APPROVED

Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time
Wednesday May 20, 2020 at 5:30 PM

Location
RTHS Board Room

Due to the statewide COVID-19 restrictions, this meeting will be held as a Zoom video teleconference.

https://zoom.us/j/961729981

One tap mobile:
+16465588656,,961729981# US (New York)
+16699009128,,961729981# US (San Jose)

Dial by your location
+1 646 558 8656 US (New York)
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Meeting ID: 961 729 981
Find your local number: https://zoom.us/u/aNTeiIvg5

Directors Present
A. Quigley (remote), C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. Mcmullan (remote), S. Rivers-Kobler (remote), V. Vojnovich (remote)

Directors Absent
T. Medhin

Guests Present
E. Grunden (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday May 20, 2020 at 5:32 PM.

C. Approve Minutes from last Board Meeting

G. Rodgers made a motion to approve the minutes from Monthly Board Meeting on 04-15-20.
C. Mugge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Quigley	Aye
C. Mugge	Aye
M. Johnson	Aye
S. Mcmullan	Aye
C. Rao	Aye
T. Medhin	Absent
E. Cunningham	Aye
G. Rodgers	Aye
V. Vojnovich	Aye
S. Rivers-Kobler	Absent

D. Monthly Finance Report

- Budget update: nothing too significant on current spending; saving money;
- some surplus (current budget); solid cash flow
- looked at 5% and 10% funding cut: 2 options

E. Vote to accept Consent Agenda above

C. Rao made a motion to accept cosnent agenda.
G. Rodgers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Quigley	Aye
S. Rivers-Kobler	Absent
G. Rodgers	Aye
C. Rao	Aye
C. Mugge	Aye
E. Cunningham	Absent
T. Medhin	Absent
M. Johnson	Aye
S. Mcmullan	Aye
V. Vojnovich	Aye

II. CEO ACTIONS

A. CSO REPORT

- Drive up Graduation ceremony; live streaming on the campus;
- Enrolment is going on fine
- Opening in Fall: Waiting for official guidance from state
- Couple of teacher resignations; Interviewing potential candidates; Hiring to be complete before the next school year

V. Vojnovich made a motion to approve the school calendar, school closing and teacher resignations.
M. Johnson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Absent
V. Vojnovich	Aye
G. Rodgers	Aye
M. Johnson	Aye
A. Quigley	Aye
T. Medhin	Absent
C. Mugge	Aye
S. Mcmullan	Aye
C. Rao	Aye
E. Cunningham	Aye

III. Finance

A. Review Progress on FY19-20 Budget

B. FY 2020-2021 Draft Budget

- Worst case scenario due to Covid situation: 15% cut in the Charter school world; or could be 0%

- Have the capacity to go with 10% at RTHS; have the resources; puts us in strong fiscal position
- Will be able to meet the bond coverage requirements
- Limited discretionary options for budget cuts
- first 20 days of school attendance determines school funding; looking at enrolment of about 600 students. Target is to have at least 574 students.

A. Quigley made a motion to authorize to distribute the bonus for this year out of the projected surplus.
V. Vojnovich seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

G. Rodgers	Aye
S. Mcmullan	Aye
C. Mugge	Aye
T. Medhin	Absent
E. Cunningham	Aye
M. Johnson	Aye
S. Rivers-Kobler	Aye
V. Vojnovich	Aye
C. Rao	Aye
A. Quigley	Aye

A. Quigley made a motion to approve next year budget for FY 2020 - 2021 at 10% reduction.
S. Mcmullan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mcmullan	Aye
E. Cunningham	Aye
A. Quigley	Aye
S. Rivers-Kobler	Aye
G. Rodgers	Aye
C. Mugge	Aye
T. Medhin	Absent
V. Vojnovich	Aye
M. Johnson	Aye
C. Rao	Aye

IV. Academic Excellence

A. Materials from Committee Meeting

B. Remote Learning

- ACT/SAT data typically presented at this time is delayed;

- Considering lowering eligibility requirements so that more services can be extended to students (free and reduced lunch participation; providing supplies etc)
- Trying to sustain this service through the current school year and into Fall (based on how budget looks then)
- Teacher attrition much lower than previous years;
- 3 parents/student surveys were conducted since the school close; will plan for next year based on the feedback; what was learned - harder to manage for students as the duration of stay at home progressively increased; not much control over the environment for teachers;
- Mentoring is one option to help students to get through; different perspective and objectivity

V. Development

A. Progress on 2019-20 Development Committee Goals

- Initiatives for this year overtaken by COVID
- Corporate Outreach/Fundraising for Gym: Moved to backburner
- Bloomerang: Adding additional contacts
- Outlook for next year: depends on level of normalcy; first half of the year - help families in need
- Later version of pitchbook: now ready and available

VI. Governance

A. Minutes from Committee Meeting

B. Board Recruitment Process and Discussion

- Recent graduate of RTHS interested in joining the Board; Points to consider: confidentiality, conflicts, experience etc
- Recommendation for potential volunteers to serve a Committee first
- Prepare best practices to follow in recruiting volunteers for Committee/Board
- Ex-IBM executive is interested in joining the Board next school year
- Good resource for Board to read is " Guidebook for Directors of Nonprofit Corporations." See link here: https://www.americanbar.org/products/inv/book/214005/

C. Board Orientation Documents / Board Expectations

- Prepare Onboarding materials to have ready before next school year
- Reach out to Committee Chair for materials regarding their Committee to add to Onboarding material

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,
G. Rodgers
C. Rao made a motion to adjourn the meeting.
V. Vojnovich seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
T. Medhin	Absent
C. Mugge	Aye
M. Johnson	Aye
G. Rodgers	Aye
A. Quigley	Aye
V. Vojnovich	Aye
S. Mcmullan	Aye
S. Rivers-Kobler	Aye
C. Rao	Aye