

APPROVED



Research Triangle High School

Minutes

Board Meeting

Date and Time

Wednesday October 17, 2018 at 5:30 PM

Location

RTHS

The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FBC Conference Room.

Members and public who are not able to attend in person (preferred) may join via:

Phone Number : (712) 451-0709

Access Code: 214330

Host PIN 6137

Directors Present

A. Quigley, C. Mugge, C. Rao, G. Rodgers, S. McMullan, S. Rivers-Kobler, T. Medhin

Directors Absent

E. Cunningham, K. Pignes, R. Cohn, T. Vaidhyan, V. Vojnovich

Directors who arrived after the meeting opened

S. Rivers-Kobler

Guests Present

E. Grunden, P. Blizzard, T. Massey

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Mugge called a meeting of the board of directors of Research Triangle High School to order on Wednesday Oct 17, 2018 at 5:37 PM.

C. Approve Minutes

G. Rodgers made a motion to approve minutes from the Board Meeting on 09-19-18 Board Meeting on 09-19-18.

A. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. CSO's report

SUMMIT LEARNING PLATFORM (SLP)

- Visibility into issues that was not the case before; good thing
- Helps in addressing student problems
- Level of access very few schools have

B. Monthly Financial Report

C. Vote to accept items

C. Rao made a motion to Accept Consent Agenda items.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Development

A. Update on status

Comments by Carmen based on conversation with Victoria:

- Organizing a Gala is a key priority for the Development Committee this year
- Need parent support and assistance to make it successful

- Pamela suggested that our new Director of Operations & Development: right conduit to engage with Parents

- Change in PTSO leadership

- Engage corporate sponsors; Essential for successful gala event
- S. Rivers-Kobler arrived.

IV. Finance

A. Audit

- School in strong financial position
 - No audit findings; clean audit - what one would like to see
 - Good work by Pamela, Nicole and Eric
- G. Rodgers made a motion to Approve the audit statement.
C. Mugge seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Financial Update

- Good cash surplus position (students/federal grants swing the equation)
- Put more in cash reserve and do some long term planning
- Able to meet DSCR limit

V. Governance

A. Retreat Update

- Retreat on November 14, 2018 (4 pm to 8 pm)
- Similar structure like last year; determine strategy and goals
- CSO update/Committee update - what has worked and not
- Review Assessments - key focus for each Committee
- Example: For Governance Committee - Focus "Board Accountability" and "Recruitment" (Gaps/Recommendations); Similar expectations from each Committee (Bring 2 gaps and Recommendations for those gaps)
- Board on Track Demo by Carmen of "Assessments" tab. Use this to put a plan in place; to strategize; set goals; action

Board Member Keith Pigues handed his resignation to Carmen Mugge on 10/16/2018.
Unable to serve on the Board due to hectic travel schedule

VI. Strategic Initiatives

A. Discuss opportunities

- Meeting at Friday Institute tomorrow on Digital Learning Initiative - Pamela Blizzard, Elizabeth Cunningham and another experienced Educator
- Opportunities out there to explore in this area
- Showcase grant funds: Used residue grant to visit Nonprofit in Rhode Island. A model that RTHS can follow in this area
- Charter School Performance Grant: RTHS looking for opportunities to get portion of this

VII. Closing Items

A. Adjourn Meeting

C. Rao made a motion to adjourn the meeting.

A. Quigley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:25 PM.

Respectfully Submitted,

C. Rao