed
- Board member participation
- Documents:
  - Student and Employee Handbooks planned to circulate for review and board approval by end of June 2025
  - SOPs reviews ongoing and expected later to come to the board

VIII. Closing Items

A. Adjourn Meeting

C. Coia made a motion to adjourn the board meeting.
S. Hunter seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
A. Tobien