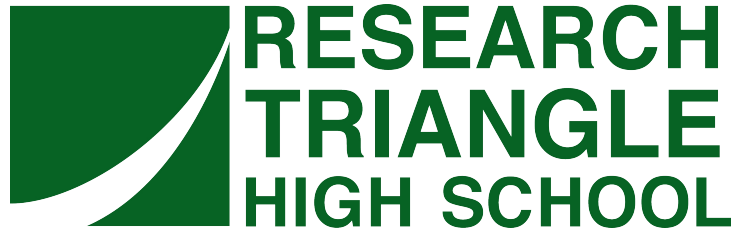


APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday September 20, 2023 at 5:30 PM

#### Location

In person or Remote:

3106 East, 3106 NC-54, Durham, NC 27709

OR

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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One tap mobile

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Dial by your location

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• +1 669 900 6833 US (San Jose)

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• +1 719 359 4580 US

• +1 253 205 0468 US

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- +1 253 215 8782 US (Tacoma)
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- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US

Meeting ID: 935 6646 0638

Find your local number: <https://rthighschool.zoom.us/j/ahcfClgHb>

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### **Directors Present**

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), G. Rodgers, J. Corn (remote), M. Babb (remote), M. Walden (remote), S. Hunter (remote)

### **Directors Absent**

D. Requena, S. Rivers-Kobler

### **Guests Present**

A. Griffin, Angelina Soulasinh (remote), B. Mitchell (remote), C. Klein-Gloria (remote), Christina Valente (remote), Claudine Kinnaird (remote), Diane Dalton (remote), Jennifer Stancil (remote), Mark Stevenson (remote), Robin McCain (remote), Sarah Anderle (remote), Shannon Maaske (remote), Stacey Kaufman (remote), Toni Patterson (remote), Vonetta Urquhart (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Coia called a meeting of the board of directors of Research Triangle High School to order on Wednesday Sep 20, 2023 at 5:33 PM.

## **II. Approve Board Minutes**

### **A. Board Meeting Minutes**

M. Babb made a motion to approve the minutes from Board Meeting on 08-16-23.

M. Walden seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Hunter	Abstain
A. Tobien	Aye
D. Requena	Absent
C. Coia	Aye
S. Rivers-Kobler	Absent
E. Cunningham	Aye
M. Walden	Aye
J. Corn	Aye
M. Babb	Aye
G. Rodgers	Aye

### **III. Public Comments**

#### **A. Open to all stakeholders (parents, staff, other)**

M.Stevenson provided comments for parent concerns and urgency of action

### **IV. CSO Report**

#### **A. School Update**

A.Griffin provided school update, details on document attached.

#### **B. Staffing Update**

A.Griffin provided school staffing update, details on document attached.

### **V. Finance**

#### **A. FY 23-24 Budget**

B.Mitchell provided presentation related to budget and school funding.

- ADM -Average daily membership & fist 20 days of school
- Freezing non-filled positions except for Dean of Culture

He also provided an update to the school budget.

- Service to Coverage Ratio is 1.20, as required

### **VI. Academic Excellence**

#### **A. Updates**

S. Hunter provided an update on the academic excellence, the details are on document attached.

## VII. Development

### A. Updates

No updates from Development Committee.

## VIII. Governance

### A. Vote Governance Chair

C. Coia made a motion to approve Gary Rodgers as Governance Chair.

M. Babb seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Rivers-Kobler	Absent
D. Requena	Absent
M. Walden	Aye
M. Babb	Aye
E. Cunningham	Aye
C. Coia	Aye
J. Corn	Aye
S. Hunter	Aye
A. Tobien	Aye
G. Rodgers	Abstain

### B. Non-Title IX Bullying and Harassment Policy

C. Coia made a motion to approve Non-Title IX Bullying and Harassment Policy.

M. Babb seconded the motion.

- New state policy on bullying and non-discrimination
- It covers more categories
- Reviewed by legal
- Will be added to the Employee Handbook and likely also to the Student \_ Parent Handbook

The board **VOTED** to approve the motion.

#### Roll Call

D. Requena	Absent
G. Rodgers	Aye
E. Cunningham	Aye
S. Hunter	Aye
S. Rivers-Kobler	Absent
M. Walden	Absent
A. Tobien	Aye
J. Corn	Aye

#### **Roll Call**

C. Coia	Aye
M. Babb	Aye

### **C. Governance Update**

- Reminder to do and post Committee minutes on BOT
- Board Retreat - best date from survey = 13Oct23 Morning, 9am -1pm, at RTP  
Frontier Building 600

## **IX. Parent & Caregiver Task Force**

### **A. Presentation**

J.Stacil and S.Maaske provided a update on parent task force for RTHS over the 2023 summer, details in presentation document.

- School Improvement Plan
- Communication key

Leverage Parent Resources: like fundraising, grant writing, marketing.  
List of such resources and google drive to be shared.

## **X. Other Business Matters**

### **A. If Applicable**

New Creation of a Charter School Review by State - governance oversight changes, what is the impact to RTHS  
Office of Charter School getting a new Deputy Director

## **XI. Closing Items**

### **A. Adjourn Meeting**

G. Rodgers made a motion to adjourn the board meeting.  
M. Babb seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,  
A. Tobien