



## Research Triangle High School

### Minutes

#### Board Meeting

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##### **Date and Time**

Wednesday August 16, 2023 at 5:30 PM

##### **Location**

In Person at RTHS - 3106 East, NC-54, Durham, NC 27709

OR

Virtual - <https://rthighschool.zoom.us/j/93566460638>

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##### **Directors Present**

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Carty Vetere (remote)

##### **Directors Absent**

D. Milne James, S. Hunter, S. Rivers-Kobler

##### **Directors who arrived after the meeting opened**

D. Requena

##### **Guests Present**

A. Griffin (remote), B. Mitchell (remote), Christina Valente (remote), Cornelius Klein-Gloria (remote), Elizabeth Balaz (remote), Jennifer Stancil (remote), Latesha Jackson (remote), Mark Stevenson (remote), NC Haischer (remote), Sarah Anderle (remote), Shannon Maaske (remote)

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#### **I. Opening Items**

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 16, 2023 at 5:34 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

M. Babb made a motion to approve the minutes from Board Meeting on 07-26-23.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Cunningham	Aye
C. Coia	Aye
S. Carty Vetere	Aye
J. Corn	Aye
G. Rodgers	Aye
M. Walden	Abstain
S. Rivers-Kobler	Absent
A. Tobien	Aye
M. Babb	Aye
D. Requena	Absent
D. Milne James	Absent
S. Hunter	Absent

## **III. Public Comments**

### **A. Open to all stakeholders (parents, staff, other)**

None at this meeting

### **B. Parent Advisory Committee**

None at this meeting

## **IV. CSO Report**

### **A. School Update**

D. Requena arrived.

A. Griffin presented an executive update:

- Teachers and staff return to school
- Nest - new student orientation, MAP testing

- Raptor refresh planned for 8/19
- School starts on Monday, 8/21

Other details on the slides in the agenda

## **B. Staffing Update**

A. Griffin provided staff updates, details included in slides in agenda.

## **V. Finance**

### **A. Approve FY 22-23 Actuals**

G. Rodgers made a motion to Approval of 2022-23 budget.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

J. Corn	Aye
M. Walden	Abstain
D. Requena	Aye
E. Cunningham	Aye
M. Babb	Aye
D. Milne James	Absent
G. Rodgers	Aye
S. Carty Vetere	Aye
C. Coia	Aye
S. Hunter	Absent
S. Rivers-Kobler	Absent
A. Tobien	Aye

### **B. FY 23-24 Budget**

B. Mitchell presented that the 2023-24 has been used for Insurance and Salaries.

## **VI. Governance**

### **A. Vote on Student/Parent and Teacher Handbooks**

G. Rodgers presented updates to the handbooks

A. Tobien made a motion to approve the Student and Teacher handbooks.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Walden	Abstain
J. Corn	Aye
S. Carty Vetere	Aye

### **Roll Call**

G. Rodgers	Aye
A. Tobien	Aye
M. Babb	Aye
C. Coia	Aye
E. Cunningham	Aye
D. Milne James	Absent
S. Hunter	Absent
D. Requena	Aye
S. Rivers-Kobler	Absent

## **B. Vote on Board Positions**

Board positions for upcoming to school year

G. Rodgers made a motion to approve the Board positions.

A. Tobien seconded the motion.

- Chair - Carolyn Coia
- Vice Chair - Elizabeth Cunningham
- Secretary - Ailette Tobien
- Finance Chair and Treasurer - Mitch Babb
- Governance Chair - Sherry Carty Vetere
- Development Chair - Dina Raquena
- Academic Excellence - Steve Hunter
- CSO Eval - Gary Rodgers

The board **VOTED** to approve the motion.

### **Roll Call**

D. Milne James	Absent
G. Rodgers	Aye
E. Cunningham	Aye
A. Tobien	Aye
S. Hunter	Absent
M. Walden	Abstain
S. Rivers-Kobler	Absent
D. Requena	Aye
J. Corn	Aye
M. Babb	Aye
C. Coia	Aye
S. Carty Vetere	Aye

## **VII. Other Business Matters**

### **A. If Applicable**

None

## VIII. Executive Session - Transition and Personnel

### A. Updates

A. Tobien made a motion to go into executive session for personnel matters.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Milne James Absent

S. Rivers-Kobler Absent

S. Hunter Absent

G. Rodgers made a motion to exit executive session.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Voting Matters

### A. Staffing Contracts - New Hires

A. Tobien made a motion to approve new hire staffing contracts.

G. Rodgers seconded the motion.

- Jakeyia Ellis
- Victoria Howard
- Jade Journingan
- Dez Thompson

The board **VOTED** to approve the motion.

#### Roll Call

G. Rodgers Aye

S. Rivers-Kobler Absent

M. Babb Aye

C. Coia Aye

D. Requena Aye

D. Milne James Absent

E. Cunningham Aye

S. Hunter Absent

A. Tobien Aye

M. Walden Aye

S. Carty Vetere Aye

J. Corn Aye

### B. Contract Renewal - Personnel

G. Rodgers made a motion to approve A. Griffin contract renewal until the end of the year.

M. Babb seconded the motion.

with the addition of performance milestones by end of the month

The board **VOTED** to approve the motion.

**Roll Call**

D. Requena	Aye
S. Carty Vetere	Aye
D. Milne James	Absent
E. Cunningham	Aye
G. Rodgers	Aye
M. Babb	Aye
S. Rivers-Kobler	Absent
S. Hunter	Absent
C. Coia	Aye
J. Corn	Aye
A. Tobien	Aye
M. Walden	Aye

**X. Closing Items**

**A. Adjourn Meeting**

G. Rodgers made a motion to conclude the RTHS board meeting.

A. Tobien seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien