

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday April 17, 2024 at 5:30 PM

#### Location

##### Remote only:

The RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

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Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

+16694449171,,93566460638# US

+16699006833,,93566460638# US (San Jose)

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Meeting ID: 935 6646 0638

Find your local number: <https://rthighschool.zoom.us/u/ahcfClgHb>

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#### Directors Present

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Hunter (remote)

#### Directors Absent

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D. Requena, S. Rivers-Kobler

### **Guests Present**

A. Drake (remote), A. Griffin (remote), Cornelius Klein-Gloria (remote), Mark Stevenson (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Apr 17, 2024 at 5:34 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

C. Coia made a motion to approve the minutes from Board Meeting on 03-20-24.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

G. Rodgers	Aye
S. Rivers-Kobler	Absent
S. Hunter	Aye
D. Requena	Absent
E. Cunningham	Aye
A. Tobien	Aye
J. Corn	Aye
M. Babb	Aye
M. Walden	Aye
C. Coia	Aye

## **III. Public Comments**

### **A. Open to all community members (students, family members, faculty and staff, community members, and others)**

None

## **IV. Chief School Officer Report**

### **A. Executive Overview**

A.Griffin provided an update as detailed in packet attached.

- Key activities and events
- Lottery Status updates
  - due to lottery tech issues - dateline for acceptance extended

**Action:** SET update requested for upcoming board meeting

## V. Academic Excellence

### A. Committee Update

A.Griffin provided an update on academic excellence, details on the slide pack.

- Additional AP courses offered
- Elective courses
- Survey Data

## VI. Finance

### A. Updates on the FY 2023-24 Budget

M.Babb provided an update on finance committee.

- Setting the 2024-25 budget for next school year, information pulling started since December 2024
- Special Board meeting in next 2 weeks for 2024-25 budget
  - **Action:** Add additional slots into week of 29Apr and afternoons

A.Drake provided an update on school finance.

- Routine budget for past month.
- Debt to Service ratio - 1.23, good.
- Additional positions planned for next school year 2024-25

## VII. Development

### A. Committee Update

A.Drake provided an update for development committee on behalf of D.Requina, details on slide pack attached to agenda.

- Spring giving campaign launching

## VIII. Governance

### A. Committee Updates

G. Rodgers provided an update on governance.

- Potential candidates screening and interviews to conduct during next month
  - Potential board member and parent board ratio
- Officers and Committee Chairs - expected to be solidified for next month
- Board annual calendar posted on BoT. Any updates to provide to G.Rodgers and/or A.Tobien
- Board Retreat planning starting next month

## **IX. Other Business Matters**

### **A. As needed**

None

## **X. Closing Items**

### **A. Adjourn Meeting**

G. Rodgers made a motion to adjourn the meeting.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,

A. Tobien