

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday May 15, 2024 at 5:30 PM

#### Location

In person or Remote:

3106 East, 3106 NC-54, Durham, NC 27709

OR

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

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#### **Directors Present**

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), M. Babb (remote), M. Walden, S. Hunter (remote)

#### **Directors Absent**

J. Corn, S. Rivers-Kobler

#### **Directors who arrived after the meeting opened**

M. Walden

#### **Guests Present**

A. Drake, A. Griffin (remote), A. Soulashinh (remote), C. Klein-Gloria (remote), S. Jones (remote), Scott (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

C. Coia called a meeting of the board of directors of Research Triangle High School to order on Wednesday May 15, 2024 at 5:33 PM.

### **II. Approve Board Minutes**

#### **A. Board Meeting Minutes**

S. Hunter made a motion to approve the minutes from Board Meeting on 04-17-24.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Absent  
S. Hunter Aye  
E. Cunningham Aye  
G. Rodgers Aye  
M. Babb Aye  
M. Walden Absent  
C. Coia Aye  
A. Tobien Aye  
D. Requena Aye  
J. Corn Absent

**B. Special Board Meeting Minutes**

M. Babb made a motion to approve the minutes from Special Board Meeting - 24-25 Budget Review and Approval on 04-29-24.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Rivers-Kobler Absent  
E. Cunningham Aye  
G. Rodgers Aye  
A. Tobien Aye  
M. Babb Aye  
J. Corn Absent  
C. Coia Aye  
S. Hunter Aye  
M. Walden Absent  
D. Requena Aye

**III. Public Comments**

**A. Open to all community members (students, family members, faculty and staff, community members, and others)**

None this meeting.

**IV. Chief School Officer Report**

**A. Executive Overview**

A.Griffin provided an executive overview, details on the meeting packet:

- Highlights of activities at school for May
- Staffing updates

- Lottery enrollment updates

**Action:** Board emails for parent square communication  
M. Walden arrived.

## V. Academic Excellence

### A. Academic Excellence

A.Griffin provided an update, details on agenda packet.

- Survey opened for ~a month of Mar2024, RTHS participation ~60%
- Teacher working condition survey - looking at areas of improvement for the school.
  
- Focus on teacher retention, student concerns/conduct (tardiness)
- Working with SET team, and look at other opportunities for teachers/staff to provide input

**Action:** Check discrepancy between teacher that have been at school for a long time vs short time

## VI. Finance

### A. Updates on the FY 2023-24 Budget

A.Drake provided an update on finance committee.

Debt to service ratio: 1.24, good bond requirement 1.2

Budget update for May24: Utility cost and graduation were slightly increased from predicted and other line items were lowered

Topics to improve surplus, update to the board:

- Increase of interest rate, meeting with bank planned end of May.
- Reduce debt to service ratio, conversation with bond.

## VII. Development

### A. Committee Update

None this meeting.

## VIII. Governance

### A. Committee Updates

G. Rodgers provided an update on governance.

- Potential board member update, 4 potential candidates and no conflict for potential parents. Planning for vote for next board meeting
- Demographics: area of expertise, age, race
- Board Officers - planned for vote for next board meeting
- Committee Chairs - more follow ups
- CEO Evaluation Survey - ongoing.
  - BOT deactivate and removal of contacts
  - Staff asked to see evaluation as feedback - but the evaluations are personal and private. School focused topics may be communicated.

## IX. Other Business Matters

### A. As needed

None this meeting.

## X. Closing Items

### A. Adjourn Meeting

M. Babb made a motion to adjourn the meeting.

S. Hunter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,

A. Tobien