



Research Triangle High School

RTHS Governance Committee Meeting

Date and Time

Wednesday February 11, 2026 at 4:00 PM EST

Location

Join Zoom Meeting

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

Meeting ID: 852 [3057 1593](#)

Passcode: 897069

The RTHS Governance Committee meets on the second Thursday of each month, except for July and December. Meetings are held virtually between 5:30 pm and 6:30 pm ET. Meeting dates/times are subject to change with appropriate notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance		Ailette Tobien	3 m
B. Call the Meeting to Order		Elizabeth Cunningham	1 m
C. Approve Minutes	Approve Minutes	Elizabeth Cunningham	2 m

	Purpose	Presenter	Time
Approve minutes for RTHS Governance Committee Meeting on January 15, 2026			
II.	Governance Items for Review, Approval, and Discussion		4:06 PM
A.	Governance Items for Review and Approval	Vote	Elizabeth Cunningham 30 m
1. Proposed Amendment to the 2025-26 Board of Directors Policy and Procedures Manual (page 4):			
<ul style="list-style-type: none"> <i>If a Board member has absences that constitute more than 50 percent of the meetings in any calendar year, three consecutive unexcused absences, or five consecutive excused absences in any calendar year, he or she is obligated to resign.</i> 			
2. Board member and officer recruitment			
<ul style="list-style-type: none"> Leadership: Governance Chair, Secretary, and Finance Chair/Vice Chair Membership: 11 current Board Members (<i>may have no more than 15 members, of which a maximum of three or 25 percent, whichever is less, may be parents of students attending RTHS</i>) 			
III.	Other Business		4:36 PM
A.	Additional Governance Committee Business Items	Discuss	Elizabeth Cunningham 5 m
As needed.			
IV.	Closing Items		4:41 PM
A.	Adjourn Meeting	Vote	Ailette Tobien 3 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for RTHS Governance Committee Meeting on January 15, 2026

APPROVED



Research Triangle High School

Minutes

RTHS Governance Committee Meeting

Date and Time

Thursday January 15, 2026 at 4:30 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5978315796?omn=88235902642>

Meeting ID: 597 831 5796

The RTHS Governance Committee meets on the second Thursday of each month, except for July and December. Meetings are held virtually between 5:30 pm and 6:30 pm ET. Meeting dates/times are subject to change with appropriate notice.

Committee Members Present

A. Drake, A. Griffin (remote), A. Tobien (remote), E. Cunningham (remote), M. Dwomoh (remote), P. Thermitus (remote)

Committee Members Absent

C. Coia

Committee Members who arrived after the meeting opened

A. Drake

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

E. Cunningham called a meeting of the Governance Committee of Research Triangle High School to order on Thursday Jan 15, 2026 at 4:33 PM.

C. Approve Minutes

A. Tobien made a motion to approve the minutes from RTHS Governance Committee Meeting on 11-13-25.

M. Dwomoh seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

C. Coia	Absent
A. Drake	Absent
A. Tobien	Aye
E. Cunningham	Aye
P. Thermitus	Aye
M. Dwomoh	Aye

II. Governance Items for Review, Approval, and Discussion

A. Governance Items for Review and Approval

Amendments to the Cellphone policy due to a change in State law effective 1Jan2026

- Main point of state law => personal devices not to be used during instructional time due to distractions.
- RTHS had minimal change to its policy and updated the language to align with state law, and the school is not having an issue with this distraction. Exceptions are noted for instructional use.

A. Drake arrived.

M. Dwomoh made a motion to approve the cell phones and wireless communication device RTHS policy.

A. Tobien seconded the motion.

Amendment to Section 2 - 1st paragraph to add to start with 'The use of ...'

The committee **VOTED** to approve the motion.

Roll Call

A. Tobien	Aye
E. Cunningham	Aye
C. Coia	Absent
P. Thermitus	Aye
M. Dwomoh	Aye

B.

Governance Items for Discussion

Articulation agreement:

- New Articulation Agreement _ Sterling Montessori in Wake county is a charter public school K-8, informal feeder school to RTHS
- RTHS has 2 existing articulation agreements with Durham schools

P. Thermitus made a motion to approve articulation agreement with Sterling Montessori.

A. Tobien seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

C. Coia	Absent
P. Thermitus	Aye
E. Cunningham	Aye
M. Dwomoh	Aye
A. Tobien	Aye

III. Other Business

A. Additional Governance Committee Business Items

Discussion of proposed amendments to 2025-26 Board of Directors Policy and Procedures Manual relates to:

- time commitment
- attendance requirements

Edits to be brought up at next governance meeting

Recruitment Board positions:

- Governance Chair
- Secretary
- Finance Chair
- Vice-Chair
- Board Members up to 3, currently 12 board members, and room for recruitment and 4 individuals recommended.

IV. Closing Items

A.

Adjourn Meeting

A. Tobien made a motion to adjourn the meeting.

P. Thermitus seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:35 PM.

Respectfully Submitted,

A. Tobien

Coversheet

Governance Items for Review and Approval

Section: II. Governance Items for Review, Approval, and Discussion
Item: A. Governance Items for Review and Approval
Purpose: Vote
Submitted by:
Related Material:
Proposed Amendment to Board Policies and Procedures, Attendance, 2-11-2026.pdf

**Proposed Amendment to the *2025-26 Board of Directors Policy and Procedures Manual*
(page 4):**

Board of Directors Proposed Attendance Policy

All members of the Board of Directors are elected to four-year terms of service. Board members are expected to attend monthly Board and committee meetings, as well as all required Board training. This commitment ensures continuity, accountability, and sustained support for the organization's students, staff, and mission.

If a Board member is unable to attend a scheduled meeting, the member should record the absence through Board on Track and/or notify the meeting Chair, preferably at least 48 hours in advance.

Board members are required to attend at least 75 percent of regularly scheduled monthly meetings. If a Board member is experiencing unusual or extenuating circumstances that affect attendance, the member should contact the Board Chair as soon as possible.

If a Board member attends fewer than 50 percent of meetings in a given year, the Board Secretary shall notify the Board Chair and the full Board of Directors. The Board will discuss the matter and vote on whether the member should continue in their role or be asked to step down.

If a Board member is asked to step down, the Board shall follow its Bylaws and established recruitment policies to appoint or elect a new Board member.