

APPROVED



Research Triangle High School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Wednesday August 21, 2019 at 5:30 PM

#### Location

RTHS Board Room

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This Meeting will be held in person at RTHS. If you are unable to attend in person, please join the meeting via ZOOM.

Zoom Meeting <https://mcnc.zoom.us/j/113552962>

One tap mobile

+16465588656,,113552962# US (New York)

+16699006833,,113552962# US (San Jose)

Dial by your location

+1 646 558 8656 US (New York)

+1 669 900 6833 US (San Jose)

Meeting ID: 113 552 962

Find your local number: <https://zoom.us/u/acETO8qqn1>

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#### Directors Present

A. Quigley, C. Mugge, C. Rao (remote), E. Cunningham, G. Rodgers, M. Johnson, S. McMullan (remote), S. Rivers-Kobler (remote), V. Vojnovich

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### **Directors Absent**

R. Cohn, T. Medhin

### **Directors who arrived after the meeting opened**

A. Quigley, V. Vojnovich

### **Guests Present**

E. Grunden

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 21, 2019 at 5:31 PM.

### **C. Approve Minutes from last Monthly Board Meeting**

C. Mugge made a motion to approve minutes from the Board Meeting on 06-26-19 Board Meeting on 06-26-19.

S. Rivers-Kobler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes from Special Board Meeting**

M. Johnson made a motion to approve minutes from the Special Board Meeting on 08-12-19 Special Board Meeting on 08-12-19.

C. Mugge seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Vote to accept Consent Agenda above**

C. Mugge made a motion to to approve the Consent Agenda.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. CSO Report**

- Look into diversity of staff in 2019-2020. Recent hires: 2 Caucasian; 1 Korean; Need to document a process. Important for accountability
- Have to be intentional about this (Job Fairs are not that productive); target Universities/Professors/Guidance Counselors to meet; Not easy but important to build relationships with potential teachers

- Reach out to multi-cultural groups on Education in Universities for recruiting teachers instead of going directly to colleges to hire
  - Use Board's network in assisting with recruitment of teachers
  - Must have realistic expectation of what a school can do in terms of recruitment; referrals best way to get good teachers; Maybe have a Director (part time?) to help with recruitment based on school's resources (topic for further discussion in upcoming Retreat)
  - Have partnership with 2 universities to start with? Have a strategic approach
- V. Vojnovich arrived.  
A. Quigley arrived.

## **II. CEO Update**

### **A. CEO 2018/19 Results**

- Report addresses goals completed, partially completed and those not completed
- This is to be used in doing CEO assessment on BOT
- Challenge: Transition from Summit-style school to following our own track; defining the path we are following and communicating it to students/parents/teachers
- What worked or was successful? Community relationship building; Important for long-term growth and sustenance

## **III. Finance**

### **A. Review Final 2018/19 Financials and 2019/20 Plan**

- Nothing has changed since reported in June
- Trying to keep the ADM to 560

## **IV. Governance**

### **A. Committee Slate for 2019/20**

- New officers for 2019-2018 (Gary/Sondra/Alex/Chaya)
- Chairs: Alex/Finance; Victoria/Governance; Sondra/Development; Carmen/CEO Eval; Elizabeth/Academic Excellence; Alex/Strategic Initiative (to be determined if this Committee needs to be there)

### **B. Discuss 2019/20 Retreat Plans and Proposed Agenda**

- Friday, Oct. 4; Thursday, October 10; Friday, Oct. 11 - Dates venue is available for Retreat
- Time: 8 am to Noon
- Blue Ridge room in The Frontier Building (\$250 for 4 hours)
- **Finalized: To be scheduled on Friday, October 4, 2019**

### **C.**

## **Board End of Year Assessments**

- To be completed by Sunday, August 25, 2019

### **V. Executive Session**

#### **A. Enter Executive session**

V. Vojnovich made a motion to Move into Executive Session to discuss a Personnel Matter.

M. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

- Discussion ensued on personnel matter

#### **B. Exit executive session**

C. Rao made a motion to to Exit Executive Session.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

C. Rao made a motion to adjourn the meeting.

S. McMullan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,

G. Rodgers