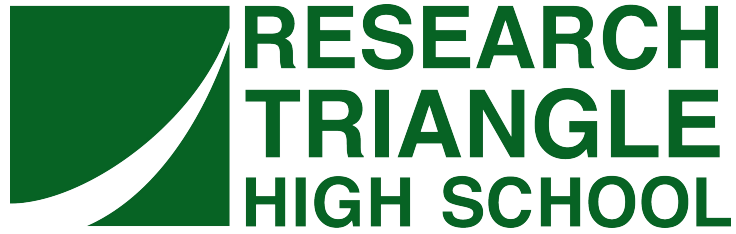


APPROVED



Research Triangle High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday January 18, 2017 at 5:15 PM

#### Location

RTHS FPC

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FBC Conference Room.

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#### Directors Present

C. Mugge, C. Rao, C. Rockafellow, G. Rodgers, J. Kerr, K. Ondrick, R. Cohn, S. McMullan, T. Medhin, T. Vaidhyan

#### Directors Absent

*None*

#### Guests Present

E. Grunden, P. Blizzard

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### I. Opening Items

#### A. Record Attendance and Guests

100% of RTHS Board Members were able to participate in person for the January 18, 2017 Board Meeting.

**B. Call the Meeting to Order**

C. Rockafellow called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jan 18, 2017 at 5:41 PM.

**C. Approve Minutes**

C. Muggle made a motion to approve minutes from the Board Meeting on 11-16-16 and also to approve (for the record one more) the approval of meeting minutes from the Board Retreat in October, 2016 Board Meeting on 11-16-16.

S. McMullan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes from Call**

C. Muggle made a motion to approve minutes from the Board Call on 01-06-17 Board Call on 01-06-17.

S. McMullan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. CSO Report**

**F. December Financials**

**II. Consent Agenda**

**A. Approve Consent Agenda**

K. Ondrick made a motion to Approve the CSO Report as presented, which is inclusive of hiring and other personnel activity.

R. Cohn seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Moment of Zen**

**A. Eric share**

**B. Executive Session - Personnel Matter**

A motion was made by Rich Cohn to enter executive session to discuss a personnel matter, 2nd by Karen Ondrick. Caroline Rockafellow announced after unanimous vote of approval that the Board entered executive session at 5:50 pm

A motion was made by Sherida McMillan to exit executive session, 2nd by Carmen Muggle and Caroline Rockafellow announced after unanimous vote of approval that executive session ended by 5:58 pm

#### **IV. Finance**

##### **A. Sign 990 Tax Filing & Authorization Form**

R. Cohn made a motion to Approve the RTHS year 2015 IRS 990 Filing as presented by John Kerr, Treasurer for the RTHS Board.

K. Ondrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Committee Update**

#### **V. Governance**

##### **A. Discuss Admissions policy update coming in February**

The Board discussed their support of the Organization to pursue discussion with Maureen Joy Charter School and Global Scholars Charter for a possible Articulation Agreement with RTHS, and the February Board Meeting will include an agenda item to discuss this possible policy change.

The Board discussed the new capability that the Organization can establish, specifically a policy change to enable RTHS to set another criteria for student admissions, specific to children of Board members. The Governance Committee will discuss this further prior to the February Board meeting, and this will be part of the February Board agenda.

##### **B. Committee Meeting Update**

Committee updates were provided in respective sections of existing agenda items (i.e. Finance, CSO Support & Evaluation, Governance, etc.)

##### **C. Retreat Action Items**

Carmen Mugge review all current OKR's, reminding Board Members to execute their assigned Objectives and notate within the Board on Track tool OKR section. A key reminder to all Board Members were to schedule your 1/1 time with Mr. Grunden to assist with his professional and personal development of RTHS CSO.

#### **VI. CEO Support And Eval**

##### **A. New item**

Mr. Grunden provided an update to the Board on a mid-year assessment of RTHS results against the RTHS CSO Goals/Objectives for academic year 2016-2017 and provided oppty for questions/comments.

## VII. Development

### A. Update from Committee meeting

Sherida focused on the OKR's specific to partnership building and collaboration, and reminded each Board Member to respond by January 31, 2017 and populate the google doc shared with all Board Members

The Development Committee is considering the possibility of planning a fundraising event to occur perhaps in May.

## VIII. Other Business

### A. Executive Session to discuss a Real Estate matter

Caroline Rockafellow asked for a motion to go into executive session which was brought forward by Thomas and 2nd by Carmen and after unanimous approval of the Board, executive session started at 6:48 pm.

A motion was brought forward by Sherida to come out of executive session and 2nd by John, and after unanimous vote by the Board, Caroline announced that we would exit executive session at 6:59 pm

## IX. Closing Items

### A. Adjourn Meeting

R. Cohn made a motion to adjourn the meeting.

J. Kerr seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
K. Ondrick