APPROVED

Research Triangle High School

Minutes

Board of Directors Meeting

Date and Time
Wednesday March 19, 2025 at 5:30 PM

Location
Join Zoom Meeting
https://rthighschool.zoom.us/j/93566460638

Meeting ID: 935 6646 0638

Directors Present
A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), J. Corn (remote), M. Dwomoh (remote), S. Hunter (remote), S. Khaliq (remote)

Directors Absent
M. Babb, M. Walden, P. Thermitus, S. Rivers-Kobler

Directors who arrived after the meeting opened
D. Requena

Guests Present
A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Joy Goodwin (remote), Kalpesh Parekh (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Mar 19, 2025 at 5:34 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

C. Coia made a motion to approve the minutes from Board of Directors Meeting on 02-19-25.
S. Hunter seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Tobien	Aye
C. Coia	Aye
S. Hunter	Aye
E. Cunningham	Aye
S. Rivers-Kobler	Absent
M. Babb	Absent
D. Requena	Absent
J. Corn	Aye
P. Thermitus	Absent
M. Dwomoh	Aye
M. Walden	Absent
S. Khaliq	Abstain

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

Joy Goodwin and Kalpesh Parekh parents -> Speech and debate program: appreciation and interest in providing boost and support to this program to continue and grow.
A.Griffin to follow up.

IV. Chief School Officer Report

A. Executive Overview

A. Griffin provided executive overview, details on the slides attached to the agenda.

- school highlights for the month

- SET _ school engagement team update.

D. Requena arrived.

V. Finance Committee Report

A. RTHS Monthly Financials and Other Business

A. Drake provided an update on finance and budget details on the slides attached to the agenda.

- debt to service covered ratio above requirement of 1.2, current 1.62
- began receiving interest from money market account
- draft budget for upcoming 2025-26 school year, assuming 0% and projected ADM = 570, standard increase included

Roof replacement - proposal to use Baker for board approval. Estimates obtained from 3 companies.
C. Coia made a motion to approve Baker for roof replacement for $150,254.
A. Tobien seconded the motion.
including authorizing the school to authorize additional incremental cost while the work is ongoing in the summer.
The board **VOTED** to approve the motion.

Roll Call	
A. Tobien	Aye
C. Coia	Aye
M. Babb	Absent
S. Hunter	Aye
S. Khaliq	Aye
M. Dwomoh	Aye
D. Requena	Aye
P. Thermitus	Absent
J. Corn	Aye
S. Rivers-Kobler	Absent
E. Cunningham	Aye
M. Walden	Absent

VI. Academic Excellence Committee Report

A. Academic Excellence Committee Business

J. Corn provided an update on the academic excellence, details attached on slides to the agenda:

- Review and feedback to SET _ school engagement plan: determined 3x per year (Sep, Jan, May)

- AP course review and audit by student demographics (race and ethnicity) from college board statistics students of last year.
    - Lower enrollment for Hispanic
    - Board input and conversation on this topic

VII. Governance Committee Report

A. Governance Committee Business

C. Coia provided an update on the governance committee:

- Comments to enrollment and admission policy ongoing and targeted for next board meeting
- Board membership details
    - term expiration
    - recruitment & non-parent members
    - succession planning for board positions and committee chairs
- C.Coia reaching out to existing board members for their interest on the board

E.Cunningham updated that the Board Interest Form is active on the RTHS website

VIII. Development Committee Report

A. Development Committee Business

A. Griffin provided an update on development, details on slides attached to the agenda:

- RTHS directory database
    - social media working the best
- RTP business directory
    - Networking event rescheduled due to bad weather
- Fundraising
    - PTSO - clubs, breakfast
    - Development - capital - more strategic
- Expansion plans available digital
- Outsourcing development/fundraising part-time position, especially for school expansion and ideally an extensive list of contacts on the committee.
    - update social media
    - idea - business student from a local university
- Ideas for fundraising - parents or others - go thru development committee

IX. Other Business Matters

A. As needed

None

X. Closing Items

A. Adjourn Meeting

M. Dwomoh made a motion to adjourn the meeting.
S. Hunter seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,
A. Tobien