

Research Triangle High School

RTHS Board Meeting

Monthly Meeting

Date and Time

Wednesday January 19, 2022 at 5:30 PM EST

Location

Due to possible COVID-19 restrictions, this meeting will be held with a Zoom video teleconference option.

Join Zoom Meeting: <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWonu>

The RTHS Board of Directors meets monthly on the third Wednesday of each month, except for December and July, or where otherwise specified. Meetings are normally held onsite at 5:30PM until 7:00PM, upstairs in the FBC Conference Room. However, due to the CoV-19 pandemic, meetings are being held via Zoom until further notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Sherry Carty Vetere	3 m
B. Call the Meeting to Order		Sondra Rivers-Kobler	1 m

	Purpose	Presenter	Time
II. Consent Agenda			5:34 PM
<p>The items below form our consent agenda. The last item in the section is a single vote to approve them en masse.</p>			
A. Board Meeting Minutes - 12/15/21	Approve Minutes	Sondra Rivers-Kobler	1 m
B. Board Retreat Minutes	Approve Minutes	Sondra Rivers-Kobler	1 m
<p>Approve minutes for Board Retreat on November 19, 2021</p>			
C. Approve Consent Agenda Items	Vote	Sondra Rivers-Kobler	3 m
<p>This is the vote to approve the consent agenda items.</p>			
III. CSO Report			5:39 PM
A. CSO Updates	Discuss	Eric Grunden	10 m
<p>Monthly update from CSO highlighting successes/challenges, plus addressing specific items listed below.</p> <ul style="list-style-type: none"> • Learning Loss - incl Impacted 11th grade Math students (<i>may be covered in Academic Excellence update</i>) • Teacher Quality & Support (including onboarding new teachers) • School Buses • Other Updates 			
B. Masking Policy	Vote	Eric Grunden	2 m
C. Followup Action Items			
IV. Finance			5:51 PM
A. Monthly Financial Cashflow	Discuss	Alex Quigley	5 m
B. Committee Updates	FYI	Alex Quigley	3 m
C. Follow-up Action Items			

	Purpose	Presenter	Time
V. Academic Excellence			5:59 PM
A. Committee Updates	FYI	Elizabeth Cunningham	10 m
B. Follow-up Action Items			
VI. Development			6:09 PM
A. Committee Updates	FYI	Carmen Mugge	5 m
B. Follow-up Action Items			
VII. Governance			6:14 PM
A. Committee Updates	FYI	Carmen Mugge	5 m
			<ul style="list-style-type: none"> • No meetings held in last couple of months - will be reconvening the committee • Focus has been on Document review/update <ul style="list-style-type: none"> ◦ Met with Lisa Gordon-Stella and got a number policies from Voyager Academy as a reference <ul style="list-style-type: none"> ▪ Operations and Board Policies ▪ Student / Parent Handbook ▪ Employee Handbook ▪ Public Comment and Social Media Policy ▪ Child Sexual Abuse and Sex Trafficking Training Policy ◦ RTHS is in process of updating the Employee Handbook, working with the HR Consultant. In its final stages of edit ◦ The preliminary plan is to <ul style="list-style-type: none"> ▪ Develop a consolidated RTHS Operations and Board Policy ▪ Ensure that all of our policies are consistent across the school
B. Follow-up Action Items			
VIII. Replication (WTHS)			6:19 PM
A. Committee Updates	Discuss	Joey Webb	10 m
IX. Other Business			
			<ul style="list-style-type: none"> • Capital Campaign Task Force (multi-purpose building) - Alex, Eric, Steve, Carolyn

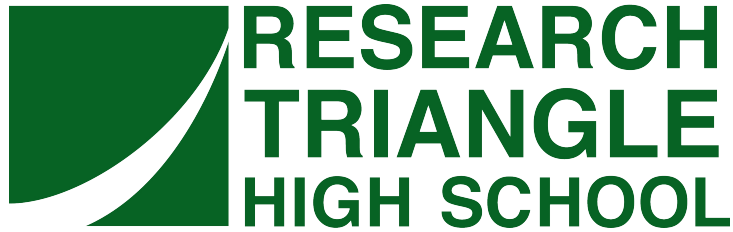
	Purpose	Presenter	Time
• CompensationTask Force - Joey, Eric, Dina, Jeni			
X. Public Comments			6:29 PM
A. Open To All Stakeholders (parents, staff, other)	FYI		6 m
• 2-3 minute time limit per person			
XI. Executive Session			6:35 PM
A. Personnel Related Discussions	Discuss	Sondra Rivers-Kobler	20 m
XII. Closing Items			6:55 PM
A. Adjourn Meeting	Vote	Sondra Rivers-Kobler	2 m

