

Research Triangle High School

RTHS Governance Committee Meeting

Date and Time

Thursday August 14, 2025 at 5:30 PM EDT

Location

Join Zoom Meeting

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

Meeting ID: 852 3057 1593

Passcode: 897069

The RTHS Board of Directors meets monthly on the second Thursday of each month, except for July and December. Meetings are held virtually between 5:30pm ET and 7pm ET. Note that meeting dates/times are subject to change.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A.	Record Attendance	Ailette Tobien	3 m
B.	Call the Meeting to Order	Michael Dwomoh	1 m
C.	Approve Minutes	Approve Minutes Michael Dwomoh	2 m
Approve minutes for Governance Committee Meeting on June 16, 2025			

	Purpose	Presenter	Time
D. Approve Minutes	Approve Minutes	Michael Dwomoh	3 m

Approve minutes for Governance Committee Meeting on May 9, 2025

II. Governance 5:39 PM

A. Recommend Board Leadership Slate for Approval	Discuss	Michael Dwomoh	10 m
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For discussion:

- Elizabeth Cunningham (Board Chair)
- Steven Hunter (Board Vice Chair)
- Ailette Tobien (Board Secretary)
- Carolyn Coia (Finance Committee Chair and Treasury)
- Michael Dwomoh (Governance Committee Chair and CSO Evaluation Chair)
- Jeni Corn (Academic Excellence Committee Chair)
- Dina Requena (Development Committee Chair)
- Voting protocols for Committee Vice Chairs

B. Policy + Other Reviews	Discuss	Michael Dwomoh	65 m
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Track upcoming SOPs and deadlines

Policies & SOPs for review

1. Finance
2. Exceptional Children (EC)
3. School Safety/Security

III. Other Business 6:54 PM

A. Admin Items (as needed)	Discuss	Michael Dwomoh	1 m
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- Clean up BoT Officers and New Members
- Onboarding for New Members
- Plan for Upcoming Meetings
- Any additional policy needs at this time? MVV?

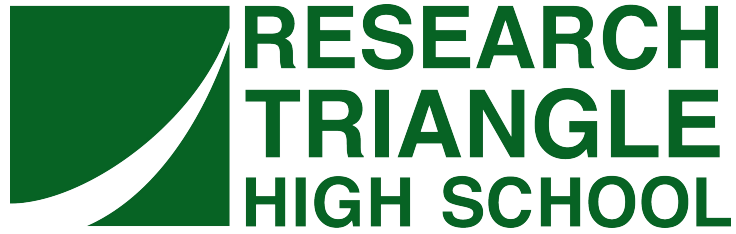
	Purpose	Presenter	Time
IV. Closing Items			6:55 PM
A. Adjourn Meeting	Vote	Ailette Tobien	5 m

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	C. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Governance Committee Meeting on June 16, 2025

APPROVED



Research Triangle High School

Minutes

Governance Committee Meeting

Date and Time

Monday June 16, 2025 at 5:00 PM

Location

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the Conference Room (Room 200).

Committee Members Present

A. Tobien (remote), C. Coia (remote), E. Cunningham (remote), M. Dwomoh (remote), P. Thermitus (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

A. Tobien

Committee Members who left before the meeting adjourned

P. Thermitus

Guests Present

A. Griffin (remote), D. Thompson (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Coia called a meeting of the Governance Committee of Research Triangle High School to order on Monday Jun 16, 2025 at 5:04 PM.

C. Approve Minutes

M. Dwomoh made a motion to approve the minutes from Governance Committee Meeting on 04-14-25.

C. Coia seconded the motion.

The committee **VOTED** to approve the motion.

D. Approve Minutes

II. Governance

A. Review New Board Candidate Progress + Openings

- Teesh w/ the robotics team has expressed interest in joining the Board, will set up interviews
- Immediate need for Finance capabilities to run that committee
 - Carolyn to send Dez summary description of role we are looking to fill on Board

A. Tobien arrived.

B. Policy + Other Reviews

Handbooks:

- Student Handbook comments were reviewed.
- Employee Handbook to circulate for governance committee comments tomorrow.

Target Timings for Handbooks:

Comments requested by Thursday 10Jun25

Comments addressed by Monday 23Jun25

Additional Board meeting, Handbooks, end of Jun25

SOPs:

Additional details to be included in SOPs

P. Thermitus left.

III. Other Business

A. Admin Items (as needed)

None

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

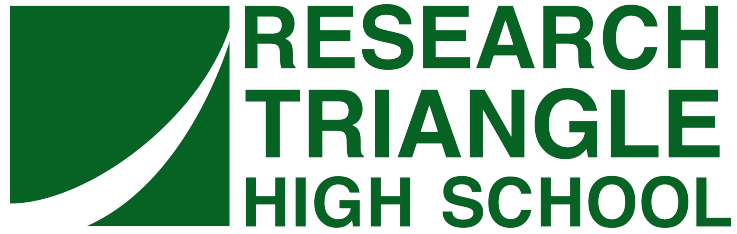
Respectfully Submitted,
A. Tobien

Coversheet

Approve Minutes

Section:	I. Opening Items
Item:	D. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Governance Committee Meeting on May 9, 2025

APPROVED



Research Triangle High School

Minutes

Governance Committee Meeting

Date and Time

Friday May 9, 2025 at 12:00 PM

Location

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the Conference Room (Room 200).

Committee Members Present

A. Tobien (remote), C. Coia (remote), P. Thermitus (remote)

Committee Members Absent

E. Cunningham, M. Dwomoh

Guests Present

A. Drake (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Coia called a meeting of the Governance Committee of Research Triangle High School to order on Friday May 9, 2025 at 12:05 PM.

C. Approve Minutes

P. Thermitus abstained to approve the minutes, and there was no quorum for this action. It moves to a future committee meeting.

II. Governance

A. Review New Board Candidate Progress + Openings

Julian, RTHS alumni, has interest in Dev and finance, has completed board interview and plan to propose for board approval

B. Policy + Other Reviews

A. Drake explained that the procedures were written as a simplified version, day to day, easy to reference for staff and taken from board policy and handbook:

- School Safety Procedure
- Finance Procedure

Committee Feedback _ Action: procedures need to be more specific and detailed while the policy/handbook are more general. Some of the details are already in the handbook and can be taken to create the procedure. Then, the procedures to be reviewed by governance committee.

C. Charter Amendment - Exclusion

Feedback from attorney to amend the charter is required - related to exclusion and due process, ready for board approval

III. Other Business

A. Admin Items (as needed)

Survey for A.Griffin - likely closing in soon, ~50% respondents

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:30 PM.

Respectfully Submitted,

A. Tobien