

APPROVED



Research Triangle High School

## Minutes

### Finance Committee Monthly Meeting

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#### Date and Time

Tuesday March 12, 2024 at 2:00 PM

#### Location

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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Find your local number: <https://rthighschool.zoom.us/j/ahcfClgHb>

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the Conference Room (Room 200).

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### **Committee Members Present**

A. Drake (remote), C. Coia (remote), G. Rodgers (remote), M. Babb (remote), N. Lightner (remote)

### **Committee Members Absent**

S. Rivers-Kobler

### **Committee Members who arrived after the meeting opened**

G. Rodgers

### **Guests Present**

A. Griffin (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

M. Babb called a meeting of the Finance Committee of Research Triangle High School to order on Tuesday Mar 12, 2024 at 2:07 PM.

### **C. Approve Minutes**

C. Coia made a motion to approve the minutes from RESCHEDULED Finance Committee Monthly Meeting on 02-20-24.

M. Babb seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Finance**

### **A.**

### **Budget Review; Actuals vs. Budget**

- Shelley Jones brought on as Assistant Principal for the remainder of this year; director of student services frozen for the rest of this school year (new director for 24-25 school year)
- Technology increased by \$32K to meet actuals (largest expense was PA system and other expenses were classroom supplies, materials)
- \$4700 payment made to a vendor that RTHS is expecting a refund check for
- Substitute teacher budget increased by \$30K to cover seminars
- No contracts require amendment at this time

G. Rodgers arrived at 2:08 PM.

### **III. Other Business**

#### **A. FY25 Budget Forecast**

- ADM planned to project at 575 - discussed the decision to forecast this number based on student loss from last year
- Planning to keep instructional coaching and support position frozen
- Assuming for no increase from the state
- Will present for approval at April Board meeting

#### **B. Audit Update**

- DPI closed out its audit and all responses deemed sufficient
  - documents attached

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:37 PM.

Respectfully Submitted,  
M. Babb