**DRAFT**

**[insert letterhead]**

Via Email

Ashley Baquero

Charter Schools Consultant

NCDPI Office of Charter Schools

6303 Mail Service Center

Raleigh, NC 27699-6303

Ashley.Baquero@dpi.nc.gov

Re: Request for Approval of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amended Bylaws

Dear Ms. Baquero,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has updated and amended its bylaws to better reflect the School’s evolution and operations. As you will see, the majority of modifications were intended to ensure that the School and its board are operating effectively and efficiently. Our legal counsel reviewed all modifications to ensure legal compliance. A clean version of the new bylaws together with a redlined version of the prior version, which was approved by OCS are enclosed. The Board voted to approve the amended bylaws at its \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. A copy of the minutes approving the bylaws is also enclosed.

We ask that pursuant to North Carolina law and regulation that the bylaws be reviewed and approved. If you have any questions, please contact our legal counsel, Lisa Gordon Stella, at 919-274-5719 or lisa@lgstellalaw.com.

Sincerely,

Executive Director Board Chair

cc: Lisa Gordon Stella, Esq.