

APPROVED



Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time

Wednesday June 17, 2020 at 5:30 PM

Location

RTHS Board Room

Due to the statewide COVID-19 restrictions, this meeting will be held as a Zoom video teleconference.

<https://zoom.us/j/961729981>

One tap mobile: +16465588656,,961729981# US (New York)
+16699009128,,961729981# US (San Jose)

Dial by your location: +1 646 558 8656 US (New York)
+1 669 900 9128 US (San Jose)

Meeting ID: **961 729 981**

Find your local number: <https://zoom.us/u/aNTeilvg5>

Directors Present

C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. McMullan (remote), S. Rivers-Kobler (remote), T. Medhin (remote), V. Vojnovich (remote)

Directors Absent

A. Quigley

Guests Present

E. Grunden (remote), J. Guilford (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 17, 2020 at 5:35 PM.

C. Approve Minutes from last Board Meeting

C. Mugge made a motion to approve the minutes from Monthly Board Meeting on 05-20-20.

S. McMullan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Rao	Aye
M. Johnson	Aye
T. Medhin	Aye
E. Cunningham	Aye
A. Quigley	Absent
S. McMullan	Aye
S. Rivers-Kobler	Aye
C. Mugge	Aye
G. Rodgers	Aye
V. Vojnovich	Aye

D. Monthly Finance Report

- Revised budget; To be approved
- Step increase: Bonus
- Capital improvements: HVAC - help in improving air quality in the building
- Maintenance: Went up slightly; Landscaping in front of the building
- Educational Programs: prepare for next year
- Technology: buy supplies for next year

All of the above in preparation for next year

- Revise: Laptops given to students - not the best; Students using it mainly low income; Raise the quality to make it comparable to what others have (Funds out of CARES ACT - ordered new Hotspots; new contract with T-mobile)
- Many contracts paid in advance

- Important policy: Salary accrual: Always done it this way; right way to do it; now informed that we should not do it; auditors confirmed. End of June: pay July salary as well (paid twice - double check); next contract will begin with July paycheck. Does not affect the bottom line or the budget

E. Vote to accept Consent Agenda above

C. Mugge made a motion to approve the Consent Agenda.

S. McMullan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
T. Medhin	Aye
S. McMullan	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
C. Mugge	Aye
V. Vojnovich	Aye
C. Rao	Aye
A. Quigley	Absent
G. Rodgers	Aye

II. CEO ACTIONS

A. CSO REPORT

- Racial equity efforts underway

School support of student-led efforts (BSU, equity committee) ii. Professional development for staff (Summer reading, discussion) iii. Communication and response policies for students and parents to build trust with building leadership iv. Formal training for admin, equity committee members v. Parent/student/graduate forum to be moderated by 2016 RTHS graduate vi. Public statement of school commitment to anti-racist efforts

- Graduation: positive response from parents and students; was great!

- Complete remote learning plan: Required by the legislature

- 3 level plan for reopening school: (Will hear on July 1)

1. Plan A – open with full enrollment 2. Plan B – limited enrollment 3. Full Remote Learning

- Working on developing the plans; have a plan to let families know what plans look like

S. Rivers-Kobler made a motion to approve the CSO Report including the hires and resignation.

T. Medhin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Quigley	Absent
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Roll Call

C. Rao	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
C. Mugge	Aye
V. Vojnovich	Aye
G. Rodgers	Aye
T. Medhin	Aye
E. Cunningham	Aye
S. McMullan	Aye

B. CSO Goals Presentation

- Biggest challenge this year: Managing Director's departure
 - Continued need to improve educational products, performance and growth
 - Improve branding and imaging (STEM recognition)
 - Create better interface between school and Board
 - Goals of Board and school better aligned
- All of the above overshadowed by Covid 19; Hence, goals have shifted slightly

III. Development

A. Progress on 2019-20 Development Committee Goals

- Working on action items of Retreat
- Assisting families in need: Still the priority
- Bloomerang tool: Take data from Power School to feed Bloomerang - will be automated; otherwise, it may become cumbersome to add data
- Focus continues on finding Internships; Cisco update: during school year, cannot provide credits; Credits can be given only as Externships during Summer (not during academic school year) - not sure if it is company-specific or other companies have the same policy

IV. Governance

A. 2020-21 Board and Committee Leadership Roles

- Officers will be the same for 2020-2021
 - Committee Chairs will be same, too: need a Development Committee Chair - position vacant
 - Interviewed 2 potential Directors: Steve Hunter and Matt Bliss
- V. Vojnovich made a motion to approve Steve Hunter and Matt Bliss as new Directors.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. McMullan	Absent
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Roll Call

C. Mugge	Aye
A. Quigley	Absent
V. Vojnovich	Aye
T. Medhin	Aye
G. Rodgers	Aye
E. Cunningham	Aye
C. Rao	Aye
M. Johnson	Aye
S. Rivers-Kobler	Aye

B. Board Candidate Recruitment Efforts

- For Board Recruitment especially for Directors and/or Committee members, can use LinkedIn; Convenient tool - great reach

C. Additional Rules of Governance Language

V. Executive Session

A. Personnel Discussion

C. Rao made a motion to discuss personnel matters.

C. Mugge seconded the motion.

- Discussion ensued on personnel bonus and raise; comparison of RTHS with other Charter Schools; comparison with Wake County Salary grid

- Bonus approved

The board **VOTED** to approve the motion.

Roll Call

C. Mugge	Aye
S. Rivers-Kobler	Aye
M. Johnson	Aye
S. McMullan	Absent
G. Rodgers	Aye
C. Rao	Aye
A. Quigley	Absent
T. Medhin	Aye
E. Cunningham	Aye
V. Vojnovich	Aye

V. Vojnovich made a motion to exit the Executive Session.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. Rodgers	Aye
C. Rao	Aye

Roll Call

A. Quigley	Absent
S. Rivers-Kobler	Absent
V. Vojnovich	Aye
T. Medhin	Absent
C. Mugge	Aye
M. Johnson	Aye
E. Cunningham	Aye

VI. Closing Items

A. 2019-20 Board Wrap Up / Survey in Preparation for 2020-21 Board Retreat

B. Adjourn Meeting

G. Rodgers made a motion to adjourn the meeting.

C. Rao seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. McMullan	Absent
G. Rodgers	Aye
V. Vojnovich	Absent
C. Mugge	Aye
A. Quigley	Absent
C. Rao	Aye
M. Johnson	Aye
E. Cunningham	Aye
T. Medhin	Absent
S. Rivers-Kobler	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,

G. Rodgers