APPROVED

Research Triangle High School

Minutes

Board Meeting

Date and Time
Wednesday August 16, 2023 at 5:30 PM

Location
In Person at RTHS - 3106 East, NC-54, Durham, NC 27709
OR
Virtual - https://rthighschool.zoom.us/j/93566460638

Directors Present
A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Carty Vetere (remote)

Directors Absent
D. Milne James, S. Hunter, S. Rivers-Kobler

Directors who arrived after the meeting opened
D. Requena

Guests Present
A. Griffin (remote), B. Mitchell (remote), Christina Valente (remote), Cornelius Klein-Gloria (remote), Elizabeth Balaz (remote), Jennifer Stancil (remote), Latesha Jackson (remote), Mark Stevenson (remote), NC Haischer (remote), Sarah Anderle (remote), Shannon Maaske (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 16, 2023 at 5:34 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

M. Babb made a motion to approve the minutes from Board Meeting on 07-26-23.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

G. Rodgers	Aye
S. Rivers-Kobler	Absent
D. Milne James	Absent
C. Coia	Aye
D. Requena	Absent
M. Walden	Abstain
S. Hunter	Absent
S. Carty Vetere	Aye
A. Tobien	Aye
E. Cunningham	Aye
M. Babb	Aye
J. Corn	Aye

III. Public Comments

A. Open to all stakeholders (parents, staff, other)

None at this meeting

B. Parent Advisory Committee

None at this meeting

IV. CSO Report

A. School Update

D. Requena arrived.
A. Griffin presented an executive update:

- Teachers and staff return to school
- Nest - new student orientation, MAP testing

- Raptor refresh planned for 8/19
- School starts on Monday, 8/21

Other details on the slides in the agenda

B. Staffing Update

A. Griffin provided staff updates, details included in slides in agenda.

V. Finance

A. Approve FY 22-23 Actuals

G. Rodgers made a motion to Approval of 2022-23 budget.
M. Babb seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Absent
A. Tobien	Aye
J. Corn	Aye
D. Requena	Aye
S. Hunter	Absent
C. Coia	Aye
D. Milne James	Absent
M. Walden	Abstain
G. Rodgers	Aye
M. Babb	Aye
E. Cunningham	Aye
S. Carty Vetere	Aye

B. FY 23-24 Budget

B. Mitchell presented that the 2023-24 has been used for Insurance and Salaries.

VI. Governance

A. Vote on Student/Parent and Teacher Handbooks

G. Rodgers presented updates to the handbooks
A. Tobien made a motion to approve the Student and Teacher handbooks.
C. Coia seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Coia	Aye
J. Corn	Aye
M. Babb	Aye

Roll Call

S. Carty Vetere	Aye
D. Requena	Aye
D. Milne James	Absent
M. Walden	Abstain
S. Hunter	Absent
G. Rodgers	Aye
S. Rivers-Kobler	Absent
A. Tobien	Aye
E. Cunningham	Aye

B. Vote on Board Positions

Board positions for upcoming to school year
G. Rodgers made a motion to approve the Board positions.
A. Tobien seconded the motion.

- Chair - Carolyn Coia
- Vice Chair - Elizabeth Cunningham
- Secretary - Ailette Tobien
- Finance Chair and Treasurer - Mitch Babb
- Governance Chair - Sherry Carty Vetere
- Development Chair - Dina Raquena
- Academic Excellence - Steve Hunter
- CSO Eval - Gary Rodgers

The board **VOTED** to approve the motion.

Roll Call

M. Walden	Abstain
J. Corn	Aye
D. Milne James	Absent
D. Requena	Aye
S. Rivers-Kobler	Absent
S. Hunter	Absent
S. Carty Vetere	Aye
A. Tobien	Aye
E. Cunningham	Aye
C. Coia	Aye
G. Rodgers	Aye
M. Babb	Aye

VII. Other Business Matters

A. If Applicable

None

VIII. Executive Session - Transition and Personnel

A. Updates

A. Tobien made a motion to go into executive session for personnel matters.
G. Rodgers seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Milne James	Absent
S. Rivers-Kobler	Absent
S. Hunter	Absent

G. Rodgers made a motion to exit executive session.
M. Babb seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Voting Matters

A. Staffing Contracts - New Hires

A. Tobien made a motion to approve new hire staffing contracts.
G. Rodgers seconded the motion.

- Jakeyia Ellis
- Victoria Howard
- Jade Journingan
- Dez Thompson

The board **VOTED** to approve the motion.

Roll Call

J. Corn	Aye
S. Rivers-Kobler	Absent
A. Tobien	Aye
S. Carty Vetere	Aye
G. Rodgers	Aye
D. Milne James	Absent
S. Hunter	Absent
C. Coia	Aye
E. Cunningham	Aye
M. Babb	Aye
M. Walden	Aye
D. Requena	Aye

B. Contract Renewal - Personnel

G. Rodgers made a motion to approve A. Griffin contract renewal until the end of the year.
M. Babb seconded the motion.
with the addition of performance milestones by end of the month
The board **VOTED** to approve the motion.

Roll Call	
G. Rodgers	Aye
D. Requena	Aye
M. Walden	Aye
D. Milne James	Absent
S. Hunter	Absent
A. Tobien	Aye
S. Rivers-Kobler	Absent
C. Coia	Aye
S. Carty Vetere	Aye
M. Babb	Aye
J. Corn	Aye
E. Cunningham	Aye

X. Closing Items

A. Adjourn Meeting

G. Rodgers made a motion to conclude the RTHS board meeting.
A. Tobien seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
A. Tobien