

APPROVED



Research Triangle High School

## Minutes

### RTHS Board Meeting

Monthly Meeting

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#### Date and Time

Wednesday March 16, 2022 at 5:30 PM

#### Location

Due to possible COVID-19 restrictions, this meeting will be held with a Zoom video teleconference option.

**Join Zoom Meeting:** <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWonu>

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The RTHS Board of Directors meets monthly on the third Wednesday of each month, except for December and July, or where otherwise specified. Meetings are normally held onsite at 5:30PM until 7:00PM, upstairs in the FBC Conference Room. However, due to the CoV-19 pandemic, meetings are being held via Zoom until further notice.

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#### Directors Present

A. Tobien (remote), C. Coia (remote), C. Mugge (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), J. Webb (remote), M. Johnson (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

#### Directors Absent

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R. THALLA

**Directors who arrived after the meeting opened**

E. Cunningham

**Directors who left before the meeting adjourned**

D. Requena

**Guests Present**

Aimee Rhodes (remote), B. Mitchell (remote), C. Klein-Gloria (remote), Christina Valente (remote), E. Grunden (remote), Emily Madsen (remote), Jessica Warren (remote), Mann-Bailey (remote), Mark Stevenson (remote), Monica Strada (remote), N. Danehower (remote), Rolando Saavedra (remote), Sarah (remote), Stacey Kaufman (remote), Z. Playe (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Mar 16, 2022 at 5:35 PM.

**C. Board Meeting Minutes - February 16, 2022**

M. Johnson made a motion to approve the minutes from RTHS Board Meeting on 02-16-22.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

**II. CSO Report**

**A. CSO Updates**

Highlights included:

- Charter (10 year) Approved
- Working on the lottery and enrollment process improvements
- RTHS Robotics team won the FRC Tournament this weekend at ECU
- Janitorial Contract up for approval

G. Rodgers made a motion to Approve the Janitorial Contract.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Hunter Aye  
J. Corn Aye  
C. Coia Aye  
S. Rivers-Kobler Aye  
S. Carty Vetere Aye  
D. Requena Aye  
E. Cunningham Absent  
A. Tobien Aye  
R. THALLA Absent  
J. Webb Aye  
C. Mugge Aye  
M. Johnson Aye  
G. Rodgers Aye

C. Mugge made a motion to Approve the New Employee Handbook.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Hunter Aye  
S. Carty Vetere Aye  
C. Mugge Aye  
A. Tobien Aye  
J. Webb Aye  
R. THALLA Absent  
C. Coia Aye  
J. Corn Aye  
S. Rivers-Kobler Aye  
G. Rodgers Aye  
M. Johnson Aye  
E. Cunningham Absent  
D. Requena Aye

**B. Mask Policy**

C. Mugge made a motion to To approve to continue the mandatory mask policy.

A. Tobien seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Johnson Aye  
D. Requena Aye  
S. Rivers-Kobler Aye

**Roll Call**

J. Webb Aye  
S. Hunter Aye  
A. Tobien Aye  
J. Corn No  
E. Cunningham Absent  
G. Rodgers No  
C. Coia Abstain  
C. Mugge Aye  
R. THALLA Absent  
S. Carty Vetere Aye

**C. BTSP/Alternative Evaluation Instrument**

G. Rodgers made a motion to Approve both the BTSP and Alternative Evaluation Instruments.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Carty Vetere Aye  
J. Webb No  
R. THALLA Absent  
E. Cunningham Absent  
J. Corn Aye  
G. Rodgers Aye  
C. Coia Aye  
M. Johnson Aye  
A. Tobien Aye  
S. Hunter Aye  
C. Mugge Aye  
S. Rivers-Kobler Aye  
D. Requena Aye

**D. A/B Schedule Plan (presentation)**

Presentation of the proposed A/B Schedule Plan for School Year 2022-23 by Ms. Warren and Ms. Kaufman.

Document to capture Board feedback/questions will be provided.

**III. Finance**

**A. Monthly Financial Cashflow**

Joey Webb provided a finance update. Debt/service ratio good. Storage spaces added to school.

