

APPROVED



Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time

Wednesday November 20, 2019 at 5:30 PM

Location

RTHS Board Room

This meeting will be held at RTHS but available as a teleconference. If you need to call in, you may Join Zoom Meeting

(By the way, you can download the Zoom app to your phone, and then this link always works when you are mobile)

<https://zoom.us/j/9194264274>

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Meeting ID: 919 426 4274

Find your local number: <https://zoom.us/u/adEctfyWX7>

Directors Present

A. Quigley, C. Mugge, C. Rao, E. Cunningham, G. Rodgers, M. Johnson, S. McMullan

Directors Absent

R. Cohn, S. Rivers-Kobler, T. Medhin, V. Vojnovich

Guests Present

E. Grunden, Jeff Guilford

I. Opening Items

A. Record Attendance and Guests

- Jeff Guilford will be attending the Board meeting henceforth as representative of School Staff

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Nov 20, 2019 at 5:38 PM.

C. Approve Minutes from last Board Meeting

G. Rodgers made a motion to approve minutes from the Monthly Board Meeting on 10-09-19 Monthly Board Meeting on 10-09-19.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from Annual Board Meeting

G. Rodgers made a motion to approve minutes from the Annual Board Retreat on 10-09-19 Annual Board Retreat on 10-09-19.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Monthly Finance Report

- School budget in good shape (whether increase in raise or not by state legislature)

- Gym project: Talking to city to determine what is allowed, approval of drawings, etc.

Architect is known; Proposal in hand from the Architect - cost \$15,000. Will get us to renderings/plans. Then go forward with Capital Campaign. Will not proceed till we have certain amount of funding.

- Get buy-in from other stakeholders at the onset and during the process. Will help when doing Capital Campaign.

Alex Quigley moved to approve hiring Architect HagerSmith. Carmen Mugge seconded the motion. All approved unanimously.

F. Vote to accept Consent Agenda above

A. Quigley made a motion to approve Consent Agenda.

C. Mugge seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. CEO ACTIONS

A. CSO REPORT

- Cross Program Audit: Some documentation was missing but has been remedied. Was done in a hurry in Spring. Hence, that happened.
- Consultant to look at school performance; Done that because of dramatic downturn in performance; Happened more due to revised EOC standard; Seeing this drop in other schools/counties. Not an anomaly with RTHS only; Collecting data to support we are doing what we should be doing
- Received an application for Math teacher last week. Reviewing it. 3 teachers handling the work till a teacher is hired; CSO is also helping in this regard

Carmen Mugge made a motion to approve the School Calendar; Chaya Rao seconded the motion. It was unanimously approved by the Board

B. Discuss Changes in Salary Plan

- Teacher taking additional courses/extra work on their own volition received salary increase; fixing a couple of such situations; does not affect the bottom line
- Has worked well

III. Academic Excellence

A. Minutes from Committee Meeting

B. Review and Discussion of the Consultant Report

Summarized the Consultant Report as follows:

- Provide a summer Boot Camp as stated in the RTHS Charter prior to fall enrollment.

Goal is to

- review basic math concepts for students and increase students' math vocabulary
- Extensive programming be provided during Seminar or after school. To increase student self-efficacy in mathematics; support students in mastering grade level math standards; reteach critical concepts and skills based on the students' previous year's EOG/EOC scores etc
- Math I students need additional support in understanding and using math vocabulary.
- Use research-based strategies to reach those students who are under performing; utilize culturally responsive teaching

Some observations and a review of documents evidence successful, balanced research-based curriculum in RTHS math program; recommend that the school continue with these practices

IV. Development

A. Minutes from Committee Meeting

- Focusing on Internships; Corporations approaching RTHS
- Using CRM to manage stakeholders; using a tool called Boomerang; Raleigh Charter uses this software; Ashley has already started using it;
- Compelling student stories to support Giving Tuesday; integrate it into pitchbook
- Fundraising for Multi-use facility: Need to hire someone for Capital Campaign to be determined

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,

G. Rodgers

C. Rao made a motion to adjourn the meeting.

C. Mugge seconded the motion.

The board **VOTED** unanimously to approve the motion.