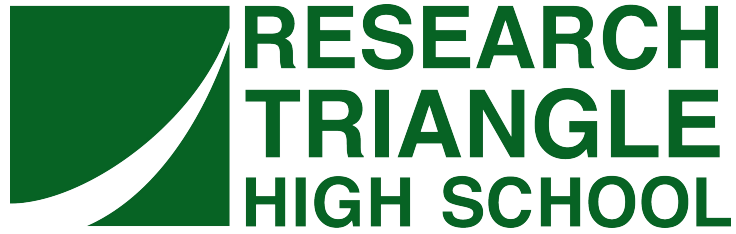


APPROVED



Research Triangle High School

Minutes

Annual Retreat incl. minimal monthly meeting

Date and Time

Wednesday November 14, 2018 at 4:00 PM

Location

Page Road Grill - Private Room

-
- What's worked, what hasn't – Please use Assessment Results from Board on Track as an input
 - Key challenges
 - Goals – 1 year and longer

In addition, we would like input from each committee on their view of the **1 or 2 recommended Board Priorities** for the year.

Directors Present

A. Quigley, C. Mugge, C. Rao, G. Rodgers, R. Cohn, S. McMullan, S. Rivers-Kobler, T. Medhin, T. Vaidhyan, V. Vojnovich

Directors Absent

E. Cunningham

Directors who arrived after the meeting opened

A. Quigley, S. Rivers-Kobler

Guests Present

E. Grunden, P. Blizzard

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Muggge called a meeting of the board of directors of Research Triangle High School to order on Wednesday Nov 14, 2018 at 4:00 PM.

C. Approve Minutes

R. Cohn made a motion to approve minutes from the Board Meeting on 10-17-18 Board Meeting on 10-17-18.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Overview and Icebreaker

A. Introduction and Ice Breaker Exercise

S. Rivers-Kobler arrived.

A. Quigley arrived.

III. CEO Update

A. CEO Update

Physical Plant

- New Development: Robotics team to partner with four other teams, through FIRST Robotics management, and collaborate on a shared space across the street in one of the new Frontier buildings.

- Potential conversation with RTP leadership about partnering on a possible gym with an emerging tenant

Strategic Initiatives/Goals under Consideration

- Get more clarity on the type of school RTHS is. STEM School or more? Be more definitive; Bring more clarity

- Revisioning faculty/parent/student

- Focus on messaging and communication with stakeholders/media/community

- Changing how teachers assess/evaluate themselves; how do they view themselves.

Change it - An exercise under consideration

IV. Committee Updates

A. Finance Update

Levers for Success

- Look into preparing an Annual Report - high level information - to share with parents to bring awareness on School budget/expense and revenue. Will help facilitate better understanding of how the school is being run. Will also help in the Development process

Future Conversation: 4 things to prioritize

- Teachers salaries, masters category
- Replication and Scaling - funding salaries for that
- Gym, soccer field, solar energy
- Buy back bonds in yr 10+ - free up future cash flow

Committee Goals:

- Educate board members on charter school finances (reading and interpreting FS)
- Complete policies and procedures and circulate among BOD for review
- Educate and make Board comfortable with Audit process
- Make BOD aware of compliance requirements undertaken by Staff
- Develop a long-term process for cash assets; Close on establishment of the Foundation

B. Academic Excellence Update

Actions for consideration - Long and Short Term

- Enhance sharing of data and committee activities with full board
- Improve on our ability to gauge student growth while obtaining valid comparison data
- Improve on our ability to measure results associated with instructional decisions and curricula
- Leverage individual level data (within RTHS or elsewhere) to gauge student growth, moving away from measures of proficiency and toward raw score to better characterize performance
- Characterize student body diversity (socioeconomically, demographically) and investigate associated academic performance measures
- Pursue options for an alumni survey, e.g. to investigate 2- or 4-year college experiences and other post-graduation outcomes
- Investigate faculty professional development beyond high-level summary measures
- Develop RTHS staff expertise to gather and analyze academic data

C. Working Dinner

D. Development Update

Actions/Goals - Short term (1 year)

- Annual Fundraising event
- RTP Rotary Initiative. Annual Event?
- Development Training for all Board Members

- "Giving" by all parents (all-parent canvass - by framing a story and making a case for "giving"); Finalize in December 2018?
- Work on specific grants in 2018-19; Future grant strategy
- Update Parent and Corporate Partners database

Development efforts:

- \$10k funding by Credit Suisse in 2018-2019 for "Girls Who Code"
- Credit Suisse has replicated this funding for next school year also

E. Governance Update

Board on Track Assessments:

- Discuss recommendations among Governance Committee members and get back to the Board on the following:
 - Board Accountability
 - Board Recruitment

V. Work Session

A. Develop Unified Set of Actions

Consensus on items to prioritize:

- Long term strategy to prioritize capital assets
- Ensure pipeline; Long term recruitment planning
- Strategic development plan
- Statistics on Teacher/Performance attrition; Measure results on Curricula; Succession Plan; Add the Future of Work analysis;
 - Projection on success with Alumni
- Messaging - Who we are; What's next for RTHS; Re-establish this work - Marketing & Branding; Awareness of local partnering opportunities; Presentation by brand folks to BOD; Work in partnership with Development; Review OCS grant opportunity

VI. Closing Items

A. Adjourn Meeting

V. Vojnovich made a motion to adjourn the meeting.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

C. Rao