**B.**

## Committee Updates

Joey taking role over from Alex, voting below. Looking into future bonus for faculty retention and covid related support.

## IV. Academic Excellence

### A. Committee Updates

Steve Hunter provided academic excellence update, which included state report and portal update.

Potential to look into site visits to local companies.

## V. Development

### A. Committee Updates

Zoe provided update on donation to Raptor fund, with a largest single donation from a parent this year.

Carmen praised that Zoe is doing a great job with community and stakeholder engagement. Fundraising opportunities like landscaping phase 2. Planning to schedule for the Board to have breakfast with staff.

## VI. Governance

### A. Committee Updates

Carmen provided an update on Governance committee. Eric and staff worked and submitted the Staff Handbook for board approval.

Working on student handbook, which is also for board approval.

### B. Vote on Treasurer

S. Rivers-Kobler made a motion to appoint Joey as Treasurer and Financial Committee Chair.

S. Hunter seconded the motion.

with Alex is out temporary the vote was to backfill his position

The board **VOTED** to approve the motion.

### Roll Call

|                  |         |
|------------------|---------|
| M. Johnson       | Aye     |
| J. Webb          | Abstain |
| R. THALLA        | Absent  |
| G. Rodgers       | Aye     |
| D. Requena       | Aye     |
| S. Rivers-Kobler | Aye     |
| E. Cunningham    | Absent  |

**Roll Call**

J. Corn           Aye  
S. Hunter         Aye  
A. Tobien         Aye  
S. Carty Vetere   Aye  
C. Mugge         Aye  
C. Coia           Aye

**C. Vote on Student Code of Conduct**

C. Mugge made a motion to Approve Student Code of Conduct.

M. Johnson seconded the motion.

Severe discipline situation

The board **VOTED** to approve the motion.

**Roll Call**

C. Mugge         Aye  
C. Coia           Aye  
A. Tobien         Aye  
S. Rivers-Kobler   Aye  
D. Requena       Aye  
E. Cunningham   Absent  
S. Carty Vetere   Aye  
R. THALLA        Absent  
J. Webb           Aye  
G. Rodgers        Aye  
S. Hunter         Aye  
J. Corn           Aye  
M. Johnson        Aye

**VII. Public Comments**

**A. Open to all stakeholders (parents, staff, other)**

Christina Valente spoke during public comment:

- mask optional preference,
- math teacher concerns on errors,
- biology teacher fill concern with substitute,
- request for general board report

Sondra: request Eric and Nan to address math and biology teacher, and report at next board meeting. Math also at academic committee.

**VIII. Executive Session**

**A. A. Personnel Related Discussion**

S. Rivers-Kobler made a motion to go to Executive Section for personnel matters.  
G. Rodgers seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

|                  |        |
|------------------|--------|
| M. Johnson       | Aye    |
| A. Tobien        | Aye    |
| D. Requena       | Aye    |
| S. Rivers-Kobler | Aye    |
| J. Webb          | Aye    |
| G. Rodgers       | Aye    |
| R. THALLA        | Absent |
| S. Carty Vetere  | Aye    |
| C. Mugge         | Aye    |
| J. Corn          | Aye    |
| S. Hunter        | Aye    |
| E. Cunningham    | Absent |
| C. Coia          | Aye    |

E. Cunningham arrived at 7:19 PM.

D. Requena left at 8:03 PM.

S. Rivers-Kobler made a motion to Vote to Leave Executive Session.  
G. Rodgers seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

|                  |        |
|------------------|--------|
| M. Johnson       | Aye    |
| D. Requena       | Absent |
| J. Webb          | Aye    |
| S. Hunter        | Aye    |
| C. Coia          | Aye    |
| J. Corn          | Aye    |
| G. Rodgers       | Aye    |
| E. Cunningham    | Aye    |
| R. THALLA        | Absent |
| S. Rivers-Kobler | Aye    |
| A. Tobien        | Aye    |
| C. Mugge         | Aye    |
| S. Carty Vetere  | Aye    |

**IX. Closing Items**

**A. Adjourn Meeting**

S. Rivers-Kobler made a motion to Vote to Adjourn Meeting.  
G. Rodgers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,  
A. Tobien