



Research Triangle High School

## Minutes

### Monthly Finance Committee Meeting

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#### Date and Time

Tuesday May 10, 2022 at 4:30 PM

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FBC Conference Room.

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#### Committee Members Present

B. Mitchell, C. Coia (remote), C. Mugge (remote), G. Rodgers (remote), J. Webb (remote), N. Lightner (remote)

#### Committee Members Absent

A. Quigley

#### Guests Present

E. Grunden

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#### I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

**C. Approve Minutes**

J. Webb made a motion to approve the minutes from Monthly Finance Committee Meeting on 04-12-22.

G. Rodgers seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Finance**

### **A. Review of financial spend down of the year**

### **B. Review of Draft Proposed Budget for SY 22-23**

The committee discussed two variants of the budget based on a 3% increase or no increase (0%). We specifically discussed next steps on exploring the personnel budget, the estimated ADM, and ensuring the leader transition has a clear line of sight over the enrollment process.

-Nicole committed to finalizing the draft of the budget soon

-Eric committed to training up the new leader on the enrollment process

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:43 PM.

Respectfully Submitted,

J. Webb