Coversheet

Board Meeting Minutes - 12/15/21

Section: II. Consent Agenda
Item: A. Board Meeting Minutes - 12/15/21
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for RTHS Board Meeting on December 15, 2021

APPROVED



Research Triangle High School

Minutes

RTHS Board Meeting

Monthly Meeting

Date and Time

Wednesday December 15, 2021 at 5:30 PM

Location

Due to possible COVID-19 restrictions, this meeting will be held with a Zoom video teleconference option.

Join Zoom Meeting: <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWonu>

The RTHS Board of Directors meets monthly on the third Wednesday of each month, except for December and July, or where otherwise specified. Meetings are normally held onsite at 5:30PM until 7:00PM, upstairs in the FBC Conference Room. However, due to the CoV-19 pandemic, meetings are being held via Zoom until further notice.

Directors Present

A. Quigley (remote), A. Tobien (remote), C. Coia (remote), C. Mugge (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), J. Webb (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent

D. Requena, M. Johnson, R. THALLA

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Dec 15, 2021 at 5:35 PM.

C. Approve Agenda

D. Approve Board Meeting Minutes - November 17, 2021

C. Mugge made a motion to approve the minutes from RTHS Board Meeting on 11-17-21.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. CSO Report

A. CSO Updates

C. Mugge made a motion to Approve Eric's hiring of the new math teacher.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Quigley made a motion to Create a Replication Committee and name Joey Webb the chair.

G. Rodgers seconded the motion.

Alex, Sondra, Carolyn, and Gary are also on the replication committee.

The board **VOTED** unanimously to approve the motion.

B. Masking Policy

III. Public Comments

A. Open To All Stakeholders (parents, staff, other)

Christina Valente spoke during public comment.

IV. Executive Closed Session

A. Personnel Related Discussions & Potential Real Estate Matter

C. Mugge made a motion to Go into Executive Session to discuss a personal matter and potentially discuss a real estate matter.

S. Carty Vetere seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Coia	Aye
R. THALLA	Absent
C. Mugge	Aye
S. Carty Vetere	Aye
D. Requena	Absent
A. Quigley	Aye
J. Webb	Aye
M. Johnson	Absent
S. Rivers-Kobler	Aye
E. Cunningham	Aye
G. Rodgers	Aye
J. Corn	Aye
S. Hunter	Aye
A. Tobien	Aye

C. Mugge made a motion to Go back into public session.

G. Rodgers seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

A. Quigley made a motion to Adjourn the meeting.

S. Carty Vetere seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

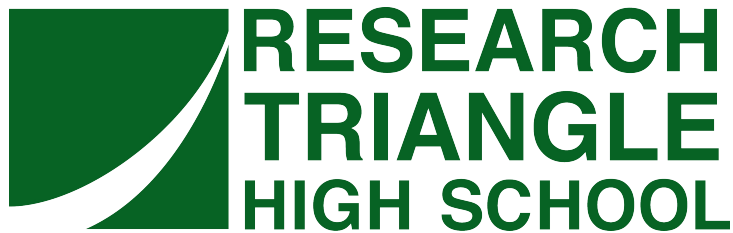
S. Rivers-Kobler

Coversheet

Board Retreat Minutes

Section: II. Consent Agenda
Item: B. Board Retreat Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Retreat on November 19, 2021

APPROVED



Research Triangle High School

Minutes

Board Retreat

Date and Time

Friday November 19, 2021 at 9:00 AM

Location

The retreat will be held via zoom to maximize Board attendance.

- What's worked, what hasn't
- Key challenges
- Goals – 1 year and longer

<https://rthighschool.zoom.us/j/92076702277?pwd=aUI3MHh2S2UzVGIYTdUQUFFmSTdndz09>

Directors Present

A. Quigley (remote), A. Tobien (remote), C. Coia (remote), C. Mugge (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Corn (remote), J. Webb (remote), M. Johnson (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent

R. THALLA

Directors who arrived after the meeting opened

A. Quigley, D. Requena, J. Corn

Directors who left before the meeting adjourned

M. Johnson

Guests Present

E. Grunden (remote)

I. Opening Items

A. Record Attendance and Guests

- J. Corn arrived.
- A. Quigley arrived.
- D. Requena arrived.
- S. Carty Vetere left for portion of the meeting (G. Rodgers acted as secretary during that time)
- C. Coia left for a portion of the meeting.
- M. Johnson left.

