

APPROVED



Research Triangle High School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday June 18, 2025 at 5:30 PM

#### Location

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

+16694449171,,93566460638# US

+16699006833,,93566460638# US (San Jose)

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Dial by your location

• +1 669 444 9171 US

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#### Directors Present

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), J. Berla (remote), J. Corn (remote), M. Dwomoh (remote), P. Thermitus (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

#### Directors Absent

D. Requena, M. Babb, S. Khaliq

#### Guests Present

A (remote), A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Alan (remote), Ashar Nayyar (remote), Bekah (remote), Bianca Golden (remote), C. Klein-Gloria (remote), Christina Behringer (remote), D. Lewis (remote), D. Thompson (remote), Gawain Coombs (remote), Gus

McKay (remote), Janice Bowers (remote), John-Paul Schick (remote), Journigan (remote), K. Cook (remote), Kai Kimura (remote), Kaitlyn Harrigan (remote), Karen Huang (remote), Kristen D'Uva (remote), Latesha Jackson (remote), Mike S (remote), Miranda Terry (remote), Nick (remote), P. Rodriguez (remote), Reed Terry (remote), Robin Chasse (remote), Ryan Churchill (remote), Sara (remote), Sarah (remote), Sebastian Schick (remote), Shayan (remote), Simon Huang (remote), Stacy Schick (remote), Sue Guior (remote), Sukaina (remote), T. Mills-Silver (remote), Tea H (remote), Tess Huang (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 18, 2025 at 5:33 PM.

## II. Approve Board Minutes

### A. Board Meeting Minutes

S. Hunter made a motion to approve the minutes from Board of Directors Meeting on 05-21-25.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

E. Cunningham	Aye
C. Coia	Abstain
M. Dwomoh	Aye
J. Corn	Aye
S. Khaliq	Absent
S. Hunter	Aye
A. Tobien	Aye
M. Babb	Absent
J. Berla	Abstain
D. Requena	Absent
S. Rivers-Kobler	Abstain
P. Thermitus	Aye

### B. Executive Session Meeting Minutes

J. Corn made a motion to approve the minutes from RTHS Board of Directors Meeting Executive Session on 05-21-25.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

S. Hunter	Aye
M. Dwomoh	Aye
J. Berla	Abstain
C. Coia	Abstain
M. Babb	Absent
P. Thermitus	Abstain
J. Corn	Aye
A. Tobien	Aye
S. Rivers-Kobler	Abstain
D. Requena	Absent
E. Cunningham	Aye
S. Khaliq	Absent

### **III. Public Comments**

#### **A. Open to all community members (students, family members, faculty and staff, community members, and others)**

Public comments from multiple students and parents were heard expressing their disappointment about Ms. Kaufman departure related to her academics as a science teacher and her dedication and support to the students.

### **IV. Chief School Officer Report**

#### **A. Executive Overview**

A. Griffin presented executive report, more details on the slides attached to the agenda:

- School highlights
- Teacher turnover data 2022-25 were reviewed for RTHS compared to Durham County, Wake County and NC State
  - Math and Science teacher retention continues to be difficult

### **V. Finance Committee Report**

#### **A. RTHS Monthly Financials and Other Business**

A. Drake provided an update on the finance committee, details on slides attached.

- Budget update for 2024-25 school year, end of year
- Update on allocation of year-end spending
- Proposed additional expenditures
- Service to covered ratio is good at 1.22 above required

Repair/replacement fund

- required by RTHS bond, CNA - capital needs assessment, every 5 years
- last one done in 2018

C. Coia made a motion to approve \$60,288 for a one-time \$1000 year-end bonus to all current full-time staff.

M. Dwomoh seconded the motion.

\$1000 per staff plus required payroll expenditures

55 staff at RTHS

The board **VOTED** to approve the motion.

**Roll Call**

C. Coia	Aye
A. Tobien	Aye
J. Berla	Aye
J. Corn	Aye
S. Rivers-Kobler	Aye
M. Babb	Absent
D. Requena	Absent
M. Dwomoh	Aye
E. Cunningham	Aye
S. Khaliq	Absent
P. Thermitus	Aye
S. Hunter	Aye

S. Hunter made a motion to approve the amended RTHS 2024-25 budget as presented.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Coia	Aye
M. Babb	Absent
S. Hunter	Aye
M. Dwomoh	Aye
A. Tobien	Aye
E. Cunningham	Aye
D. Requena	Absent
J. Berla	Aye
S. Rivers-Kobler	Aye
P. Thermitus	Aye
S. Khaliq	Absent
J. Corn	Aye

C. Coia made a motion to change the CNA annual amount from \$85,800 to \$65,816.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Berla	Aye
J. Corn	Aye

**Roll Call**

S. Rivers-Kobler Aye  
C. Coia Aye  
A. Tobien Aye  
S. Hunter Aye  
M. Babb Absent  
D. Requena Absent  
P. Thermitus Aye  
S. Khaliq Absent  
M. Dwomoh Aye  
E. Cunningham Aye

S. Hunter made a motion to move into executive session for personnel matters.

C. Coia seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Executive Session**

**A. Executive Session**

S. Rivers-Kobler made a motion to approve contract for Allen Apple as EC teacher and EC case manager.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Aye  
A. Tobien Aye  
M. Dwomoh Aye  
J. Berla Aye  
S. Hunter Aye  
P. Thermitus Aye  
E. Cunningham Aye  
J. Corn Aye  
S. Khaliq Absent  
C. Coia Aye  
M. Babb Absent  
D. Requena Absent

C. Coia made a motion to approve Akiba Griffin contract as Chief School Officer for 2025-26 school year at RTHS.

M. Dwomoh seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye  
J. Corn Aye  
C. Coia Aye  
J. Berla Aye

**Roll Call**

D. Requena	Absent
M. Babb	Absent
M. Dwomoh	Aye
S. Khaliq	Absent
S. Hunter	Aye
P. Thermitus	Aye
A. Tobien	Aye
S. Rivers-Kobler	Aye

**VII. Governance Committee Report**

**A. Governance Committee Business**

C. Coia provided an update on the Governance committee:

- Board membership
- Finance Committee Chair replacements needed
- Board member participation
- Documents:
  - Student and Employee Handbooks planned to circulate for review and board approval by end of June 2025
  - SOPs reviews ongoing and expected later to come to the board

**VIII. Closing Items**

**A. Adjourn Meeting**

C. Coia made a motion to adjourn the board meeting.

S. Hunter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien