

Research Triangle High School

## Finance Committee Monthly Meeting

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### Date and Time

Tuesday April 9, 2024 at 2:00 PM EDT

### Location

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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• +1 309 205 3325 US

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, at the school. There is frequently a virtual option posted, as well.

## Agenda

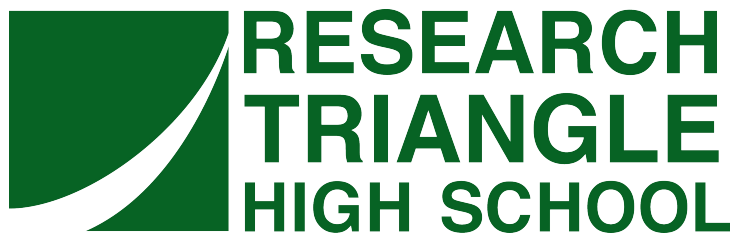
	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>2:00 PM</b>
<b>A.</b> Record Attendance		Carolyn Coia	1 m
<b>B.</b> Call the Meeting to Order		Mitch Babb	
<b>C.</b> Approve Minutes	Approve Minutes	Mitch Babb	1 m
Approve minutes for Finance Committee Monthly Meeting on March 12, 2024			
<b>II. Finance</b>			<b>2:02 PM</b>
<b>A.</b> March 2024 Financial Review	Discuss	Alex Drake	15 m
<b>III. Other Business</b>			<b>2:17 PM</b>
<b>A.</b> Fiscal Year 2024-2025 Budget Progress Review	Discuss	Alex Drake	10 m
<b>IV. Closing Items</b>			<b>2:27 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Mitch Babb	

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Finance Committee Monthly Meeting on March 12, 2024

APPROVED



Research Triangle High School

## Minutes

Finance Committee Monthly Meeting

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### Date and Time

Tuesday March 12, 2024 at 2:00 PM

### Location

RTHS Board of Directors is inviting you to a scheduled Zoom meeting.

Topic: RTHS Board of Directors' Zoom Meeting

Time: This is a recurring meeting Meet anytime

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#### **Committee Members Present**

A. Drake (remote), C. Coia (remote), G. Rodgers (remote), M. Babb (remote), N. Lightner (remote)

#### **Committee Members Absent**

S. Rivers-Kobler

#### **Committee Members who arrived after the meeting opened**

G. Rodgers

#### **Guests Present**

A. Griffin (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

M. Babb called a meeting of the Finance Committee of Research Triangle High School to order on Tuesday Mar 12, 2024 at 2:07 PM.

#### **C. Approve Minutes**

C. Coia made a motion to approve the minutes from RESCHEDULED Finance Committee Monthly Meeting on 02-20-24.

M. Babb seconded the motion.

The committee **VOTED** to approve the motion.

### **II. Finance**

#### **A.**

### **Budget Review; Actuals vs. Budget**

- Shelley Jones brought on as Assistant Principal for the remainder of this year; director of student services frozen for the rest of this school year (new director for 24-25 school year)
- Technology increased by \$32K to meet actuals (largest expense was PA system and other expenses were classroom supplies, materials)
- \$4700 payment made to a vendor that RTHS is expecting a refund check for
- Substitute teacher budget increased by \$30K to cover seminars
- No contracts require amendment at this time

G. Rodgers arrived at 2:08 PM.

### **III. Other Business**

#### **A. FY25 Budget Forecast**

- ADM planned to project at 575 - discussed the decision to forecast this number based on student loss from last year
- Planning to keep instructional coaching and support position frozen
- Assuming for no increase from the state
- Will present for approval at April Board meeting

#### **B. Audit Update**

- DPI closed out its audit and all responses deemed sufficient
  - documents attached

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:37 PM.

Respectfully Submitted,  
M. Babb