

Research Triangle High School

Monthly Committee Meeting

Date and Time

Friday September 8, 2023 at 12:00 PM EDT

Location

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 285 500 052 320

Passcode: vRismh

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 347-966-8357,,814817269#](#)

The Governance committee of the RTHS Board of Directors meets monthly, typically at noon on the Friday that precedes the full Board meeting.

Annual Goals Include:

- [Establish board cadence of activities documentation](#)
 - [Partner with the CEO](#)
 - [Board Member Succession Planning](#)
 - [Regularize meeting operations for the board](#)
 - [Support CSO goals as identified at the annual board retreat](#)
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Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
II. Governance			12:01 PM
A. School Improvement Team (SIT)	Discuss	Elizabeth Cunningham	15 m
For a School Improvement Team (SIT), we need to consider:			
<ol style="list-style-type: none"> 1. Structure/role of an SIT and its impact on the structure/role of the RTHS Board 2. Aspects of an SIT that require Board approval 3. Changes to the Bylaws required as a result of the addition of a SIT <p><i>(ex. Is the Board voting on its SIT reps or are the Board reps determined by position -- Chair or Vice Chair and AcEx Chair, etc.?)</i></p>			
B. Retreat planning	Discuss	Carolyn Coia	10 m
We should begin proposing retreat dates as soon as possible. We could send a Doodle. Could we meet by the end of September/beginning of October?			
Potential topics:			
<ol style="list-style-type: none"> 1. Board service and engagement 2. Legal/policy updates 3. Structure/role of an SIT and its impact on the structure/role of the RTHS Board 4. School Director search (priorities, values, structure, engagement) 5. Board work plan and priorities 			
C. Documents, ByLaws	Discuss	Gary Rodgers	5 m
Review proposed ByLaw amendments			
D. House-keeping, training/reminders for Board members	Discuss	Sherry Carty Vetere	5 m
Any items to discuss?			
III. Other Business			12:36 PM
A. Other business			5 m

	Purpose	Presenter	Time
IV. Closing Items			12:41 PM
A. Adjourn Meeting	Vote		

Coversheet

School Improvement Team (SIT)

Section: II. Governance
Item: A. School Improvement Team (SIT)
Purpose: Discuss
Submitted by:
Related Material: RTHS School Improvement Plan September 2023 (Example).docx



RESEARCH TRIANGLE HIGH SCHOOL

School Improvement Plan | 2023 – 2026

Strategy 1: RTHS will attract, develop, and retain diverse and exceptional educators that support the identified curriculum competencies and the needs of an expanding student population.

Target: 1.1: Create professional development opportunities for teachers and staff that align with our goals and needs (*Administrative Leadership Team - ALT*)

Target: 1.2: Create a competitive salary and bonus structure that rewards innovation, dedication, and exceptional service (*ALT*)

Target: 1.3: Continuation of the Diversity & Inclusion plan for improving diversity and inclusion among students, staff, and curriculum at RTHS (*ALT, Board of Directors*)

Strategy 2: RTHS will provide students with a rigorous and expanding STEM curriculum that will equip them with 21st century skills.

Target 2.1: Continue to expand electives that enhance the RTHS educational mission (*Dean of Curriculum, LT*)

Target 2.2: Create access to a range of opportunities: community college, peer ambassadors, AP, internships, and workplace readiness skills (*Dean of Curriculum, LT*)

Target 2.3: Increase usage of data driven instruction to maximize student achievement and utilize staffing (*ALT*)

Strategy 3: RTHS will create a culture of high student achievement and good citizens of the world.

