APPROVED

Research Triangle High School

Minutes

RTHS Board of Directors Meeting

Date and Time
Wednesday August 21, 2024 at 5:30 PM

Location
Research Triangle High School
3106 East NC Highway 54
Research Triangle Park, NC 27709

or

Via Zoom
https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

One tap mobile
+16694449171,,93566460638# US
+16699006833,,93566460638# US (San Jose)

Directors Present
A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham, G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), P. Thermitus, S. Khaliq (remote)

Directors Absent
S. Hunter, S. Rivers-Kobler

Guests Present

A. Drake, A. Griffin (remote), A. Soulashinh (remote), C. Klein-Gloria, D Thompson (remote), John-Paul Schick (remote), K Cook (remote), Mark Stevenson (remote), S. Kaufman (remote), Sarah (remote), Vonetta (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 21, 2024 at 5:36 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

G. Rodgers made a motion to approve the minutes from Board Meeting on 06-19-24.
M. Babb seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Hunter	Absent
M. Walden	Absent
D. Requena	Absent
S. Rivers-Kobler	Absent
C. Coia	Aye
A. Tobien	Aye
J. Corn	Aye
G. Rodgers	Aye
S. Khaliq	Abstain
M. Babb	Aye
E. Cunningham	Aye
P. Thermitus	Abstain

B. Special Board Meeting Minutes

J. Corn made a motion to approve the minutes from Called Board Meeting on 06-27-24.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Babb	Aye
A. Tobien	Aye
G. Rodgers	Aye
S. Rivers-Kobler	Absent
S. Hunter	Absent

Roll Call

E. Cunningham	Aye
M. Walden	Aye
S. Khaliq	Abstain
D. Requena	Absent
J. Corn	Aye
C. Coia	Aye
P. Thermitus	Abstain

C. Special Board Meeting Minutes

M. Babb made a motion to approve the minutes from Special Board Meeting on 08-02-24.
G. Rodgers seconded the motion.
Include Dina as present from roll call
The board **VOTED** to approve the motion.

Roll Call

D. Requena	Aye
S. Hunter	Absent
J. Corn	Aye
P. Thermitus	Aye
S. Rivers-Kobler	Absent
A. Tobien	Abstain
M. Babb	Aye
S. Khaliq	Abstain
C. Coia	Aye
E. Cunningham	Aye
M. Walden	Aye
G. Rodgers	Aye

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

None

IV. Chief School Officer Report

A. Executive Overview

A, Griffin provided an update about the school. Details on slides attached to board meeting.

- Strong school year start
- All positions filled and details provided
- Teacher of the year acknowledgment

• SET - school engagement team

V. Governance Committee Report

A. Governance Committee Update

C. Coia provided an update on governance, focusing on:

• Board membership and potential new board members (non-parent)
• Searching in LinkedIn for RTHS alumni
• Non-voting student to board committees

B. Employee and Student/Family Handbook Amendment

M. Babb made a motion to Employee and Student/Family Handbook Amendment.
A. Tobien seconded the motion.
Amendment to Vendor Contract Section of the handbook
Legal confirmation received
The board **VOTED** to approve the motion.

Roll Call

M. Walden	Aye
D. Requena	Aye
S. Hunter	Absent
G. Rodgers	Aye
J. Corn	Aye
A. Tobien	Aye
C. Coia	Aye
S. Khaliq	Aye
M. Babb	Aye
S. Rivers-Kobler	Absent
P. Thermitus	Aye
E. Cunningham	Aye

VI. Academic Excellence Committee Report

A. Committee Update

J. Corn provided an update on the academic excellence committee.
S. Khaliq is new a board member that joined the academic excellence committee provided an introduction.

VII. Development Committee Report

A. Committee Update

A. Griffin provided an update on fundraising, value proposition and goals. Details on the slides attached to board meeting.

VIII. Finance Committee Report

A. RTHS Monthly Financials and Updates

M. Babb provided an introduction and an update on the finance committee.

- Unexpected change by Durham County to the expected payment amount by a decrease of ~$100k due to over-payment in previous years.
- CIP - Contribution in progress line was added to 2023-24 related to the field and gym addition to the school, affects Debt to Service cover ratio. But due to Durham County underpayment and on accountant's recommendation will be requesting board vote to remove CIP line and carry the amount to 2024-25 budget.

A. Drake provided an update on finance:

- Debt to Service good and maintained
- Good enrollment, less withdrawal this summer vs summer 2023

M. Babb made a motion to remove the CIP expense line item with associate amount of $37,422 from 2023-24 budget.
C. Coia seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Corn	Aye
M. Babb	Aye
M. Walden	Aye
S. Rivers-Kobler	Absent
G. Rodgers	Aye
S. Khaliq	Aye
E. Cunningham	Aye
C. Coia	Aye
A. Tobien	Aye
D. Requena	Aye
P. Thermitus	Aye
S. Hunter	Absent

IX. Closed Session

A. Closed Session - Employment Contracts

M. Babb made a motion to executive session due to personnel matters.
A. Tobien seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Rivers-Kobler	Absent
S. Hunter	Absent

M. Babb made a motion to approve contract for assistant principal Priscilla Rodriguez position.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Corn	Absent
G. Rodgers	Aye
M. Walden	Absent
E. Cunningham	Aye
C. Coia	Aye
A. Tobien	Aye
M. Babb	Aye
P. Thermitus	Aye
S. Rivers-Kobler	Absent
D. Requena	Aye
S. Hunter	Absent
S. Khaliq	Absent

X. Other Business Matters

A. As needed

E. Cunningham mentioned items:

- Robotics invited the board to the tryouts.
- Board Retreat - consensus not reached yet - most likely dates to circulate.

XI. Closing Items

A. Adjourn Meeting

M. Babb made a motion to Adjourn the meeting.
G. Rodgers seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,

A. Tobien