

APPROVED



## Research Triangle High School

### Minutes

#### RTHS Board Meeing

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##### Date and Time

Wednesday October 21, 2020 at 5:30 PM

##### Location

Due to the statewide COVID-19 restrictions, this meeting will only be held as a Zoom video teleconference.

**Join Zoom Meeting:** <https://rthighschool.zoom.us/j/95821624045>

**Meeting ID:** 958 2162 4045

##### One tap mobile:

+19294362866,,95821624045# US (New York)  
+12532158782,,95821624045# US (Tacoma)

**Find your local number:** <https://rthighschool.zoom.us/u/aenwsT2Zrd>

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Due to the statewide COVID-19 restrictions, this meeting will only be held as a Zoom video teleconference.

##### Join Zoom Meeting

<https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

One tap mobile

+13017158592,,98283216480# US (Germantown)  
+13126266799,,98283216480# US (Chicago)

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Dial by your location

- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- +1 929 436 2866 US (New York)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWOnu>

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### **Directors Present**

A. Quigley (remote), C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), M. Bliss (remote), M. Johnson (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

### **Directors Absent**

G. Rodgers, T. Medhin

### **Guests Present**

E. Grunden (remote), J. Guilford (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Oct 21, 2020 at 5:36 PM.

### **C. Approve Minutes from last Board Meeting**

C. Mugge made a motion to approve the minutes from RTHS Board Meeing on 09-16-20. M. Johnson seconded the motion. The board **VOTED** to approve the motion.

### **Roll Call**

|               |     |
|---------------|-----|
| M. Bliss      | Aye |
| E. Cunningham | Aye |
| A. Quigley    | Aye |

**Roll Call**

G. Rodgers      Absent

S. Rivers-Kobler Aye

C. Mugge      Aye

S. Hunter      Aye

M. Johnson      Aye

C. Rao      Aye

T. Medhin      Absent

C. Mugge made a motion to approve the minutes from September 16, 2020 Board Meeting on 09-18-13.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Bliss      Aye

M. Johnson      Aye

C. Mugge      Aye

S. Hunter      Aye

E. Cunningham Aye

T. Medhin      Absent

S. Rivers-Kobler Aye

A. Quigley      Aye

C. Rao      Aye

G. Rodgers      Absent

**D. Monthly Finance Report**

- Final ADM 580; projected surplus; do some rebalancing; good position to be currently

**E. Vote to accept Consent Agenda above**

C. Mugge made a motion to approve the Consent Agenda.

C. Rao seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Hunter      Aye

T. Medhin      Absent

E. Cunningham Aye

M. Bliss      Aye

C. Mugge      Aye

S. Rivers-Kobler Aye

G. Rodgers      Absent

A. Quigley      Aye

M. Johnson      Aye

C. Rao      Aye

**II. Audit Results**

## A. Audit Results Discussion

- Audit results: Unmodified opinion - no findings this year or previous years; highest finding
- Impact of Covid - required to comment on it this year: this school anticipated revenue cuts and prepared for it.
- Saw increase in State and County funding: still were able to increase cash reserve - due to proper governance and management
- School has continued to increase enrollment
- Wake county/Durham county: funding based on student residency in those counties
- Cash on hand and Debt service ratio coverage: solid

## B. Audit Approval

A. Quigley made a motion to approve the audit.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

|                  |        |
|------------------|--------|
| E. Cunningham    | Aye    |
| C. Rao           | Aye    |
| A. Quigley       | Aye    |
| S. Hunter        | Aye    |
| M. Bliss         | Aye    |
| C. Mugge         | Aye    |
| G. Rodgers       | Absent |
| S. Rivers-Kobler | Aye    |
| T. Medhin        | Absent |
| M. Johnson       | Aye    |

## III. CEO ACTIONS

### A. CSO REPORT

- College acceptance list:
- Process of Charter Renewal; keeping up with Training etc; process is going fine
- Decision to remain in Remote learning mode till January 2021; will not open before that

M. Johnson made a motion to adopt the resolution as offered to the Board.

M. Bliss seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

|                  |     |
|------------------|-----|
| A. Quigley       | Aye |
| E. Cunningham    | Aye |
| S. Hunter        | Aye |
| M. Johnson       | Aye |
| S. Rivers-Kobler | Aye |

**Roll Call**

|            |        |
|------------|--------|
| T. Medhin  | Absent |
| M. Bliss   | Aye    |
| C. Mugge   | Aye    |
| G. Rodgers | Absent |
| C. Rao     | Aye    |

**IV. Development**

**A. Development Committee Status**

- Bloomerang: CRM Tool - continuing to make enhancements; Use it as our Communication Tool
- Moving forward with Landscaping plan- purpose driven aligned with school's goals; have preliminary versions; preliminary estimate \$250k (Garden/Amphitheater etc)
- BOD members to reach out to Companies to do fundraising: develop a marketing package
- PTSO: has raised substantial funds (\$40-\$50)
- Work on a Strategic Framework to determine spending priorities

**V. Governance**

**A. Board Candidate Recruitment Update**

- A potential Board Member will be interviewed in the coming weeks
- Real Estate background

**B. Preparation for 2020-21 Board Retreat**

- 9 am to 1.30 pm
- Standard Format; all presentations to be ready by tomorrow

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

S. Rivers-Kobler

C. Rao made a motion to adjourn the meeting.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|            |     |
|------------|-----|
| S. Hunter  | Aye |
| A. Quigley | Aye |

**Roll Call**

|                  |        |
|------------------|--------|
| T. Medhin        | Absent |
| S. Rivers-Kobler | Aye    |
| M. Bliss         | Aye    |
| C. Mugge         | Aye    |
| E. Cunningham    | Aye    |
| M. Johnson       | Aye    |
| G. Rodgers       | Absent |
| C. Rao           | Aye    |