APPROVED

Research Triangle High School

Minutes

Board of Directors Meeting

Date and Time
Wednesday January 15, 2025 at 5:30 PM

Location
Research Triangle High School
3106 East NC Highway 54
Research Triangle Park, NC 27709

or

Join Zoom Meeting
https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

One tap mobile
+16694449171,,93566460638# US
+16699006833,,93566460638# US (San Jose)

Dial by your location
• +1 669 444 9171 US

Directors Present
A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), J. Corn (remote), M. Walden (remote), P. Thermitus (remote), S. Hunter (remote), S. Khaliq (remote), S. Rivers-Kobler (remote)

Directors Absent

D. Requena, M. Babb, M. Dwomoh

Directors who arrived after the meeting opened
J. Corn, P. Thermitus

Guests Present
A. Drake (remote), A. Griffin (remote), A. Soulashinh (remote), Amanda Habich (remote), Priscilla Rodriguez (remote), S. Kaufman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jan 15, 2025 at 5:38 PM.
P. Thermitus arrived.
J. Corn arrived.

II. Approve Board Minutes

A. Board Meeting Minutes

S. Hunter made a motion to approve the minutes from Board of Directors Meeting on 11-20-24.
S. Khaliq seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
S. Khaliq	Aye
M. Babb	Absent
A. Tobien	Aye
M. Walden	Aye
E. Cunningham	Aye
S. Hunter	Aye
P. Thermitus	Aye
S. Rivers-Kobler	Abstain
C. Coia	Aye
D. Requena	Absent
J. Corn	Absent
M. Dwomoh	Absent

B. Board Meeting Minutes

C. Coia made a motion to approve the minutes from Special Board Meeting on 12-15-24.

S. Hunter seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
S. Rivers-Kobler	Abstain
D. Requena	Absent
M. Babb	Absent
M. Walden	Abstain
S. Khaliq	Abstain
A. Tobien	Aye
C. Coia	Aye
M. Dwomoh	Absent
S. Hunter	Aye
J. Corn	Absent
P. Thermitus	Aye

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

None

IV. Chief School Officer Report

A. Executive Overview

A. Griffin provided highlights about the school for Dec2024 and Jan 2025, details on slides:

- Spirit week
- end of the year staff celebration
- admission lottery open
- seniors and college submission/admission - similar to previous years
- staffing updates
- SET (school engagement team) on SEP (school engagement plan)

V. Finance Committee Report

A. RTHS Monthly Financials and Other Business

Audit update provided by Amanda Habich for school year 2024, school received the highest level of opinion. Audit of state public funds received highest level of opinion. Review of internal controls showed no issues. No findings in the audit this year and the finding from previous year were resolved.

A. Drake provided a financial update for the school, details on slides attached to budget:

- debt to service ratio - 1.64, good and above the requirement
- holiday staff one time bonus
- money market account paperwork ongoing
- roof replacement estimates, planned for Jun25 after kids are out

VI. Executive Session

A. Executive Session

C. Coia made a motion to go into executive session for personnel matters.
A. Tobien seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Babb	Absent
M. Dwomoh	Absent
D. Requena	Absent

S. Rivers-Kobler made a motion to approve new staff member Denise Williams for the biology position.
S. Hunter seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Aye
C. Coia	Aye
S. Khaliq	Aye
P. Thermitus	Aye
M. Dwomoh	Absent
A. Tobien	Aye
J. Corn	Aye
M. Babb	Absent
M. Walden	Aye
E. Cunningham	Aye
D. Requena	Absent

VII. Governance Committee Report

A. Governance Committee Business

J. Corn made a motion to hiring policy.
A. Tobien seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Corn	Aye
D. Requena	Absent
M. Walden	Aye
S. Khaliq	Aye
S. Hunter	Aye
S. Rivers-Kobler	Aye
E. Cunningham	Aye
C. Coia	Aye
A. Tobien	Aye
M. Dwomoh	Absent
M. Babb	Absent
P. Thermitus	Aye

C. Coia provided an update of the governance committee

- hiring policy - drafted by A.Griffin with Alt HR
- board of directors interest form - drafted by A.Tobien. A.Drake to check with IT to to be uploaded to school website board page.
- other documents being reviewed by governance that will be coming for board approval

VIII. Academic Excellence Committee Report

A. Academic Excellence Committee Business

A.Griffin and J.Corn provided an update on academic excellence, details on slides:

- more STEM electives and provided 3 interest subjects

IX. Development Committee Report

A. Development Committee Business

A. Griffin provided an update on development committee, details on slides:

- field study for students
- teacher development opportunities
- update of donations and fundraising
- soliciting updates for Spring Fundraising campaign

X. Other Business Matters

A. As needed

Thanks for the support of the Western NC charter school, donated goods were delivered at the beginning of Dec2024 and were very grateful.

XI. Closing Items

A. Adjourn Meeting

C. Coia made a motion to adjourn the meeting.
S. Hunter seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
A. Tobien