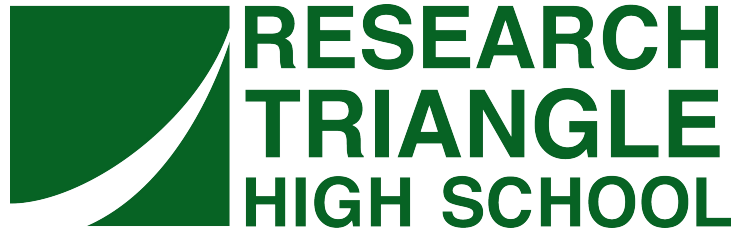


APPROVED



Research Triangle High School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Wednesday June 17, 2020 at 5:30 PM

#### Location

RTHS Board Room

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Due to the statewide COVID-19 restrictions, this meeting will be held as a Zoom video teleconference.

<https://zoom.us/j/961729981>

One tap mobile: +16465588656,,961729981# US (New York)  
+16699009128,,961729981# US (San Jose)

Dial by your location: +1 646 558 8656 US (New York) Meeting ID: **961 729 981**  
+1 669 900 9128 US (San Jose)

Find your local number: <https://zoom.us/u/aNTeilvg5>

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#### Directors Present

C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. McMullan (remote), S. Rivers-Kobler (remote), T. Medhin (remote), V. Vojnovich (remote)

#### Directors Absent

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A. Quigley

**Guests Present**

E. Grunden (remote), J. Guilford (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 17, 2020 at 5:35 PM.

**C. Approve Minutes from last Board Meeting**

C. Muggle made a motion to approve the minutes from Monthly Board Meeting on 05-20-20.

S. McMullan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Muggle	Aye
A. Quigley	Absent
C. Rao	Aye
S. McMullan	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
T. Medhin	Aye
G. Rodgers	Aye
V. Vojnovich	Aye
E. Cunningham	Aye

**D. Monthly Finance Report**

- Revised budget; To be approved
- Step increase: Bonus
- Capital improvements: HVAC - help in improving air quality in the building
- Maintenance: Went up slightly; Landscaping in front of the building
- Educational Programs: prepare for next year
- Technology: buy supplies for next year

All of the above in preparation for next year

- Revise: Laptops given to students - not the best; Students using it mainly low income; Raise the quality to make it comparable to what others have (Funds out of CARES ACT - ordered new Hotspots; new contract with T-mobile)
- Many contracts paid in advance

- Important policy: Salary accrual: Always done it this way; right way to do it; now informed that we should not do it; auditors confirmed. End of June: pay July salary as well (paid twice - double check); next contract will begin with July paycheck. Does not affect the bottom line or the budget

#### E. Vote to accept Consent Agenda above

C. Muggge made a motion to approve the Consent Agenda.

S. McMullan seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

A. Quigley	Absent
S. Rivers-Kobler	Aye
C. Muggge	Aye
S. McMullan	Aye
G. Rodgers	Aye
M. Johnson	Aye
T. Medhin	Aye
C. Rao	Aye
E. Cunningham	Aye
V. Vojnovich	Aye

## II. CEO ACTIONS

### A. CSO REPORT

- Racial equity efforts underway

School support of student-led efforts (BSU, equity committee) ii. Professional development for staff (Summer reading, discussion) iii. Communication and response policies for students and parents to build trust with building leadership iv. Formal training for admin, equity committee members v. Parent/student/graduate forum to be moderated by 2016 RTHS graduate vi. Public statement of school commitment to anti-racist efforts

- Graduation: positive response from parents and students; was great!

- Complete remote learning plan: Required by the legislature

- 3 level plan for reopening school: (Will hear on July 1)

1. Plan A – open with full enrollment 2. Plan B – limited enrollment 3. Full Remote Learning

- Working on developing the plans; have a plan to let families know what plans look like

S. Rivers-Kobler made a motion to approve the CSO Report including the hires and resignation.

T. Medhin seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

S. McMullan	Aye
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**Roll Call**

M. Johnson Aye  
E. Cunningham Aye  
C. Mugge Aye  
A. Quigley Absent  
T. Medhin Aye  
V. Vojnovich Aye  
C. Rao Aye  
S. Rivers-Kobler Aye  
G. Rodgers Aye

**B. CSO Goals Presentation**

- Biggest challenge this year: Managing Director's departure
  - Continued need to improve educational products, performance and growth
  - Improve branding and imaging (STEM recognition)
  - Create better interface between school and Board
  - Goals of Board and school better aligned
- All of the above overshadowed by Covid 19; Hence, goals have shifted slightly

**III. Development**

**A. Progress on 2019-20 Development Committee Goals**

- Working on action items of Retreat
- Assisting families in need: Still the priority
- Bloomerang tool: Take data from Power School to feed Bloomerang - will be automated; otherwise, it may become cumbersome to add data
- Focus continues on finding Internships; Cisco update: during school year, cannot provide credits; Credits can be given only as Externships during Summer (not during academic school year) - not sure if it is company-specific or other companies have the same policy

**IV. Governance**

**A. 2020-21 Board and Committee Leadership Roles**

- Officers will be the same for 2020-2021
  - Committee Chairs will be same, too: need a Development Committee Chair - position vacant
  - Interviewed 2 potential Directors: Steve Hunter and Matt Bliss
- V. Vojnovich made a motion to approve Steve Hunter and Matt Bliss as new Directors.  
G. Rodgers seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye

**Roll Call**

A. Quigley Absent  
V. Vojnovich Aye  
M. Johnson Aye  
T. Medhin Aye  
C. Rao Aye  
S. Rivers-Kobler Aye  
G. Rodgers Aye  
C. Mugge Aye  
S. McMullan Absent

**B. Board Candidate Recruitment Efforts**

- For Board Recruitment especially for Directors and/or Committee members, can use LinkedIn; Convenient tool - great reach

**C. Additional Rules of Governance Language**

**V. Executive Session**

**A. Personnel Discussion**

C. Rao made a motion to discuss personnel matters.

C. Mugge seconded the motion.

- Discussion ensued on personnel bonus and raise; comparison of RTHS with other Charter Schools; comparison with Wake County Salary grid

- Bonus approved

The board **VOTED** to approve the motion.

**Roll Call**

G. Rodgers Aye  
E. Cunningham Aye  
T. Medhin Aye  
A. Quigley Absent  
S. McMullan Absent  
C. Rao Aye  
S. Rivers-Kobler Aye  
M. Johnson Aye  
V. Vojnovich Aye  
C. Mugge Aye

V. Vojnovich made a motion to exit the Executive Session.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Cunningham Aye  
M. Johnson Aye

**Roll Call**

G. Rodgers	Aye
S. Rivers-Kobler	Absent
C. Rao	Aye
V. Vojnovich	Aye
T. Medhin	Absent
A. Quigley	Absent
C. Mugge	Aye

**VI. Closing Items**

**A. 2019-20 Board Wrap Up / Survey in Preparation for 2020-21 Board Retreat**

**B. Adjourn Meeting**

G. Rodgers made a motion to adjourn the meeting.

C. Rao seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. McMullan	Absent
C. Mugge	Aye
C. Rao	Aye
G. Rodgers	Aye
M. Johnson	Aye
V. Vojnovich	Absent
A. Quigley	Absent
E. Cunningham	Aye
S. Rivers-Kobler	Absent
T. Medhin	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,

G. Rodgers