



## Research Triangle High School

### Minutes

#### Board of Directors Meeting

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##### Date and Time

Wednesday March 19, 2025 at 5:30 PM

##### Location

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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##### Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), J. Corn (remote), M. Dwomoh (remote), S. Hunter (remote), S. Khaliq (remote)

##### Directors Absent

M. Babb, M. Walden, P. Thermitus, S. Rivers-Kobler

##### Directors who arrived after the meeting opened

D. Requena

##### Guests Present

A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Joy Goodwin (remote), Kalpesh Parekh (remote)

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#### I. Opening Items

##### A. Record Attendance

## **B. Call the Meeting to Order**

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Mar 19, 2025 at 5:34 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

C. Coia made a motion to approve the minutes from Board of Directors Meeting on 02-19-25.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Cunningham	Aye
C. Coia	Aye
M. Walden	Absent
P. Thermitus	Absent
A. Tobien	Aye
S. Rivers-Kobler	Absent
M. Babb	Absent
M. Dwomoh	Aye
S. Hunter	Aye
S. Khaliq	Abstain
J. Corn	Aye
D. Requena	Absent

## **III. Public Comments**

### **A. Open to all community members (students, family members, faculty and staff, community members, and others)**

Joy Goodwin and Kalpesh Parekh parents -> Speech and debate program: appreciation and interest in providing boost and support to this program to continue and grow.

A.Griffin to follow up.

## **IV. Chief School Officer Report**

### **A. Executive Overview**

A. Griffin provided executive overview, details on the slides attached to the agenda.

- school highlights for the month

- SET \_ school engagement team update.

D. Requena arrived.

## V. Finance Committee Report

### A. RTHS Monthly Financials and Other Business

A. Drake provided an update on finance and budget details on the slides attached to the agenda.

- debt to service covered ratio above requirement of 1.2, current 1.62
- began receiving interest from money market account
- draft budget for upcoming 2025-26 school year, assuming 0% and projected ADM = 570, standard increase included

Roof replacement - proposal to use Baker for board approval. Estimates obtained from 3 companies.

C. Coia made a motion to approve Baker for roof replacement for \$150,254.

A. Tobien seconded the motion.

including authorizing the school to authorize additional incremental cost while the work is ongoing in the summer.

The board **VOTED** to approve the motion.

#### Roll Call

A. Tobien	Aye
D. Requena	Aye
M. Walden	Absent
M. Babb	Absent
E. Cunningham	Aye
C. Coia	Aye
S. Rivers-Kobler	Absent
M. Dwomoh	Aye
P. Thermitus	Absent
S. Hunter	Aye
J. Corn	Aye
S. Khaliq	Aye

## VI. Academic Excellence Committee Report

### A. Academic Excellence Committee Business

J. Corn provided an update on the academic excellence, details attached on slides to the agenda:

- Review and feedback to SET \_ school engagement plan: determined 3x per year (Sep, Jan, May)

- AP course review and audit by student demographics (race and ethnicity) from college board statistics students of last year.
  - Lower enrollment for Hispanic
  - Board input and conversation on this topic

## **VII. Governance Committee Report**

### **A. Governance Committee Business**

C. Coia provided an update on the governance committee:

- Comments to enrollment and admission policy ongoing and targeted for next board meeting
- Board membership details
  - term expiration
  - recruitment & non-parent members
  - succession planning for board positions and committee chairs
- C.Coia reaching out to existing board members for their interest on the board

E.Cunningham updated that the Board Interest Form is active on the RTHS website

## **VIII. Development Committee Report**

### **A. Development Committee Business**

A. Griffin provided an update on development, details on slides attached to the agenda:

- RTHS directory database
  - social media working the best
- RTP business directory
  - Networking event rescheduled due to bad weather
- Fundraising
  - PTSO - clubs, breakfast
  - Development - capital - more strategic
- Expansion plans available digital
- Outsourcing development/fundraising part-time position, especially for school expansion and ideally an extensive list of contacts on the committee.
  - update social media
  - idea - business student from a local university
- Ideas for fundraising - parents or others - go thru development committee

## **IX. Other Business Matters**

### **A. As needed**

None

## **X. Closing Items**

### **A. Adjourn Meeting**

M. Dwomoh made a motion to adjourn the meeting.

S. Hunter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,

A. Tobien