B. Call the Meeting to Order

- S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Friday Nov 19, 2021 at 9:10 AM.

II. Overview and Icebreaker

A. Introduction and Ice Breaker Exercise

- Fun Icebreakers

III. Committee Updates Con't

A. Finance Update

- Alex presented - document attached.

B. Academic Excellence Update

- Elizabeth presented - document attached.

C. Development Update

- Carmen presented - document attached.

D. Governance Update

- Carmen presented on Governance - document attached.

IV. Work Session

A. Develop Unified Set of Actions

1. Director of Operations (job description, recruit/interview, hire) - Eric

2. Compensation Taskforce - Joey, Eric, Dina, Jeni
3. Capital Campaign Taskforce (re multi-purpose building) - Alex, Eric, Steve, Carolyn
4. Governance - refine board policies 1Q22 (consolidate - leverage doc from Atty)
5. Development - Alignment with PTSO, Giving Tuesday
6. Academic Excellence - add more data inputs to better reflect progress, achievement, areas for development, ...
7. Committees Assignments/Reassignments:
 - Governance - Sherry moving to Governance
 - Finance: Alex, Ailette, Joey
 - Academic Excellence - Elizabeth, Steve, Jeni, Joey, Dina
 - Development - no change

B. Other Business

1. Rebranding for 10th year anniversary - board agreed best course is to retain core RTHS brand with additions commemorating 10th year.
2. WTHS - Jan 10 or 11 - tentative date for interview meeting for new West Triangle charter high school Board
3. For Dec 15 Board meeting - majority time allocated to closed session re real estate & personnel related discussions

V. Closing Items

A. Adjourn Meeting

G. Rodgers made a motion to Adjourn meeting.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:05 PM.

Respectfully Submitted,

S. Rivers-Kobler

Documents used during the meeting

- RTHS Board Retreat 2021.pdf
- Finance_Comm_2021_Retreat_111821.pptx
- AcEx Committee for Retreat, 11-19-2021.pptx
- Development_Presentation_for_2021_RTHS_Retreat_111821_final.pptx
- Governance_Retreat_Presentation_111921.pptx

Coversheet

CSO Updates

Section: III. CSO Report
Item: A. CSO Updates
Purpose: Discuss
Submitted by:
Related Material: CSO Report 011922.pdf

CSO Report 01/19/22

- I. State of School
 - a. Staffing Changes
 - i. Approve hire of Antonyo Douglas as a supplemental math teacher
 - ii. Approve dismissal of Hilary Sawyers (effective 1/14/22).
 - iii. Approve resignation of Sarah Lasseter (effective 2/2/22).
 - iv. These can be discussed in Executive Session
 - b. Dean of Students
 - i. Dr. Melissa Mann-Bailey, currently at Forsyth Country Day School, has accepted pending the board's approval.
 - ii. 6 candidates, including 3 internal, were evaluated by admin, teachers, students, and parents.
 - c. Operations Director
 - i. 4 candidates have been granted second interviews. Resumes have been shared with the CSO Evaluation Committee.
 - ii. After consultation with the Committee, a third interview level is being added.
 - d. Facilities Management
 - i. RTHS has canceled its facilities management contract with SuperClean, our janitorial service provider. The contract was worth about \$35,000.
 - ii. Office Manager Cassie Fox is taking on these duties and will be compensated. This will still produce net savings for the school and actual fulfillment of the duties.
 - e. Bus Operations
 - i. Buses have been running daily for the last week. We have ironed out problems that were causing delays and have a good schedule.
 - ii. About 5 riders in the morning, 10 in the afternoon. We continue to promote it and are seeing more students interested in riding.
 - f. Admissions update
 - i. Application went live on 1/5. Applications to date: 302
 1. 2021-2022: 279
 2. 2020-2021: 227
 3. 2019-2020: 195
 - ii. Jan. 15 on campus Open House has been pushed to Feb. 12, anticipating a less risky time for people to be together. This would be a GREAT time for board members to visit the campus and take a tour with a student. 😊
 - g. COVID status:
 - i. 4 Teachers, 26 students currently known positive.
 - ii. Absence rate is high: 110 students average week of 1/10/22 (for comparison, 9/10 – 35, 10/10 – 31)
 - iii. Many due to concern about exposure.
 - iv. Contact tracing in school shows no transmission among students in school, but sports teams may.

