

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday October 18, 2023 at 5:30 PM

#### Location

The October monthly meeting of the Research Triangle High School (RTHS) Board of Directors is accessible remotely.

#### Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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#### One tap mobile

+16694449171,,93566460638# US

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#### Dial by your location

• +1 669 444 9171 US

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#### Directors Present

A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), J. Corn (remote), M. Babb (remote), S. Hunter (remote)

#### Directors Absent

G. Rodgers, M. Walden, S. Rivers-Kobler

#### Directors who arrived after the meeting opened

M. Babb

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## Guests Present

A. Griffin (remote), B. Mitchell (remote), J Brown, Julie Brown (remote), Mark Stevenson (remote), Shannon Maaske (remote), Vonetta Urquhart (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Oct 18, 2023 at 5:38 PM.

## II. Approve Board Minutes

### A. Board Meeting Minutes

C. Coia made a motion to approve the minutes from Board Meeting on 09-20-23.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Requena	Aye
A. Tobien	Aye
S. Rivers-Kobler	Absent
G. Rodgers	Absent
E. Cunningham	Aye
J. Corn	Aye
M. Babb	Absent
M. Walden	Absent
C. Coia	Aye
S. Hunter	Aye

M. Babb arrived.

### B. Approve Board Retreat Minutes

Board Retreat Minutes approval postponed to next Board Meeting

## III. Public Comments

### A. Open to all community members (students, family members, faculty and staff, community members, and others)

None at this meeting

## IV. Chief School Officer Report

## **A. Executive Overview**

A.Griffin presented the executive overview. Refer to the slides in agenda. Highlights:

- First food truck rodeo
- early decision college applications
- Hispanic heritage month celebration
- King Lear Performances - theater
- Pink-Out students vs staff volleyball game \_ support breast cancer
- Homecoming Soccer game - rescheduled for Wed Oct 25th

Staff Update:

- Dez Thompson for Dean of Culture
- Alex Drake for Chief Operations Officer to replace Brandon Mitchell in Dec 2023.

Vacancies - remain frozen awaiting state funding

## **V. Finance**

### **A. Updates on the FY 2023-24 Budget and Personnel Policy Proposal**

M.Babb provided an update on finance. Refer to slides on the agenda for further details.

B.Mitchell provided an update on budget:

- Awaiting state funding.
- ADM = 562, lower than expected
- Debt to service cover ratio = 1.20, as required by the bond

Change in Parental leave:

- from 6 weeks to 8 weeks equally for birthing and non-birthing parents
- RTHS has treated both birthing and non-birthing parents the same in policy, although the state makes a difference.
- State provides substitute reimbursement and needs to be submitted by 1Nov23.
- change endorsed by Finance committee.

M. Babb made a motion to amend RTHS parental leave to 8 weeks for birthing and non-birthing.

C. Coia seconded the motion.

- B.Mitchell - to confirm with legal regarding employment period at RTHS

The board **VOTED** to approve the motion.

**Roll Call**

J. Corn	Aye
M. Walden	Absent
S. Hunter	Aye
G. Rodgers	Absent
D. Requena	Aye
A. Tobien	Aye
M. Babb	Aye
S. Rivers-Kobler	Absent
C. Coia	Aye
E. Cunningham	Aye

**VI. Academic Excellence**

**A. Committee Actions and Updates**

S.Hunter addressed that Academic excellence will focused high performing student and high quality staff priorities with A. Griffin.

**VII. Development**

**A. Committee Update**

D.Requena to re-start the development committee and plan to schedule a committee meeting by end of the month.

**VIII. Other Business Matters**

**A. As needed**

- Governance Committee will report on next board meeting.
- Board Retreat update provided by E.Cunningham
  - review recommendations
  - next steps on actions and recommendations

E. Cunningham made a motion to adjourn the meeting.

M. Babb seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,  
A. Tobien