

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday January 17, 2018 at 5:30 PM

#### Location

RTHS - Board Room

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FPC Conference Room.

The mission of Research Triangle High School is to increase access to globally competitive Science, Technology, Engineering, and Math (STEM) education for students and teachers across North Carolina, by incubating, proving and scaling innovative models of teaching and learning.

Hi there,

Pamela Blizzard is inviting you to a scheduled Zoom meeting.

Topic: Pamela Blizzard's Personal Meeting Room

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/9194264274>

Or iPhone one-tap :

US: +14086380968,,9194264274# or +16468769923,,9194264274#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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US: +1 408 638 0968 or +1 646 876 9923 or +1 669 900 6833

Meeting ID: 919 426 4274

International numbers available: <https://zoom.us/join?j=9194264274>  
m=hhfpitGNe9HChJ6d4cOASvW7bVNpAbH-

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### **Directors Present**

C. Mugge (remote), C. Rao (remote), C. Rockafellow (remote), G. Rodgers (remote), J. Kerr (remote), K. Piques (remote), R. Cohn (remote), S. McMullan (remote), T. Medhin (remote), V. Vojnovich

### **Directors Absent**

A. Quigley, S. Rivers-Kobler, T. Vaidhyan

### **Guests Present**

E. Grunden (remote), P. Blizzard (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

C. Mugge called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jan 17, 2018 at 5:37 PM.

### **C. Approve Minutes**

Victoria will be staying on the Governance Meeting

C. Rao made a motion to approve minutes from the Board Meeting on 11-15-17 Board Meeting on 11-15-17.

S. McMullan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Chief School Officer/Principal's Report**

## **II. Consent Agenda**

### **A. Approve to accept all items above**

J. Kerr made a motion to Accept the consent agenda.

K. Piques seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. CSO Action Items for Board approval**

#### **A. Several actions**

V. Vojnovich made a motion to To approve approving the hiring of the staff. request.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Governance**

#### **A. Action items for balance of year**

Carmen will be getting with the Committee Chairs to get the dates for the major items to place on the calendar, to get a repeatable schedule developed.

Governance committee will be working with each of the board members to get with them on their term commitments.

### **V. Strategic Initiatives**

#### **A. Update on leadership and next steps**

No committee lead yet to be assigned. This is an issue with getting the committee off the ground

#### **B. Update on Marketing & Branding progress**

The two parents with the marketing backgrounds are driving this work (and very well!) and they have been given aggressive deadlines and will be getting back.

Getting additional people outside the board where it can work will be continue to be emphasized.

### **VI. CEO Support And Eval**

#### **A. The committee is beginning to meet for the year**

Need to set up some time with Eric to develop goals and objectives.

### **VII. Development**

#### **A. Updated report**

Still organizing the Carnival.

Working to get a Gala Committee (more details in the minutes).

Corporate emphasis is being pushed to meet the \$25K target.

Pamela will disseminate information on the contacts within those corporations.

Discussion on how we do the Gala in order to make this more of a fund raising event.

Possibly getting the marketing team involved in order to help develop the Gala

#### **B. Raptor Fund results to date**

Halfway to the goal of \$75K (~\$37K)

Thank you to Board Members and Staff members who have donated.

### **VIII. Finance**

#### **A. Update on revenue and budget status**

We are at 1.23 working toward 1.20 in our plan.

With a higher enrollment next year we should be able to help to make sure that we are right on target next year.

In the scenarios document shows several options to handle the deltas on the plan. (all within the attached report).

Fund Raising will be our best bet to working any issues within the plan.

The staff is well aware and have done a good job or respond appropriately when needed.

#### **B. Tax Filing 2016-2017**

R. Cohn made a motion to Approve the 2017 Tax Forms.

C. Rockafellow seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IX. Other Business**

#### **A. BOT New Training catalogue - Please review and choose webinars for your area of expertise**

Board on Track has a new catalog of new courses available and would recommend looking over it to see what type of training is available and recommend what we should ask our members to take in the future.

## **X. Executive Session**

### **A. Discuss a personnel matter**

We unanimously voted to go into executive session in regard to a personnel matter.

A motion was made to

Caroline Rockafellow - made the motion.

John Kerr -seconded

Unanimously approved and came out of Executive Session.

## **XI. Closing Items**

### **A. Adjourn Meeting**

K. Piques made a motion to adjourn the meeting.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,

G. Rodgers