- v. The administrative team is discussing the trigger for moving to remote learning.
 - 1. WCPSS has suggested 20% of faculty absent; no apparent trigger for student absences. We are at 11% for faculty.
 - 2. RTHS parents are concerned and several have asked about remote. We are trying not to overreact.
 - h. State bonus payout
 - i. \$1000 in December (PRC 141)
 - ii. \$1000 in January, for teachers and instructional support staff (counselors) employed as of 1/1/22. RTHS is paying for staff who did not receive this from another fund.
 - iii. \$300 state bonus in January teachers and instructional support staff (counselors) employed as of 1/1/22. RTHS is paying this for left out employees from other funds.
 - iv. \$500 (PRC 141) in January for all staff earning less than \$75,000 annually
- II. Outreach
 - a. Michael Jacob is the schools second Regeneron STS Top 300 Scholar (one of 10 in NC). This is the event formerly known as the Westinghouse Science Talent Search).
 - b. Ke'Mara Davis accepted to Yale.
 - c. Monica Strada, one of our chemistry and environmental science teachers, is publishing a science research project on well arsenic levels. She is leading a group of students doing this research, the first group in NC to do so.
- III. Continuing Teacher Support
 - a. Teacher coaches – regular, informal meetings with teachers to talk about classroom challenges, offer tips. Coaches report to Instruction and Curriculum Dean, also to BTSP coordinator. If needed, those issues passed up the line to CSO.
 - b. BTSP (Beginning Teacher Support Program) Coordinator – meets with the BT cohort specifically. Performs classroom observations, acts a specific coach for this group, giving them access to more coaching.
 - c. Meetings/observations with Dean of Instruction and Curriculum. These are higher-level that are usually in response to specific programs (eg. Pathways, a professional development program) or specific complaints or targeted interventions. These are specific supports that can be more ongoing.
 - d. Educational Analytics reviews the Students of Concern form and notes patterns that are structural and could be teacher problems. For example, a particular teacher had a large number of failures. This turned out to be the result of misusing the scoring rubric and was easily corrected. This is not a capacity for analysis we have had in the past and has produced very helpful results.

Coversheet

Masking Policy

Section: III. CSO Report
Item: B. Masking Policy
Purpose: Vote
Submitted by:
Related Material: January 2022 RTHS Masking Policy.docx

Mask Policy

At Research Triangle High School (RTHS) we take our duty to provide a safe and healthy school environment seriously and will not tolerate conduct that jeopardizes the safety of others. We believe that our school is a community where we care for each other and think not just about ourselves but about our community when making decisions, especially where decisions could directly and seriously harm others.

Consistent with our duty to protect the health and safety of students, staff and our community, the Board of Directors of RTHS voted to implement a mandatory mask policy effective January 20, 2022. Beginning January 20, 2022, all employees, visitors and students are required to wear a mask upon entering and remaining on campus. This mask policy is consistent with CDC and NCDHHS guidance, the Strong Schools Toolkit and the vast majority of public schools throughout North Carolina.

For the safety of others, the school requires a 2-layer cloth face mask or medical mask. Mesh masks are never permitted and will be confiscated. Masks must **cover the nose, mouth and chin**.

Wearing a mask protects others as much, if not more, than the person wearing it. Students who do not follow this policy will be subject to the school's disciplinary process. Employees who do not follow this policy, will be subject to disciplinary action, up to and including termination. Because not wearing a mask places other students and staff in direct harm, the school will not be providing mask exemptions except in exceptional circumstances. Any mask accommodation will be reviewed in accordance with the Americans with Disabilities Act and Amendments, Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.

The school will provide students and staff with mask breaks. In addition, temporary removal of the mask is permitted where necessary for the following purposes:

1. Actively engaging in an athletic or fitness activity;
2. Consuming food or drink;
3. For any emergency or medical purpose.

Coversheet

Monthly Financial Cashflow

Section: IV. Finance
Item: A. Monthly Financial Cashflow
Purpose: Discuss
Submitted by:
Related Material: FY 2021-22 Budget Update 12.31.21.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY 2021-22 Budget Update 12.31.21.xlsx

Coversheet

Committee Updates

Section: V. Academic Excellence
Item: A. Committee Updates
Purpose: FYI
Submitted by:
Related Material: RTHS BoD 1_19_2022 - math analysis.pdf

RTHS MATH PROGRESS

ANALYSIS AND ACTIONS

PURPOSE OF THIS ANALYSIS

In response to the circumstances of remote instruction, and in particular math instruction ...

