

APPROVED



Research Triangle High School

## Minutes

### Governance Committee Monthly Meeting

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#### Date and Time

Friday December 8, 2023 at 12:00 PM

#### Location

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 285 500 052 320

Passcode: vRismh

[Download Teams](#) | [Join on the web](#)

#### Or call in (audio only)

[+1 347-966-8357,,814817269#](#)

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The Governance committee of the RTHS Board of Directors meets monthly, typically at noon on the Friday that precedes the full Board meeting.

#### Annual Goals Include:

- [Establish board cadence of activities documentation](#)
- [Partner with the CEO](#)
- [Board Member Succession Planning](#)
- [Regularize meeting operations for the board](#)
- [Support CSO goals as identified at the annual board retreat](#)

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#### Committee Members Present

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A. Tobien (remote), G. Rodgers (remote)

**Committee Members Absent**

B. Mitchell

**Committee Members who arrived after the meeting opened**

A. Tobien

**Guests Present**

A. Drake (remote), A. Griffin (remote)

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**I. Opening Items**

**A. Record Attendance**

A. Tobien arrived.

**B. Call the Meeting to Order**

G. Rodgers called a meeting of the Governance Committee of Research Triangle High School to order on Friday Dec 8, 2023 at 12:12 PM.

**II. Governance**

**A. School Enhancement Team (SET) Updates**

A.Griffin mentioned that SET comments are being addressed with target to present at special board meeting in Dec2023.

**B. Open Actions**

G.Rodgers to perform orientation for M. Walden in 1:1, the orientation presentation was sent out.

**C. Overall Board Schedule**

Annual Board High Level Calendar - to be reviewed by school A. Griffin and A. Drake, to then circulate to board committee chairs.

**D. Board Succession Planning**

New potential board members planned to schedule for interview with a target to provide recommendations for next board meeting 17Jan24.

G.Rodgers rolls off the board in Oct24.

Board Officers planning

### **III. Other Business**

#### **A. Other business**

Mid-Fall evaluation provided to A.Griffin.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,  
A. Tobien