

Research Triangle High School
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CORRECTIVE ACTION PLAN
For the Year Ended June 30, 2023

SECTION III – STATE AWARD FINDINGS AND QUESTIONED COSTS

Finding:	2023 – 1
Name of Contact Persons:	Akiba Griffin, Interim Executive Director
Corrective Action:	Following the guidelines of North Carolina GS Chapter 115C, Article 14A, and Article 31, RTHS will implement a procedure to guarantee that the School maintains the mandatory 50% of certified teachers, as stipulated by the statute. As of July 2023, the School is in compliance with this statutory requirement.
Proposed Completion Date:	November 1, 2023
Finding:	2023 – 2
Name of Contact Persons:	Akiba Griffin, Interim Executive Director
Corrective Action:	In accordance with North Carolina SS 2015-241, Section 6.26, RTHS will establish a policy to ensure that the annual salary of any individual employee of a nonprofit organization receiving State funds does not exceed one hundred twenty thousand dollars (\$120,000). Salaries exceeding the cap of \$120,000 will be categorized as either general funds or non-state funding sources.
Proposed Completion Date:	November 1, 2023
Finding:	2023 – 3
Name of Contact Persons:	Akiba Griffin, Interim Executive Director
Corrective Action:	RTHS was found to be non-compliant in obtaining consent forms from parents before providing services. These actions were carried out during the tenure of the previous EC Director. RTHS has since appointed a new

EC Director and implemented a comprehensive procedure with a checklist to guarantee the acquisition of all necessary documents.

Proposed Completion Date: November 1, 2023

Finding: 2023 – 4

Name of Contact Persons: Akiba Griffin, Interim Executive Director

Corrective Action: In compliance with North Carolina General Statutes, particularly Chapter 115C, Article 14A and Article 31, it is mandated that all exceptional staff possess an active license certified in exceptional education. In FY23, RTHS had an expired EC teacher's license due to a leadership change at the start of the fiscal year, resulting in delayed paperwork processing. The school is committed to implementing procedures to ensure that EC teachers remain in compliance with North Carolina General Statutes. Presently, all EC staff members hold valid licenses in accordance with North Carolina GS licensing requirements.

Proposed Completion Date: November 1, 2013

Finding: 2023 – 5

Name of Contact Persons: Akiba Griffin, Interim Executive Director

Corrective Action: RTHS firmly holds the belief that the contract with Joey Webb, an independent contractor responsible for WTHS (80%) and RTHS executive director support (20%), should be the financial responsibility of RTHS, and this arrangement has been made in good faith. Approximately one month into the contract, the situation demanded that RTHS and WTHS undergo a division and amend the scope of work within the contract. RTHS acknowledges that, in hindsight, a contract amendment should have been initiated to reflect the updated scope of work. The Board is actively developing a procedure to oversee and review all Board contracts, ensuring that proper contract procedures are meticulously followed.

Proposed Completion Date: January 1, 2024