APPROVED

Research Triangle High School

Minutes

Board Meeting

Date and Time
Wednesday November 15, 2023 at 5:30 PM

Location
In person or Remote:

3106 East, 3106 NC-54, Durham, NC 27709

OR

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.
Topic: RTHS Board of Directors' Zoom Meeting
Time: This is a recurring meeting Meet anytime
Join Zoom Meeting
https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

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Find your local number: https://rthighschool.zoom.us/u/ahcfCIgHb

Directors Present
A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), M. Babb (remote), S. Hunter (remote)

Directors Absent
D. Requena, M. Walden, S. Rivers-Kobler

Guests Present
A. Drake (remote), A. Griffin, Amanda Habich (remote), B. Mitchell, John-Paul Schick (remote), S. Jones (remote), Sarah (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Coia called a meeting of the board of directors of Research Triangle High School to order on Wednesday Nov 15, 2023 at 5:33 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

M. Babb made a motion to approve the minutes from Board Meeting on 10-18-23.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Requena	Absent

Roll Call

G. Rodgers	Aye
M. Walden	Absent
S. Hunter	Aye
M. Babb	Aye
C. Coia	Aye
J. Corn	Aye
S. Rivers-Kobler	Absent
A. Tobien	Aye
E. Cunningham	Aye

B. Approve Board Retreat Minutes

G. Rodgers made a motion to approve the minutes from Annual Board Retreat on 10-13-23.
J. Corn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Requena	Absent
S. Rivers-Kobler	Absent
M. Babb	Aye
C. Coia	Aye
A. Tobien	Aye
M. Walden	Absent
S. Hunter	Aye
G. Rodgers	Aye
J. Corn	Aye
E. Cunningham	Aye

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

None

IV. Audit Review

A. Audit Report - high level

B. Mitchell introduced, Amanda as auditor who provided highlights of the audit.
Financial Statement

- independent auditors' report
- statement of net position (balance sheet)
- met debt to service covered ratio
- high opinion

- reportable of non-compliance
    - contract
    - teacher certification testing
    - salary cap for state public funding
    - exceptional student - consent form
    - exceptional student - teacher license

Letter to the Board

V. Chief School Officer Report

A. Executive Overview

A. Griffin provide update on:

- staff open positions
- College application of seniors
- Announcement of athletic director
- UNC-CH partnership concession stands
- RTHS strategic plan responsibility chart
    - Note name change to school engagement team instead of school improvement team

B. Mitchell provided a finance update

- increase from state came through
- good debt to service ratio = 1.40

Details on slide presentation attached.

VI. Finance

A. Updates on the FY 2023-24 Budget

Refer to audit and financial update of chief school officer report.

VII. Academic Excellence

A. Committee Actions and Updates

None

VIII. Development

A. Committee Update

None

IX. Governance

A. ByLaw Updates

G. Rodgers provided an overview of the ByLaw updates, which were reviewed and edited by legal.
S. Hunter made a motion to approve ByLaw updates.
C. Coia seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Walden	Absent
M. Babb	Aye
J. Corn	Aye
D. Requena	Absent
G. Rodgers	Aye
C. Coia	Aye
E. Cunningham	Aye
S. Hunter	Aye
A. Tobien	Aye
S. Rivers-Kobler	Absent

B. Committee Updates

G. Rodgers provided update on potential board members:

- Potential board member had pre-interview looking for board members for interview
- Another potential candidate board member received today

X. Executive Session - Personnel Matters

A. Closed Discussion

C. Coia made a motion to go to executive session for personnel matters.
A. Tobien seconded the motion.
The board **VOTED** unanimously to approve the motion.
A. Tobien made a motion to exit executive session.
C. Coia seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Other Business Matters

A. As needed

S. Hunter mentioned that exchange students for charter schools changing next year to include them.
Personnel annoucements

G. Rodgers made a motion to formally offer Akiba Griffin as RTHS chief executive officer.
C. Coia seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
C. Coia	Aye
G. Rodgers	Aye
A. Tobien	Aye
M. Babb	Aye
S. Hunter	Aye
S. Rivers-Kobler	Absent
M. Walden	Absent
D. Requena	Absent
J. Corn	Aye

C. Coia made a motion to Unfreeze assistant principal position.
M. Babb seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Requena	Absent
M. Walden	Absent
M. Babb	Aye
E. Cunningham	Aye
A. Tobien	Aye
G. Rodgers	Aye
S. Rivers-Kobler	Absent
C. Coia	Aye
S. Hunter	Aye
J. Corn	Aye

XII. Closing Items

A. Adjourn Meeting

C. Coia made a motion to adjourn the meeting.
G. Rodgers seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,
A. Tobien