

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday August 16, 2023 at 5:30 PM

#### Location

In Person at RTHS - 3106 East, NC-54, Durham, NC 27709

OR

Virtual - <https://rthighschool.zoom.us/j/93566460638>

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#### Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Carty Vetere (remote)

#### Directors Absent

D. Milne James, S. Hunter, S. Rivers-Kobler

#### Directors who arrived after the meeting opened

D. Requena

#### Guests Present

A. Griffin (remote), B. Mitchell (remote), Christina Valente (remote), Cornelius Klein-Gloria (remote), Elizabeth Balaz (remote), Jennifer Stancil (remote), Latesha Jackson (remote), Mark Stevenson (remote), NC Haischer (remote), Sarah Anderle (remote), Shannon Maaske (remote)

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### I. Opening Items

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 16, 2023 at 5:34 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

M. Babb made a motion to approve the minutes from Board Meeting on 07-26-23.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Carty Vetere	Aye
S. Rivers-Kobler	Absent
D. Requena	Absent
D. Milne James	Absent
S. Hunter	Absent
G. Rodgers	Aye
E. Cunningham	Aye
M. Walden	Abstain
C. Coia	Aye
A. Tobien	Aye
J. Corn	Aye
M. Babb	Aye

## **III. Public Comments**

### **A. Open to all stakeholders (parents, staff, other)**

None at this meeting

### **B. Parent Advisory Committee**

None at this meeting

## **IV. CSO Report**

### **A. School Update**

D. Requena arrived.

A. Griffin presented an executive update:

- Teachers and staff return to school
- Nest - new student orientation, MAP testing

- Raptor refresh planned for 8/19
- School starts on Monday, 8/21

Other details on the slides in the agenda

## **B. Staffing Update**

A. Griffin provided staff updates, details included in slides in agenda.

## **V. Finance**

### **A. Approve FY 22-23 Actuals**

G. Rodgers made a motion to Approval of 2022-23 budget.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Tobien	Aye
S. Rivers-Kobler	Absent
E. Cunningham	Aye
C. Coia	Aye
D. Requena	Aye
S. Carty Vetere	Aye
J. Corn	Aye
G. Rodgers	Aye
M. Babb	Aye
M. Walden	Abstain
S. Hunter	Absent
D. Milne James	Absent

### **B. FY 23-24 Budget**

B. Mitchell presented that the 2023-24 has been used for Insurance and Salaries.

## **VI. Governance**

### **A. Vote on Student/Parent and Teacher Handbooks**

G. Rodgers presented updates to the handbooks

A. Tobien made a motion to approve the Student and Teacher handbooks.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Tobien	Aye
J. Corn	Aye
M. Babb	Aye

**Roll Call**

G. Rodgers Aye  
E. Cunningham Aye  
S. Carty Vetere Aye  
C. Coia Aye  
S. Rivers-Kobler Absent  
D. Requena Aye  
S. Hunter Absent  
D. Milne James Absent  
M. Walden Abstain

**B. Vote on Board Positions**

Board positions for upcoming to school year

G. Rodgers made a motion to approve the Board positions.

A. Tobien seconded the motion.

- Chair - Carolyn Coia
- Vice Chair - Elizabeth Cunningham
- Secretary - Ailette Tobien
- Finance Chair and Treasurer - Mitch Babb
- Governance Chair - Sherry Carty Vetere
- Development Chair - Dina Raquena
- Academic Excellence - Steve Hunter
- CSO Eval - Gary Rodgers

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Absent  
M. Babb Aye  
G. Rodgers Aye  
E. Cunningham Aye  
S. Hunter Absent  
A. Tobien Aye  
J. Corn Aye  
S. Carty Vetere Aye  
D. Milne James Absent  
M. Walden Abstain  
D. Requena Aye  
C. Coia Aye

**VII. Other Business Matters**

**A. If Applicable**

None

## VIII. Executive Session - Transition and Personnel

### A. Updates

A. Tobien made a motion to go into executive session for personnel matters.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Rivers-Kobler Absent

S. Hunter Absent

D. Milne James Absent

G. Rodgers made a motion to exit executive session.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IX. Voting Matters

### A. Staffing Contracts - New Hires

A. Tobien made a motion to approve new hire staffing contracts.

G. Rodgers seconded the motion.

- Jakeyia Ellis
- Victoria Howard
- Jade Journingan
- Dez Thompson

The board **VOTED** to approve the motion.

#### Roll Call

D. Requena Aye

S. Carty Vetere Aye

C. Coia Aye

M. Babb Aye

G. Rodgers Aye

E. Cunningham Aye

A. Tobien Aye

D. Milne James Absent

S. Rivers-Kobler Absent

J. Corn Aye

S. Hunter Absent

M. Walden Aye

### B. Contract Renewal - Personnel

G. Rodgers made a motion to approve A. Griffin contract renewal until the end of the year.

M. Babb seconded the motion.

with the addition of performance milestones by end of the month

The board **VOTED** to approve the motion.

**Roll Call**

G. Rodgers	Aye
C. Coia	Aye
D. Milne James	Absent
S. Rivers-Kobler	Absent
S. Carty Vetere	Aye
M. Walden	Aye
E. Cunningham	Aye
J. Corn	Aye
M. Babb	Aye
S. Hunter	Absent
A. Tobien	Aye
D. Requena	Aye

**X. Closing Items**

**A. Adjourn Meeting**

G. Rodgers made a motion to conclude the RTHS board meeting.

A. Tobien seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

A. Tobien