Target 3.1: Continue to expand learning opportunities outside the classroom: field trips, internships, college visits, guest speakers in the classroom, career day, and in-house field trips (*Entire Community*)

Target 3.2: Create learning and face-to-face opportunities with the leadership team for parents: financial aid nights, open houses, high stakes test information sessions, curriculum nights, study skills tutorials, and college application nights, etc (*ALT*)

Target 3.3: Support the creation of student-driven service clubs and learning opportunities for students (*LT, Parents, Students, Teachers, Community*)

Target 3.4: Create an inclusive culture that inspires the students to utilize all students using their diverse skills and talents to achieve higher results. (*Dean of Culture*)

The RTHS mission is to increase access to globally competitive STEM education for students and teachers across North Carolina by incubating, proving, and scaling innovative models of teaching and learning.



Strategy 4: RTHS will create and maintain facilities and grounds that will support its educational and extracurricular programs.

Target 4.1: Keep students and teachers safe on RTHS grounds and in facilities (weather, health, violence, natural disasters) in consultation with industry experts. (ALT)

Target 4.2: Develop hands-on learning areas around the school and property including a potential outdoor science lab. (*Teachers, ALT*)

Target 4.3: Explore outdoor spaces for physical education and athletics. (*Athletic Booster Committee*)

Strategy 5: RTHS will develop adequate financial resources to ensure its long-term financial stability.

Target 5.1: Create a structure for the annual fund with the goal of a 10% increase each year (*Annual Fund Rollout Group*)

Target 5.2: Create a booster's structure to support funding for arts and athletic programs (*Booster Committees*)

Target 5.3: Continue to invest in technology for both staff and students to support STEM programming. Technology planning, technology grants, other (*LT, IT Team*)

Strategy 6: The Board of Directors at RTHS will effectively provide governance and oversight.

Target 6.1: Continue to improve the board application and election processes (remain compliant with charter and manual requirements) so that it is easy to apply, and the board roles are well defined. (*Board of Directors*)

Target 6.2: Maintain and grow community involvement through board newsletters, School Improvement Team, and board communication at events. (*Board of Directors, Communication Liaison*)

Target 6.3: Maximize BoardOnTrack training for new and existing board members and make board education accessible to stakeholders on the school website. (*Board of Directors*)

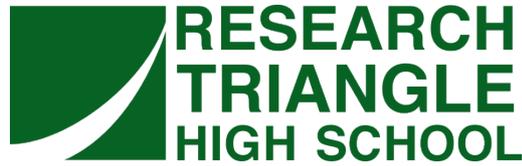
Target 6.4: Increase community awareness of RTHS, STEM programming, partnerships, and outreach to local business and universities. (*Board of Directors*)

The RTHS mission is to increase access to globally competitive STEM education for students and teachers across North Carolina by incubating, proving, and scaling innovative models of teaching and learning.

Coversheet

Retreat planning

Section: II. Governance
Item: B. Retreat planning
Purpose: Discuss
Submitted by:
Related Material: 2023 Annual Board Retreat Agenda (tentative).docx



Research Triangle High School Annual Board Retreat 2023

Date and Time: _____ day October XX, 2023 at X:00 AM ET

Location: TBD

The RTHS Board of Directors will meet for the annual four-hour retreat at _____

Tentative Agenda

- | | | |
|-------|---|------------|
| I. | Opening/Kickoff | 10 minutes |
| | A. Record Attendance and Guests | |
| | B. Call the Meeting to Order | |
| | C. Icebreaker [TBD] | |
| II. | Public Comment (If needed) | 10 Minutes |
| III. | Transition Update | 30 Minutes |
| | A. SIT creation, design, and the role/alignment of the Board. | |
| | B. School leadership support/evaluation and searches. | |
| | C. State budget and 2023 legislation. | |
| IV. | Break | 10 minutes |
| V. | Committee Updates | 15 minutes |
| | A. Governance | 15 minutes |
| | 1. Board member roles/responsibilities /recruiting. | |
| | 2. Revisions to the RTHS Board Bylaws. | |
| | B. Academic Excellence | 15 minutes |
| | C. Finance | 15 minutes |
| | D. Development | 15 minutes |
| | E. CSO Support and Evaluation | 10 minutes |
| VI. | Break | 10 minutes |
| VII. | Working Session | 75 Minutes |
| | A. Develop Board goals and action steps. | |
| | B. Include timelines and responsible members/committees. | |
| | C. Identify any needs/gaps to | |
| | a. Encourage members to take on new responsibilities. | |
| | b. Assist in guiding recruiting. | |
| VIII. | Closing Items | 20 Minutes |
| | A. Action Item Review | |
| | B. Adjourn Meeting | |

