

APPROVED



Research Triangle High School

## Minutes

### Governance Monthly Meeting

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#### Date and Time

Monday June 13, 2022 at 12:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/82497741223?pwd=K3RVaUo0ZlpOaTJaUDRKWW4wTkFqZz09>

Meeting ID: 824 9774 1223

Passcode: 782034

One tap mobile

+16465588656,,82497741223#,,,,\*782034# US (New York)

+13017158592,,82497741223#,,,,\*782034# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 824 9774 1223

Passcode: 782034

Find your local number: <https://us02web.zoom.us/u/kdLoaDXESS>

Join by SIP

[82497741223@zoomcrc.com](mailto:82497741223@zoomcrc.com)

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FBC Conference Room.

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### **Committee Members Present**

C. Mugge (remote), D. Requena (remote), G. Rodgers (remote), S. Carty Vetere (remote)

### **Committee Members Absent**

A. Tobien, B. Mitchell, M. Johnson

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Mugge called a meeting of the Governance Committee of Research Triangle High School to order on Monday Jun 13, 2022 at 12:00 PM.

### **C. Approve Minutes from last meeting**

C. Mugge made a motion to approve the minutes from Governance Monthly Meeting on 05-16-22.

D. Requena seconded the motion.

The committee **VOTED** to approve the motion.

## II. Governance

### A. Document Review

- Employee Handbook
  - Complete
- Parent/Student Handbook
  - Will be reviewed by Chris for his input and taken to the Board after.
- Operations and Board Policy Manual
  - Will be reviewed by Chris for his input and taken to the Board after.
- Other new policies
  - Crisis Plan - Attached version has comments from Ailette and Sherry
  - Technology Standards Process and Procedures - Attached version has comments from Ailette and Sherry
  - Both of above need to be reviewed with Chris for his input.

### B. Other areas of focus for discussion

- Annual Report
  - Brandon leading updates - need to verify Status
- Board Leadership transition
  - Officers
    - Chair - Carolyn
    - Vice Chair - Elizabeth
    - Treasurer - Joey
    - Secretary - Ailette
  - Committee Chairs
    - Finance - Joey
    - AcEx - Steve
    - Governance - Sherry
    - Development - Dina
    - CEO Eval - Gary

Recruiting new Board Members/ Determining who will be stepping down

- Rajeev not returning - others?
- Potential parent candidate? - Mark Stevenson? background?
- Otis Jennings - Education Background - Sherry brought forward
- Other candidates? needs?

### Annual Assessments

- We will do it this year - Carmen initiated

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
C. Mugge