APPROVED

Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time
Wednesday June 17, 2020 at 5:30 PM

Location
RTHS Board Room

Due to the statewide COVID-19 restrictions, this meeting will be held as a Zoom video teleconference.

https://zoom.us/j/961729981

One tap mobile: +16465588656,,961729981# US (New York)
+16699009128,,961729981# US (San Jose)

Dial by your location: +1 646 558 8656 US (New York) Meeting ID: **961 729 981**
+1 669 900 9128 US (San Jose)

Find your local number: https://zoom.us/u/aNTeiIvg5

Directors Present
C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. Mcmullan (remote), S. Rivers-Kobler (remote), T. Medhin (remote), V. Vojnovich (remote)

Directors Absent

A. Quigley

Guests Present
E. Grunden (remote), J. Guilford (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 17, 2020 at 5:35 PM.

C. Approve Minutes from last Board Meeting

C. Mugge made a motion to approve the minutes from Monthly Board Meeting on 05-20-20.
S. Mcmullan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Mugge	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
T. Medhin	Aye
S. Mcmullan	Aye
C. Rao	Aye
A. Quigley	Absent
E. Cunningham	Aye
G. Rodgers	Aye
V. Vojnovich	Aye

D. Monthly Finance Report

- Revised budget; To be approved
- Step increase: Bonus
- Capital improvements: HVAC - help in improving air quality in the building
- Maintenance: Went up slightly; Landscaping in front of the building
- Educational Programs: prepare for next year
- Technology: buy supplies for next year

All of the above in preparation for next year
- Revise: Laptops given to students - not the best; Students using it mainly low income; Raise the quality to make it comparable to what others have (Funds out of CARES ACT - ordered new Hotspots; new contract with T-mobile)
- Many contracts paid in advance

- Important policy: Salary accrual: Always done it this way; right way to do it; now informed that we should not do it it; auditors confirmed. End of June: pay July salary as well (paid twice - double check); next contract will begin with July paycheck. Does not affect the bottom line or the budget

E. Vote to accept Consent Agenda above

C. Mugge made a motion to approve the Consent Agenda.
S. Mcmullan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Vojnovich	Aye
E. Cunningham	Aye
M. Johnson	Aye
C. Rao	Aye
G. Rodgers	Aye
T. Medhin	Aye
A. Quigley	Absent
S. Mcmullan	Aye
C. Mugge	Aye
S. Rivers-Kobler	Aye

II. CEO ACTIONS

A. CSO REPORT

- Racial equity efforts underway
School support of student-led efforts (BSU, equity committee) ii. Professional development for staff (Summer reading, discussion) iii. Communication and response policies for students and parents to build trust with building leadership iv. Formal training for admin, equity committee members v. Parent/student/graduate forum to be moderated by 2016 RTHS graduate vi. Public statement of school commitment to anti-racist efforts
- Graduation: positive response from parents and students; was great!
- Complete remote learning plan: Required by the legislature
- 3 level plan for reopening school: (Will hear on July 1)
1. Plan A – open with full enrollment 2. Plan B – limited enrollment 3. Full Remote Learning
- Working on developing the plans; have a plan to let families know what plans look like

S. Rivers-Kobler made a motion to approve the CSO Report including the hires and resignation.
T. Medhin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Vojnovich	Aye

Roll Call

S. Rivers-Kobler	Aye
M. Johnson	Aye
C. Mugge	Aye
S. Mcmullan	Aye
T. Medhin	Aye
E. Cunningham	Aye
C. Rao	Aye
G. Rodgers	Aye
A. Quigley	Absent

B. CSO Goals Presentation

- Biggest challenge this year: Managing Director's departure
- Continued need to improve educational products, performance and growth
- Improve branding and imaging (STEM recognition)
- Create better interface between school and Board
- Goals of Board and school better aligned

All of the above overshadowed by Covid 19; Hence, goals have shifted slightly

III. Development

A. Progress on 2019-20 Development Committee Goals

- Working on action items of Retreat
- Assisting families in need: Still the priority
- Bloomerang tool: Take data from Power School to feed Bloomerang - will be automated; otherwise, it may become cumbersome to add data
- Focus continues on finding Internships; Cisco update: during school year, cannot provide credits; Credits can be given only as Externships during Summer (not during academic school year) - not sure if it is company-specific or other companies have the same policy

IV. Governance

A. 2020-21 Board and Committee Leadership Roles

- Officers will be the same for 2020-2021
- Committee Chairs will be same, too: need a Development Committee Chair - position vacant
- Interviewed 2 potential Directors: Steve Hunter and Matt Bliss

V. Vojnovich made a motion to approve Steve Hunter and Matt Bliss as new Directors.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mcmullan	Absent

Roll Call

C. Mugge	Aye
V. Vojnovich	Aye
C. Rao	Aye
M. Johnson	Aye
G. Rodgers	Aye
S. Rivers-Kobler	Aye
T. Medhin	Aye
A. Quigley	Absent
E. Cunningham	Aye

B. Board Candidate Recruitment Efforts

- For Board Recruitment especially for Directors and/or Committee members, can use LinkedIn; Convenient tool - great reach

C. Additional Rules of Governance Language

V. Executive Session

A. Personnel Discussion

C. Rao made a motion to discuss personnel matters.
C. Mugge seconded the motion.
- Discussion ensued on personnel bonus and raise; comparison of RTHS with other Charter Schools; comparison with Wake County Salary grid
- Bonus approved
The board **VOTED** to approve the motion.

Roll Call

C. Rao	Aye
A. Quigley	Absent
V. Vojnovich	Aye
E. Cunningham	Aye
S. Rivers-Kobler	Aye
C. Mugge	Aye
G. Rodgers	Aye
T. Medhin	Aye
M. Johnson	Aye
S. Mcmullan	Absent

V. Vojnovich made a motion to exit the Executive Session.
C. Mugge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Absent
A. Quigley	Absent

Roll Call

E. Cunningham	Aye
C. Mugge	Aye
C. Rao	Aye
G. Rodgers	Aye
M. Johnson	Aye
T. Medhin	Absent
V. Vojnovich	Aye

VI. Closing Items

A. 2019-20 Board Wrap Up / Survey in Preparation for 2020-21 Board Retreat

B. Adjourn Meeting

G. Rodgers made a motion to adjourn the meeting.
C. Rao seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Mugge	Aye
T. Medhin	Absent
M. Johnson	Aye
A. Quigley	Absent
E. Cunningham	Aye
S. Rivers-Kobler	Absent
V. Vojnovich	Absent
C. Rao	Aye
S. Mcmullan	Absent
G. Rodgers	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
G. Rodgers