

APPROVED



Research Triangle High School

## Minutes

### RTHS Board Meeting

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#### Date and Time

Wednesday October 21, 2020 at 5:30 PM

#### Location

Due to the statewide COVID-19 restrictions, this meeting will only be held as a Zoom video teleconference.

**Join Zoom Meeting:** <https://rthighschool.zoom.us/j/95821624045>

**Meeting ID:** 958 2162 4045

#### One tap mobile:

+19294362866,,95821624045# US (New York)

+12532158782,,95821624045# US (Tacoma)

**Find your local number:** <https://rthighschool.zoom.us/u/aenwsT2Zrd>

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Due to the statewide COVID-19 restrictions, this meeting will only be held as a Zoom video teleconference.

#### Join Zoom Meeting

<https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

One tap mobile

+13017158592,,98283216480# US (Germantown)

+13126266799,,98283216480# US (Chicago)

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Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/j/98283216480>

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### Directors Present

A. Quigley (remote), C. Muggge (remote), C. Rao (remote), E. Cunningham (remote), M. Bliss (remote), M. Johnson (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

### Directors Absent

G. Rodgers, T. Medhin

### Guests Present

E. Grunden (remote), J. Guilford (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Oct 21, 2020 at 5:36 PM.

### C. Approve Minutes from last Board Meeting

C. Muggge made a motion to approve the minutes from RTHS Board Meeting on 09-16-20.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Quigley        Aye

S. Hunter        Aye

M. Johnson      Aye

**Roll Call**

T. Medhin Absent  
S. Rivers-Kobler Aye  
E. Cunningham Aye  
C. Mugge Aye  
G. Rodgers Absent  
M. Bliss Aye  
C. Rao Aye

C. Mugge made a motion to approve the minutes from September 16, 2020 Board Meeting on 09-18-13.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Mugge Aye  
S. Rivers-Kobler Aye  
G. Rodgers Absent  
C. Rao Aye  
A. Quigley Aye  
M. Bliss Aye  
S. Hunter Aye  
T. Medhin Absent  
E. Cunningham Aye  
M. Johnson Aye

**D. Monthly Finance Report**

- Final ADM 580; projected surplus; do some rebalancing; good position to be currently

**E. Vote to accept Consent Agenda above**

C. Mugge made a motion to approve the Consent Agenda.

C. Rao seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Quigley Aye  
C. Rao Aye  
T. Medhin Absent  
M. Johnson Aye  
S. Hunter Aye  
C. Mugge Aye  
G. Rodgers Absent  
S. Rivers-Kobler Aye  
E. Cunningham Aye  
M. Bliss Aye

**II. Audit Results**

### A. Audit Results Discussion

- Audit results: Unmodified opinion - no findings this year or previous years; highest finding
- Impact of Covid - required to comment on it this year: this school anticipated revenue cuts and prepared for it.
- Saw increase in State and County funding: still were able to increase cash reserve - due to proper governance and management
- School has continued to increase enrolment
- Wake county/Durham county: funding based on student residency in those counties
- Cash on hand and Debt service ratio coverage: solid

### B. Audit Approval

A. Quigley made a motion to approve the audit.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

T. Medhin	Absent
S. Hunter	Aye
C. Muggle	Aye
A. Quigley	Aye
C. Rao	Aye
G. Rodgers	Absent
E. Cunningham	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
M. Bliss	Aye

## III. CEO ACTIONS

### A. CSO REPORT

- College acceptance list:
- Process of Charter Renewal; keeping up with Training etc; process is going fine
- Decision to remain in Remote learning mode till January 2021; will not open before that

M. Johnson made a motion to adopt the resolution as offered to the Board.

M. Bliss seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Rao	Aye
S. Hunter	Aye
M. Johnson	Aye
S. Rivers-Kobler	Aye
T. Medhin	Absent

**Roll Call**

M. Bliss	Aye
A. Quigley	Aye
C. Mugge	Aye
G. Rodgers	Absent
E. Cunningham	Aye

**IV. Development**

**A. Development Committee Status**

- Bloomerang: CRM Tool - continuing to make enhancements; Use it as our Communication Tool
- Moving forward with Landscaping plan- purpose driven aligned with school's goals; have preliminary versions; preliminary estimate \$250k (Garden/Amphitheater etc)
- BOD members to reach out to Companies to do fundraising: develop a marketing package
- PTSO: has raised substantial funds (\$40-\$50)
- Work on a Strategic Framework to determine spending priorities

**V. Governance**

**A. Board Candidate Recruitment Update**

- A potential Board Member will be interviewed in the coming weeks
- Real Estate background

**B. Preparation for 2020-21 Board Retreat**

- 9 am to 1.30 pm
- Standard Format; all presentations to be ready by tomorrow

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

S. Rivers-Kobler

C. Rao made a motion to adjourn the meeting.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Medhin	Absent
C. Mugge	Aye

**Roll Call**

E. Cunningham	Aye
S. Hunter	Aye
G. Rodgers	Absent
A. Quigley	Aye
M. Johnson	Aye
M. Bliss	Aye
C. Rao	Aye
S. Rivers-Kobler	Aye