

APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday June 21, 2017 at 5:30 PM

#### Location

RTHS

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Call In [\(712\) 451-0709](tel:7124510709) Passcode 214330

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#### Directors Present

C. Mugge, C. Rao, C. Rockafellow, G. Rodgers, J. Kerr, K. Ondrick, K. Piques, R. Cohn, T. Medhin

#### Directors Absent

S. McMullan, T. Vaidhyan

#### Directors who arrived after the meeting opened

T. Medhin

#### Guests Present

P. Blizzard

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### I. Opening Items

#### A. Record Attendance and Guests

Mr. Grunden is on a well-deserved vacation and will not be joining the meeting today

**B. Call the Meeting to Order**

C. Rockafellow called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 21, 2017 at 5:32 PM.

**C. Approve Minutes**

R. Cohn made a motion to approve minutes from the Board Meeting on 05-17-17 Board Meeting on 05-17-17.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. CSO Report - N/A**

The approval of the consent agenda includes the RTHS Board accepting the resignation of Ashley Bynum-Moore and approving the hiring of Johnny Croft as chemistry teacher, as outlined in the CSO Report..

**E. May Cash Flow**

**II. Consent Agenda**

**A. Vote to accept all above**

R. Cohn made a motion to Accept the consent agenda as presented.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Development**

**A. Graphical report on Fundraising total for the year**

RTHS welcomes new corporate partner Bayer Crop Science to the family of supporters.

RTHS has seen the benefit of the Development Fund strategy this academic year, including active engagement of RTHS parents and business supporters.

T. Medhin arrived.

**IV. Finance**

**A. Vote to approve proposed Amended Budget Actual 16-17 for this year**

G. Rodgers made a motion to to approve the amended budget for the academic year 2016-17 as presented.

C. Mugge seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Vote to approve proposed 17-18 Budget**

C. Mugge made a motion to approve the 2017-2018 academic year budget as presented.  
G. Rodgers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Vote to approve audit contract with TJ&T**

J. Kerr made a motion to approve the LGC contract for academic year 2016-2017 as presented and for the Chair of the RTHS Board, Caroline, to sign with approval on the contract document.  
R. Cohn seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**V. Governance**

**A. Officer Slate for next year - Vote**

K. Pignes made a motion to approve the RTHS Board officer slate for academic year 2017-2018 as presented and to take effect July 1, 2017.  
G. Rodgers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Board Assessments - Do before or in meeting**

**C. Assign/Choose Committees & Chairs for coming year**

Chaya will join the Development committee and she will continue to stay on the Governance committee; Caroline will step down from the Governance Committee and Carmen will join the Governance committee;

Karen will be submitting her letter of resignation after 9 years on the Board of Contemporary Science Center / Research Triangle High School effective September 30, 2017.

The CSO Support and Evaluation committee in 2017-2018 will include Caroline and Carmen and still to be determined if any other Board members may join this committee; TBD who will take on the Chair role for that committee.

Further consideration will be made by all RTHS Board members on who may want to volunteer to get involved in a committee for the next school year.

**D. Board Assignment over the summer**

RTHS Board members are being asked to think strategy for next 3-5 years and also to think about succession planning and potential new board members for RTHS in the next year or two.

Current Board Members should consider who may be interested in volunteering from within their respective companies in areas such as legal, banking, and HR to join some of the RTHS committees.

Conversation also held about schedule of annual RTHS Board Retreat, recommendation was made on third Friday in October -- a calendar invite will be sent by Pamela to the Board as a "save the date" for morning retreat and afternoon board meeting on Friday, October 20, 2017. A recommendation was also made to invite past RTHS Board members to attend the Board Retreat each year.

## **VI. CEO Support And Eval**

### **A. CSO evaluation status and timetable**

Board Members were reminded to close out their commitment to the CSO for having 1/1 time by July 31, 2017, to maintain our individual commitment to assist the CSO in professional development.

P. Blizzard left.

### **B. Executive Session to discuss a Personnel matter**

A motion was brought forward by Karen Ondrick to approve going into executive session at 6:30 pm to discuss a personnel matter. , and the motion was second by Gary Rodgers; hearing no discussion or question, the RTHS Board voted and the motion passed unanimously. .

A motion was brought forward by Karen Ondrick to approve exiting executive session at 6:54 pm to complete the discussion of a personnel matter. , and the motion was second by Carmen Mugge; hearing no discussion or question, the RTHS Board voted and the motion passed unanimously to exit executive session.

## **VII. Closing Items**

### **A. Adjourn Meeting**

C. Mugge made a motion to adjourn the meeting.

J. Kerr seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sherida was not present at the meeting to present the adjournment as stated in the agenda .

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
K. Ondrick