

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday August 16, 2023 at 5:30 PM

#### Location

In Person at RTHS - 3106 East, NC-54, Durham, NC 27709

OR

Virtual - <https://rthighschool.zoom.us/j/93566460638>

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#### Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Carty Vetere (remote)

#### Directors Absent

D. Milne James, S. Hunter, S. Rivers-Kobler

#### Directors who arrived after the meeting opened

D. Requena

#### Guests Present

A. Griffin (remote), B. Mitchell (remote), Christina Valente (remote), Cornelius Klein-Gloria (remote), Elizabeth Balaz (remote), Jennifer Stancil (remote), Latesha Jackson (remote), Mark Stevenson (remote), NC Haischer (remote), Sarah Anderle (remote), Shannon Maaske (remote)

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### I. Opening Items

A.

## Record Attendance

### B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 16, 2023 at 5:34 PM.

## II. Approve Board Minutes

### A. Board Meeting Minutes

M. Babb made a motion to approve the minutes from Board Meeting on 07-26-23.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Requena	Absent
G. Rodgers	Aye
A. Tobien	Aye
J. Corn	Aye
E. Cunningham	Aye
C. Coia	Aye
D. Milne James	Absent
M. Babb	Aye
M. Walden	Abstain
S. Rivers-Kobler	Absent
S. Carty Vetere	Aye
S. Hunter	Absent

## III. Public Comments

### A. Open to all stakeholders (parents, staff, other)

None at this meeting

### B. Parent Advisory Committee

None at this meeting

## IV. CSO Report

### A. School Update

D. Requena arrived.

A. Griffin presented an executive update:

- Teachers and staff return to school
- Nest - new student orientation, MAP testing

- Raptor refresh planned for 8/19
- School starts on Monday, 8/21

Other details on the slides in the agenda

## **B. Staffing Update**

A. Griffin provided staff updates, details included in slides in agenda.

## **V. Finance**

### **A. Approve FY 22-23 Actuals**

G. Rodgers made a motion to Approval of 2022-23 budget.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

G. Rodgers	Aye
A. Tobien	Aye
D. Milne James	Absent
M. Babb	Aye
E. Cunningham	Aye
C. Coia	Aye
M. Walden	Abstain
S. Rivers-Kobler	Absent
D. Requena	Aye
S. Hunter	Absent
S. Carty Vetere	Aye
J. Corn	Aye

### **B. FY 23-24 Budget**

B. Mitchell presented that the 2023-24 has been used for Insurance and Salaries.

## **VI. Governance**

### **A. Vote on Student/Parent and Teacher Handbooks**

G. Rodgers presented updates to the handbooks

A. Tobien made a motion to approve the Student and Teacher handbooks.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Coia	Aye
D. Requena	Aye
M. Babb	Aye

**Roll Call**

S. Hunter Absent  
E. Cunningham Aye  
S. Carty Vetere Aye  
G. Rodgers Aye  
M. Walden Abstain  
J. Corn Aye  
S. Rivers-Kobler Absent  
A. Tobien Aye  
D. Milne James Absent

**B. Vote on Board Positions**

Board positions for upcoming to school year

G. Rodgers made a motion to approve the Board positions.

A. Tobien seconded the motion.

- Chair - Carolyn Coia
- Vice Chair - Elizabeth Cunningham
- Secretary - Ailette Tobien
- Finance Chair and Treasurer - Mitch Babb
- Governance Chair - Sherry Carty Vetere
- Development Chair - Dina Raquena
- Academic Excellence - Steve Hunter
- CSO Eval - Gary Rodgers

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Absent  
S. Carty Vetere Aye  
M. Walden Abstain  
A. Tobien Aye  
D. Requena Aye  
G. Rodgers Aye  
C. Coia Aye  
J. Corn Aye  
D. Milne James Absent  
E. Cunningham Aye  
S. Hunter Absent  
M. Babb Aye

**VII. Other Business Matters**

**A. If Applicable**

None

## VIII. Executive Session - Transition and Personnel

### A. Updates

A. Tobien made a motion to go into executive session for personnel matters.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Milne James Absent

S. Rivers-Kobler Absent

S. Hunter Absent

G. Rodgers made a motion to exit executive session.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Voting Matters

### A. Staffing Contracts - New Hires

A. Tobien made a motion to approve new hire staffing contracts.

G. Rodgers seconded the motion.

- Jakeyia Ellis
- Victoria Howard
- Jade Journingan
- Dez Thompson

The board **VOTED** to approve the motion.

#### Roll Call

S. Carty Vetere Aye

A. Tobien Aye

D. Requena Aye

S. Hunter Absent

M. Babb Aye

G. Rodgers Aye

E. Cunningham Aye

D. Milne James Absent

M. Walden Aye

C. Coia Aye

S. Rivers-Kobler Absent

J. Corn Aye

### B. Contract Renewal - Personnel

G. Rodgers made a motion to approve A. Griffin contract renewal until the end of the year.

M. Babb seconded the motion.

with the addition of performance milestones by end of the month

The board **VOTED** to approve the motion.

**Roll Call**

G. Rodgers	Aye
S. Hunter	Absent
A. Tobien	Aye
C. Coia	Aye
D. Requena	Aye
S. Rivers-Kobler	Absent
S. Carty Vetere	Aye
M. Walden	Aye
J. Corn	Aye
M. Babb	Aye
D. Milne James	Absent
E. Cunningham	Aye

**X. Closing Items**

**A. Adjourn Meeting**

G. Rodgers made a motion to conclude the RTHS board meeting.

A. Tobien seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien