



Research Triangle High School

Minutes

Board Meeting

Date and Time

Wednesday August 16, 2023 at 5:30 PM

Location

In Person at RTHS - 3106 East, NC-54, Durham, NC 27709

OR

Virtual - <https://rthighschool.zoom.us/j/93566460638>

Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Carty Vetere (remote)

Directors Absent

D. Milne James, S. Hunter, S. Rivers-Kobler

Directors who arrived after the meeting opened

D. Requena

Guests Present

A. Griffin (remote), B. Mitchell (remote), Christina Valente (remote), Cornelius Klein-Gloria (remote), Elizabeth Balaz (remote), Jennifer Stancil (remote), Latesha Jackson (remote), Mark Stevenson (remote), NC Haischer (remote), Sarah Anderle (remote), Shannon Maaske (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 16, 2023 at 5:34 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

M. Babb made a motion to approve the minutes from Board Meeting on 07-26-23.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|---------|
| J. Corn | Aye |
| S. Rivers-Kobler | Absent |
| M. Babb | Aye |
| C. Coia | Aye |
| S. Hunter | Absent |
| S. Carty Vetere | Aye |
| E. Cunningham | Aye |
| A. Tobien | Aye |
| D. Milne James | Absent |
| G. Rodgers | Aye |
| D. Requena | Absent |
| M. Walden | Abstain |

III. Public Comments

A. Open to all stakeholders (parents, staff, other)

None at this meeting

B. Parent Advisory Committee

None at this meeting

IV. CSO Report

A. School Update

D. Requena arrived.

A. Griffin presented an executive update:

- Teachers and staff return to school
- Nest - new student orientation, MAP testing

- Raptor refresh planned for 8/19
- School starts on Monday, 8/21

Other details on the slides in the agenda

B. Staffing Update

A. Griffin provided staff updates, details included in slides in agenda.

V. Finance

A. Approve FY 22-23 Actuals

G. Rodgers made a motion to Approval of 2022-23 budget.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|---------|
| M. Walden | Abstain |
| S. Rivers-Kobler | Absent |
| C. Coia | Aye |
| A. Tobien | Aye |
| D. Requena | Aye |
| S. Hunter | Absent |
| G. Rodgers | Aye |
| E. Cunningham | Aye |
| S. Carty Vetere | Aye |
| J. Corn | Aye |
| D. Milne James | Absent |
| M. Babb | Aye |

B. FY 23-24 Budget

B. Mitchell presented that the 2023-24 has been used for Insurance and Salaries.

VI. Governance

A. Vote on Student/Parent and Teacher Handbooks

G. Rodgers presented updates to the handbooks

A. Tobien made a motion to approve the Student and Teacher handbooks.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|----------------|--------|
| S. Hunter | Absent |
| D. Requena | Aye |
| D. Milne James | Absent |

Roll Call

| | |
|------------------|---------|
| S. Carty Vetere | Aye |
| S. Rivers-Kobler | Absent |
| M. Babb | Aye |
| C. Coia | Aye |
| G. Rodgers | Aye |
| E. Cunningham | Aye |
| A. Tobien | Aye |
| M. Walden | Abstain |
| J. Corn | Aye |

B. Vote on Board Positions

Board positions for upcoming to school year

G. Rodgers made a motion to approve the Board positions.

A. Tobien seconded the motion.

- Chair - Carolyn Coia
- Vice Chair - Elizabeth Cunningham
- Secretary - Ailette Tobien
- Finance Chair and Treasurer - Mitch Babb
- Governance Chair - Sherry Carty Vetere
- Development Chair - Dina Raquena
- Academic Excellence - Steve Hunter
- CSO Eval - Gary Rodgers

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|---------|
| E. Cunningham | Aye |
| M. Babb | Aye |
| S. Rivers-Kobler | Absent |
| S. Hunter | Absent |
| M. Walden | Abstain |
| D. Requena | Aye |
| D. Milne James | Absent |
| S. Carty Vetere | Aye |
| C. Coia | Aye |
| G. Rodgers | Aye |
| A. Tobien | Aye |
| J. Corn | Aye |

VII. Other Business Matters

A. If Applicable

None

VIII. Executive Session - Transition and Personnel

A. Updates

A. Tobien made a motion to go into executive session for personnel matters.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Rivers-Kobler Absent

S. Hunter Absent

D. Milne James Absent

G. Rodgers made a motion to exit executive session.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Voting Matters

A. Staffing Contracts - New Hires

A. Tobien made a motion to approve new hire staffing contracts.

G. Rodgers seconded the motion.

- Jakeyia Ellis
- Victoria Howard
- Jade Journingan
- Dez Thompson

The board **VOTED** to approve the motion.

Roll Call

D. Requena Aye

S. Hunter Absent

C. Coia Aye

J. Corn Aye

A. Tobien Aye

S. Rivers-Kobler Absent

E. Cunningham Aye

M. Babb Aye

G. Rodgers Aye

D. Milne James Absent

S. Carty Vetere Aye

M. Walden Aye

B. Contract Renewal - Personnel

G. Rodgers made a motion to approve A. Griffin contract renewal until the end of the year.

M. Babb seconded the motion.

with the addition of performance milestones by end of the month

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| A. Tobien | Aye |
| J. Corn | Aye |
| M. Walden | Aye |
| S. Rivers-Kobler | Absent |
| S. Hunter | Absent |
| E. Cunningham | Aye |
| G. Rodgers | Aye |
| S. Carty Vetere | Aye |
| D. Milne James | Absent |
| M. Babb | Aye |
| C. Coia | Aye |
| D. Requena | Aye |

X. Closing Items

A. Adjourn Meeting

G. Rodgers made a motion to conclude the RTHS board meeting.

A. Tobien seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien