

APPROVED



Research Triangle High School

Minutes

Board Meeting

Date and Time

Wednesday September 18, 2013 at 5:30 PM

Location

RTHS - Biology Lab

Directors Present

C. Nygard, C. Rockafellow, D. Allison, J. Kerr, K. Ondrick, M. Griesdorn, R. Cohn, T. Vaidhyan

Directors Absent

M. Horner

Guests Present

ONE PROSPECTIVE PARENT FROM CARY UNKNOWN, P. Blizzard

I. Opening Items

A. Call the Meeting to Order

R. Cohn called a meeting of the board of directors of Research Triangle High School to order on Wednesday Sep 18, 2013 at 5:35 PM.

B. Record Attendance and Guests

C. Approve Minutes

C. Nygard made a motion to approve minutes from the Board Meeting on 08-21-13 Board Meeting on 08-21-13.

C. Rockafellow seconded the motion.

The board **VOTED** to approve the motion.

C. Rockafellow made a motion to approve minutes from the Board Meeting on 08-21-13 Board Meeting on 08-21-13.

M. Griesdorn seconded the motion.

The board **VOTED** to approve the motion.

D. CSO Rpt; MDEE Rpt

C. Nygard made a motion to approve CSO report; MDEE report.

C. Rockafellow seconded the motion.

The board **VOTED** to approve the motion.

E. Accept into public record email vote from 6/2013

C. Nygard made a motion to accept into public record the email vote from June.

C. Rockafellow seconded the motion.

The board **VOTED** to approve the motion.

F. Accept Finance Comm review of cash flow report

C. Nygard made a motion to approve finance committee review.

C. Rockafellow seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Brief update from Karen on audit status & policies

Committee to draft a final financial policy process to then be presented to board during next meeting.

Goal to get input on final draft during next board meeting. Finance committee meets second Monday 4pm.

III. Facility

A. Brief Update on next steps - Closed session

The planning for the next phase of the facility. Four classrooms for next year of 2014-2015. A large number of options are being explored for expansion.

K. Ondrick made a motion to go into closed session.

C. Nygard seconded the motion.

The board **VOTED** to approve the motion.

Motion to go into closed session.

C. Rockafellow made a motion to go back to open session.

J. Kerr seconded the motion.

The board **VOTED** to approve the motion.

IV. Governance

A. Activity on Recruitment of New BOD Members

Craig presented. Committee recruitment process and best practices discussed. Members asked to mention suggestions for future committee members. One to three names per current board member suggested. Retired biology teacher, staff person from within, NYC charter person, a facility person with Magellan experience, Moss & Ross, numerous others suggested. Specific names collected by P. Blizzard. Each committee to review potential names begin a contact process. Retreat November 15th. Reconfirmed. Focus: How to Build a Policy based board.

V. Development

A. Activity to advance Committee needs

Development meeting met to discuss and develop a plan. Board members identified three contacts from the white board that they would be willing to reconnect or connect to the school; invite for tours, coffee, revisits etc.

VI. Closing Items

A. External Ends - Brief Update

No updates at this time.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,

M. Griesdorn