Coversheet

House-keeping, training/reminders for Board members

Section: II. Governance
Item: D. House-keeping, training/reminders for Board members
Purpose: Discuss
Submitted by:
Related Material: BOT_AR_Research_Triangle_4.2023.pdf



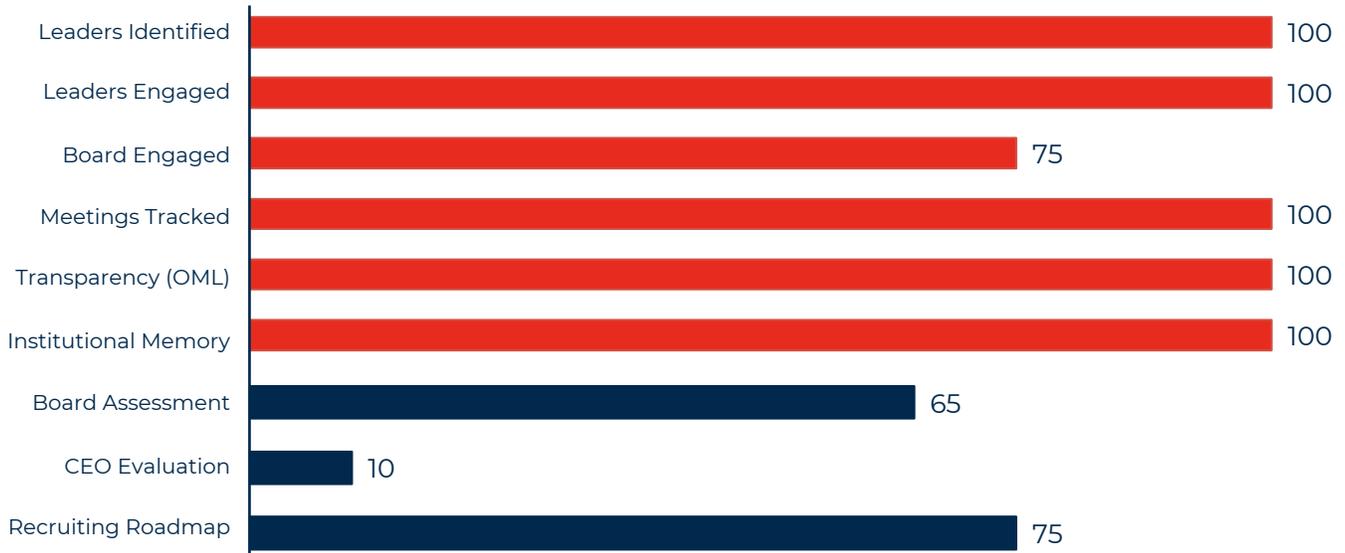
Annual OnTrack Report

Research Triangle High School 2023

Membership Summary

Member since: 2013	Champion: Gary Rodgers
Renewal date: September 5th, 2023	Superuser: Gary Rodgers
Membership: Acceleration	Governance coach: Brianna Stuczynski

Governance Performance Chart



Platform Use

Total logins	765
Meetings held	76
Documents saved	178

BoardOnTrack Support

Coaching sessions	2
Support tickets	5
Satisfaction rate	100%

Governance Recommendations

1. Complete your recruiting roadmap – [click here for a quick overview](#)
2. Schedule a board assessment – [click here for a quick overview](#)
3. Schedule your CEO evaluation – [click here for a quick overview](#)

[Email](#) or [book time](#) with your governance coach today!