

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday November 15, 2023 at 5:30 PM

#### Location

In person or Remote:

3106 East, 3106 NC-54, Durham, NC 27709

OR

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

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Meeting ID: 935 6646 0638

Find your local number: <https://rthighschool.zoom.us/j/ahcfClgHb>

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### **Directors Present**

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), S. Hunter (remote)

### **Directors Absent**

D. Requena, M. Walden, S. Rivers-Kobler

### **Guests Present**

A. Drake (remote), A. Griffin, Amanda Habich (remote), B. Mitchell, John-Paul Schick (remote), S. Jones (remote), Sarah (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Coia called a meeting of the board of directors of Research Triangle High School to order on Wednesday Nov 15, 2023 at 5:33 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

M. Babb made a motion to approve the minutes from Board Meeting on 10-18-23.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

D. Requena      Absent

**Roll Call**

S. Rivers-Kobler Absent  
S. Hunter Aye  
M. Walden Absent  
J. Corn Aye  
G. Rodgers Aye  
C. Coia Aye  
M. Babb Aye  
E. Cunningham Aye  
A. Tobien Aye

**B. Approve Board Retreat Minutes**

G. Rodgers made a motion to approve the minutes from Annual Board Retreat on 10-13-23.

J. Corn seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Hunter Aye  
D. Requena Absent  
J. Corn Aye  
A. Tobien Aye  
M. Walden Absent  
G. Rodgers Aye  
S. Rivers-Kobler Absent  
M. Babb Aye  
E. Cunningham Aye  
C. Coia Aye

**III. Public Comments**

**A. Open to all community members (students, family members, faculty and staff, community members, and others)**

None

**IV. Audit Review**

**A. Audit Report - high level**

B. Mitchell introduced, Amanda as auditor who provided highlights of the audit. Financial Statement

- independent auditors' report
- statement of net position (balance sheet)
- met debt to service covered ratio
- high opinion

- reportable of non-compliance
  - contract
  - teacher certification testing
  - salary cap for state public funding
  - exceptional student - consent form
  - exceptional student - teacher license

Letter to the Board

## **V. Chief School Officer Report**

### **A. Executive Overview**

A. Griffin provide update on:

- staff open positions
- College application of seniors
- Announcement of athletic director
- UNC-CH partnership concession stands
- RTHS strategic plan responsibility chart
  - Note name change to school engagement team instead of school improvement team

B. Mitchell provided a finance update

- increase from state came through
- good debt to service ratio = 1.40

Details on slide presentation attached.

## **VI. Finance**

### **A. Updates on the FY 2023-24 Budget**

Refer to audit and financial update of chief school officer report.

## **VII. Academic Excellence**

### **A. Committee Actions and Updates**

None

## **VIII. Development**

### **A. Committee Update**

None

## IX. Governance

### A. ByLaw Updates

G. Rodgers provided an overview of the ByLaw updates, which were reviewed and edited by legal.

S. Hunter made a motion to approve ByLaw updates.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                  |        |
|------------------|--------|
| M. Babb          | Aye    |
| S. Rivers-Kobler | Absent |
| A. Tobien        | Aye    |
| J. Corn          | Aye    |
| G. Rodgers       | Aye    |
| M. Walden        | Absent |
| D. Requena       | Absent |
| E. Cunningham    | Aye    |
| C. Coia          | Aye    |
| S. Hunter        | Aye    |

### B. Committee Updates

G. Rodgers provided update on potential board members:

- Potential board member had pre-interview looking for board members for interview
- Another potential candidate board member received today

## X. Executive Session - Personnel Matters

### A. Closed Discussion

C. Coia made a motion to go to executive session for personnel matters.

A. Tobien seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Tobien made a motion to exit executive session.

C. Coia seconded the motion.

The board **VOTED** unanimously to approve the motion.

## XI. Other Business Matters

### A. As needed

S. Hunter mentioned that exchange students for charter schools changing next year to include them.

Personnel announcements

G. Rodgers made a motion to formally offer Akiba Griffin as RTHS chief executive officer.

C. Coia seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                  |        |
|------------------|--------|
| S. Hunter        | Aye    |
| M. Babb          | Aye    |
| M. Walden        | Absent |
| E. Cunningham    | Aye    |
| C. Coia          | Aye    |
| J. Corn          | Aye    |
| S. Rivers-Kobler | Absent |
| D. Requena       | Absent |
| G. Rodgers       | Aye    |
| A. Tobien        | Aye    |

C. Coia made a motion to Unfreeze assistant principal position.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                  |        |
|------------------|--------|
| J. Corn          | Aye    |
| C. Coia          | Aye    |
| E. Cunningham    | Aye    |
| D. Requena       | Absent |
| M. Babb          | Aye    |
| G. Rodgers       | Aye    |
| M. Walden        | Absent |
| S. Rivers-Kobler | Absent |
| S. Hunter        | Aye    |
| A. Tobien        | Aye    |

**XII. Closing Items**

**A. Adjourn Meeting**

C. Coia made a motion to adjourn the meeting.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,

A. Tobien