

APPROVED



Research Triangle High School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Wednesday May 20, 2020 at 5:30 PM

#### Location

RTHS Board Room

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Due to the statewide COVID-19 restrictions, this meeting will be held as a Zoom video teleconference.

<https://zoom.us/j/961729981>

One tap mobile:

+16465588656,,961729981# US (New York)  
+16699009128,,961729981# US (San Jose)

Dial by your location

+1 646 558 8656 US (New York)  
+1 669 900 9128 US (San Jose)

Meeting ID: 961 729 981

Find your local number: <https://zoom.us/u/aNTeilvg5>

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#### Directors Present

A. Quigley (remote), C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. McMullan (remote), S. Rivers-Kobler (remote), V. Vojnovich (remote)

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## Directors Absent

T. Medhin

## Guests Present

E. Grunden (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday May 20, 2020 at 5:32 PM.

### C. Approve Minutes from last Board Meeting

G. Rodgers made a motion to approve the minutes from Monthly Board Meeting on 04-15-20.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

G. Rodgers	Aye
S. McMullan	Aye
M. Johnson	Aye
S. Rivers-Kobler	Absent
C. Rao	Aye
V. Vojnovich	Aye
C. Mugge	Aye
T. Medhin	Absent
E. Cunningham	Aye
A. Quigley	Aye

### D. Monthly Finance Report

- Budget update: nothing too significant on current spending; saving money;
- some surplus (current budget); solid cash flow
- looked at 5% and 10% funding cut: 2 options

### E. Vote to accept Consent Agenda above

C. Rao made a motion to accept consent agenda.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

S. Rivers-Kobler	Absent
E. Cunningham	Absent
V. Vojnovich	Aye
C. Rao	Aye
M. Johnson	Aye
S. McMullan	Aye
C. Mugge	Aye
G. Rodgers	Aye
A. Quigley	Aye
T. Medhin	Absent

## **II. CEO ACTIONS**

### **A. CSO REPORT**

- Drive up Graduation ceremony; live streaming on the campus;
- Enrolment is going on fine
- Opening in Fall: Waiting for official guidance from state
- Couple of teacher resignations; Interviewing potential candidates; Hiring to be complete before the next school year

V. Vojnovich made a motion to approve the school calendar, school closing and teacher resignations.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

S. McMullan	Aye
V. Vojnovich	Aye
C. Rao	Aye
S. Rivers-Kobler	Absent
M. Johnson	Aye
T. Medhin	Absent
G. Rodgers	Aye
A. Quigley	Aye
E. Cunningham	Aye
C. Mugge	Aye

## **III. Finance**

### **A. Review Progress on FY19-20 Budget**

### **B. FY 2020-2021 Draft Budget**

- Worst case scenario due to Covid situation: 15% cut in the Charter school world; or could be 0%

- Have the capacity to go with 10% at RTHS; have the resources; puts us in strong fiscal position
- Will be able to meet the bond coverage requirements
- Limited discretionary options for budget cuts
- first 20 days of school attendance determines school funding; looking at enrolment of about 600 students. Target is to have at least 574 students.

A. Quigley made a motion to authorize to distribute the bonus for this year out of the projected surplus.

V. Vojnovich seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Mugge	Aye
T. Medhin	Absent
M. Johnson	Aye
C. Rao	Aye
A. Quigley	Aye
E. Cunningham	Aye
G. Rodgers	Aye
V. Vojnovich	Aye
S. Rivers-Kobler	Aye
S. McMullan	Aye

A. Quigley made a motion to approve next year budget for FY 2020 - 2021 at 10% reduction.

S. McMullan seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Quigley	Aye
C. Mugge	Aye
V. Vojnovich	Aye
E. Cunningham	Aye
T. Medhin	Absent
S. McMullan	Aye
M. Johnson	Aye
C. Rao	Aye
S. Rivers-Kobler	Aye
G. Rodgers	Aye

## **IV. Academic Excellence**

### **A. Materials from Committee Meeting**

### **B. Remote Learning**

- ACT/SAT data typically presented at this time is delayed;

- Considering lowering eligibility requirements so that more services can be extended to students (free and reduced lunch participation; providing supplies etc)
- Trying to sustain this service through the current school year and into Fall (based on how budget looks then)
- Teacher attrition much lower than previous years;
- 3 parents/student surveys were conducted since the school close; will plan for next year based on the feedback; what was learned - harder to manage for students as the duration of stay at home progressively increased; not much control over the environment for teachers;
- Mentoring is one option to help students to get through; different perspective and objectivity

## **V. Development**

### **A. Progress on 2019-20 Development Committee Goals**

- Initiatives for this year overtaken by COVID
- Corporate Outreach/Fundraising for Gym: Moved to backburner
- Bloomerang: Adding additional contacts
- Outlook for next year: depends on level of normalcy; first half of the year - help families in need
- Later version of pitchbook: now ready and available

## **VI. Governance**

### **A. Minutes from Committee Meeting**

### **B. Board Recruitment Process and Discussion**

- Recent graduate of RTHS interested in joining the Board; Points to consider: confidentiality, conflicts, experience etc
- Recommendation for potential volunteers to serve a Committee first
- Prepare best practices to follow in recruiting volunteers for Committee/Board
- Ex-IBM executive is interested in joining the Board next school year
- Good resource for Board to read is "Guidebook for Directors of Nonprofit Corporations." See link here: <https://www.americanbar.org/products/inv/book/214005/>

### **C. Board Orientation Documents / Board Expectations**

- Prepare Onboarding materials to have ready before next school year
- Reach out to Committee Chair for materials regarding their Committee to add to Onboarding material

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,

G. Rodgers

C. Rao made a motion to adjourn the meeting.

V. Vojnovich seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Rao	Aye
C. Mugge	Aye
M. Johnson	Aye
V. Vojnovich	Aye
T. Medhin	Absent
E. Cunningham	Aye
S. McMullan	Aye
G. Rodgers	Aye
S. Rivers-Kobler	Aye
A. Quigley	Aye