

APPROVED



Research Triangle High School

## Minutes

Finance Committee Monthly Meeting

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### Date and Time

Tuesday October 10, 2023 at 10:00 AM

### Location

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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The RTHS Board of Directors Finance Committee meets monthly on the second Tuesday of each month, except for December and July. Meetings are held virtually.

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### **Committee Members Present**

B. Mitchell (remote), C. Coia (remote), G. Rodgers (remote), M. Babb (remote), N. Lightner (remote)

### **Committee Members Absent**

S. Rivers-Kobler

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

M. Babb called a meeting of the Finance Committee of Research Triangle High School to order on Tuesday Oct 10, 2023 at 10:06 AM.

### **C. Approve Minutes**

G. Rodgers made a motion to approve the minutes from Finance Committee on 09-14-23. C. Coia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. 2023-2024 Financial Review**

### **A. Financial Review**

- ADM is coming in at 562 (still a projection).
- PRC118 - spent \$2k and budget was updated to amount actually received.
- LinkSupport annual fee increased (required software by DPI) and the budget reflects this.
- No other changes made to the budget.

- Discussed the likely projection with the state budget information released - expecting roughly \$115K of budget to identify spend on.
- Parental Leave Policy proposal - RTHS would like to match the parental leave policy for birthing and non-birthing parents (increasing the current policy by 2 weeks or 8 weeks total for non-birthing parents). For a birthing parent, there is essentially no additional cost (~\$24) and for a non-birthing parent it would roughly cost \$2500.
  - RTHS Finance Committee recommends approval of the parental leave proposal.
- Finance committee requested information on budget for next school year to make decisions on frozen positions.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:04 AM.

Respectfully Submitted,  
C. Coia