APPROVED

Research Triangle High School

Minutes

Board Meeting

Date and Time
Wednesday October 18, 2023 at 5:30 PM

Location
The October monthly meeting of the Research Triangle High School (RTHS) Board of Directors is accessible remotely.

Join Zoom Meeting
https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

One tap mobile
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Directors Present
A. Tobien (remote), C. Coia (remote), D. Requena (remote), E. Cunningham (remote), J. Corn (remote), M. Babb (remote), S. Hunter (remote)

Directors Absent
G. Rodgers, M. Walden, S. Rivers-Kobler

Directors who arrived after the meeting opened
M. Babb

Guests Present
A. Griffin (remote), B. Mitchell (remote), J Brown, Julie Brown (remote), Mark Stevenson (remote), Shannon Maaske (remote), Vonetta Urquhart (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the board of directors of Research Triangle High School to order on Wednesday Oct 18, 2023 at 5:38 PM.

II. Approve Board Minutes

A. Board Meeting Minutes

C. Coia made a motion to approve the minutes from Board Meeting on 09-20-23.
S. Hunter seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Requena	Aye
J. Corn	Aye
S. Rivers-Kobler	Absent
G. Rodgers	Absent
M. Babb	Absent
E. Cunningham	Aye
C. Coia	Aye
A. Tobien	Aye
S. Hunter	Aye
M. Walden	Absent

M. Babb arrived.

B. Approve Board Retreat Minutes

Board Retreat Minutes approval postponed to next Board Meeting

III. Public Comments

A. Open to all community members (students, family members, faculty and staff, community members, and others)

None at this meeting

IV. Chief School Officer Report

A. Executive Overview

A.Griffin presented the executive overview. Refer to the slides in agenda. Highlights:

- First food truck rodeo
- early decision college applications
- Hispanic heritage month celebration
- King Lear Performances - theater
- Pink-Out students vs staff volleyball game _ support breast cancer
- Homecoming Soccer game - rescheduled for Wed Oct 25th

Staff Update:

- Dez Thompson for Dean of Culture
- Alex Drake for Chief Operations Officer to replace Brandon Mitchell in Dec 2023.

Vacancies - remain frozen awaiting state funding

V. Finance

A. Updates on the FY 2023-24 Budget and Personnel Policy Proposal

M.Babb provided an update on finance. Refer to slides on the agenda for further details.

B.Mitchell provided an update on budget:

- Awaiting state funding.
- ADM = 562, lower than expected
- Debt to service cover ratio = 1.20, as required by the bond

Change in Parental leave:

- from 6 weeks to 8 weeks equally for birthing and non-birthing parents
- RTHS has treated both birthing and non-birthing parents the same in policy, although the state makes a difference.
- State provides substitute reimbursement and needs to be submitted by 1Nov23.
- change endorsed by Finance committee.

M. Babb made a motion to amend RTHS parental leave to 8 weeks for birthing and non-birthing.
C. Coia seconded the motion.

- B.Mitchell - to confirm with legal regarding employment period at RTHS

The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Absent
A. Tobien	Aye
M. Babb	Aye
E. Cunningham	Aye
D. Requena	Aye
M. Walden	Absent
S. Hunter	Aye
G. Rodgers	Absent
C. Coia	Aye
J. Corn	Aye

VI. Academic Excellence

A. Committee Actions and Updates

S.Hunter addressed that Academic excellence will focused high performing student and high quality staff priorities with A. Griffin.

VII. Development

A. Committee Update

D.Requena to re-start the development committee and plan to schedule a committee meeting by end of the month.

VIII. Other Business Matters

A. As needed

- Governance Committee will report on next board meeting.
- Board Retreat update provided by E.Cunningham
  - review recommendations
  - next steps on actions and recommendations

E. Cunningham made a motion to adjourn the meeting.
M. Babb seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,
A. Tobien