

APPROVED



Research Triangle High School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday March 19, 2025 at 5:30 PM

#### Location

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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#### Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), J. Corn (remote), M. Dwomoh (remote), S. Hunter (remote), S. Khaliq (remote)

#### Directors Absent

M. Babb, M. Walden, P. Thermitus, S. Rivers-Kobler

#### Directors who arrived after the meeting opened

D. Requena

#### Guests Present

A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Joy Goodwin (remote), Kalpesh Parekh (remote)

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### I. Opening Items

#### A. Record Attendance

## **B. Call the Meeting to Order**

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Mar 19, 2025 at 5:34 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

C. Coia made a motion to approve the minutes from Board of Directors Meeting on 02-19-25.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Cunningham	Aye
A. Tobien	Aye
M. Babb	Absent
P. Thermitus	Absent
M. Walden	Absent
S. Hunter	Aye
S. Khaliq	Abstain
J. Corn	Aye
M. Dwomoh	Aye
D. Requena	Absent
S. Rivers-Kobler	Absent
C. Coia	Aye

## **III. Public Comments**

### **A. Open to all community members (students, family members, faculty and staff, community members, and others)**

Joy Goodwin and Kalpesh Parekh parents -> Speech and debate program: appreciation and interest in providing boost and support to this program to continue and grow.

A.Griffin to follow up.

## **IV. Chief School Officer Report**

### **A. Executive Overview**

A. Griffin provided executive overview, details on the slides attached to the agenda.

- school highlights for the month

- SET \_ school engagement team update.

D. Requena arrived.

## V. Finance Committee Report

### A. RTHS Monthly Financials and Other Business

A. Drake provided an update on finance and budget details on the slides attached to the agenda.

- debt to service covered ratio above requirement of 1.2, current 1.62
- began receiving interest from money market account
- draft budget for upcoming 2025-26 school year, assuming 0% and projected ADM = 570, standard increase included

Roof replacement - proposal to use Baker for board approval. Estimates obtained from 3 companies.

C. Coia made a motion to approve Baker for roof replacement for \$150,254.

A. Tobien seconded the motion.

including authorizing the school to authorize additional incremental cost while the work is ongoing in the summer.

The board **VOTED** to approve the motion.

#### Roll Call

P. Thermitus	Absent
D. Requena	Aye
M. Babb	Absent
E. Cunningham	Aye
S. Hunter	Aye
J. Corn	Aye
C. Coia	Aye
M. Walden	Absent
M. Dwomoh	Aye
S. Khaliq	Aye
S. Rivers-Kobler	Absent
A. Tobien	Aye

## VI. Academic Excellence Committee Report

### A. Academic Excellence Committee Business

J. Corn provided an update on the academic excellence, details attached on slides to the agenda:

- Review and feedback to SET \_ school engagement plan: determined 3x per year (Sep, Jan, May)

- AP course review and audit by student demographics (race and ethnicity) from college board statistics students of last year.
  - Lower enrollment for Hispanic
  - Board input and conversation on this topic

## **VII. Governance Committee Report**

### **A. Governance Committee Business**

C. Coia provided an update on the governance committee:

- Comments to enrollment and admission policy ongoing and targeted for next board meeting
- Board membership details
  - term expiration
  - recruitment & non-parent members
  - succession planning for board positions and committee chairs
- C.Coia reaching out to existing board members for their interest on the board

E.Cunningham updated that the Board Interest Form is active on the RTHS website

## **VIII. Development Committee Report**

### **A. Development Committee Business**

A. Griffin provided an update on development, details on slides attached to the agenda:

- RTHS directory database
  - social media working the best
- RTP business directory
  - Networking event rescheduled due to bad weather
- Fundraising
  - PTSO - clubs, breakfast
  - Development - capital - more strategic
- Expansion plans available digital
- Outsourcing development/fundraising part-time position, especially for school expansion and ideally an extensive list of contacts on the committee.
  - update social media
  - idea - business student from a local university
- Ideas for fundraising - parents or others - go thru development committee

## **IX. Other Business Matters**

### **A. As needed**

None

## **X. Closing Items**

### **A. Adjourn Meeting**

M. Dwomoh made a motion to adjourn the meeting.

S. Hunter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,

A. Tobien