1. According to Pre-ACT data, 2020-2021 Math 3 and Math 3 Honors students *did not* show any difference in performance compared to previous years.
2. According to Pre-ACT data, there was *no difference in performance* between different sections, as led by different teachers, of Math 3 and Math 3 honors during the 2020-2021 school year.
3. RTHS took immediate steps to bolster math instruction beginning with the summer of 2021 and these efforts continue through today, as described in this presentation.



CURRENT EFFORTS

this is a sample of the efforts being made in classrooms

- All classes began with 2-3 weeks of instruction over missed content from last year if the class was taught at RTHS.
- New lessons are scaffolded with direct instruction on prerequisite skills.
- Teacher directed/made videos are available for students from previous classes to access content they may not remember.

CURRENT EFFORTS

continued

- Additional, personalized, practice is available for students who show weaknesses for specific concepts.
- Students surveyed the first week of school over the full curriculum to give a confidence rating on previous content.
- Hiring of additional staff to provide additional math support.
- Math Boost as a math-elective for students who are struggling more significantly.

EFFORTS BEING PLANNED

These efforts will be implemented imminently.

Algebra remediation course design and implementation.

- a. Goal is to facilitate greater success in advanced algebra-based math courses.
- b. Topics compiled by math teachers across all levels and prioritized by need.
- c. Individual modules that include a lesson presentation (both direct instruction and flipped), practice problems, annotated answer sets, sample problem, mastery assessments.

Math Boost being offered as a math elective

MATH BOOST SPECIFICS

- a. Students who test 3 grade levels or below on MAP, students recommended by teachers who were lacking foundational skills in math classes in 2020-2021, students who are repeating math classes all considered for the course.
- b. Using a computer adaptive program (Achieve3000) students are tested and individual goals and instruction delivered both by the instructor and online. The program is mastery based.
- c. Currently piloting an effort to directly align classwork with these skills so students can see connections.

MTSS INTERVENTIONS

Math Specific

- a. Students are identified by a screening process including attendance, current grades, current platform progress, educational history, qualitative teacher classroom assessment of progress and testing history.
- b. Students are then screened by a team comprising school counselors, deans of students and curriculum & instruction, and MTSS coordinator.
- c. Students who indicate a need for targeted intervention are then sent to the full MTSS team which includes both deans, the MTSS coordinator, EC director, school & college counselors and classroom teacher.
- d. Specific goals are set for the student to achieve either in class or in Boost. Progress is determined by a set point for mastery (e.g. 70% accuracy $\frac{1}{2}$ opportunities)

INSTRUCTIONAL QUALITY

Math Specific

- a. Teacher turnover in 2021-2022 was significant: only two teachers from the previous year remain. Math 2 and Math 3 teachers were replaced.
- b. RTHS replaced younger, less experienced teachers with more experienced teachers with deeper knowledge in these courses.
- c. RTHS added additional oversight, training, and monitoring of teachers to prevent problems seen during 2020-2021.
- d. Two additional full time teachers have been hired to provide supplemental instruction for students outside of regular classes.
- e. Two separate supplemental classes were offered in the summer of 2021 for students in these classes.

PREACT ANALYSIS

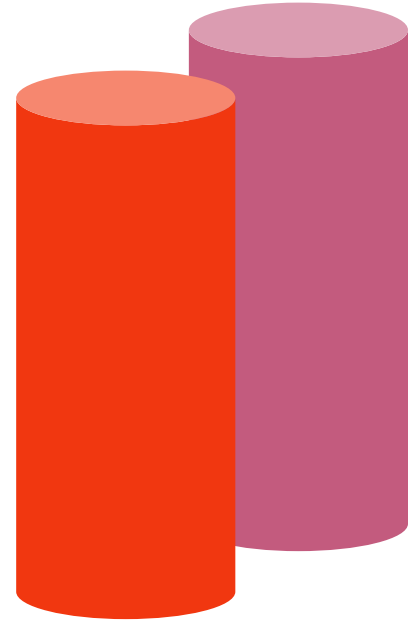
Graduating cohorts 2021, 2023, 2024



PREACT BY GRADUATING COHORT

Pre-ACT comparison by cohort

	average math	std. dev.	# of students
Class of 2021 (most recent grad)	21.9	std=5.86	n=120
Class of 2022 (seniors)*			
Class of 2023 (juniors)*	22.9	std=6.25	n=155
Class of 2024 (sophomores)	20.6	std=5.73	n=141

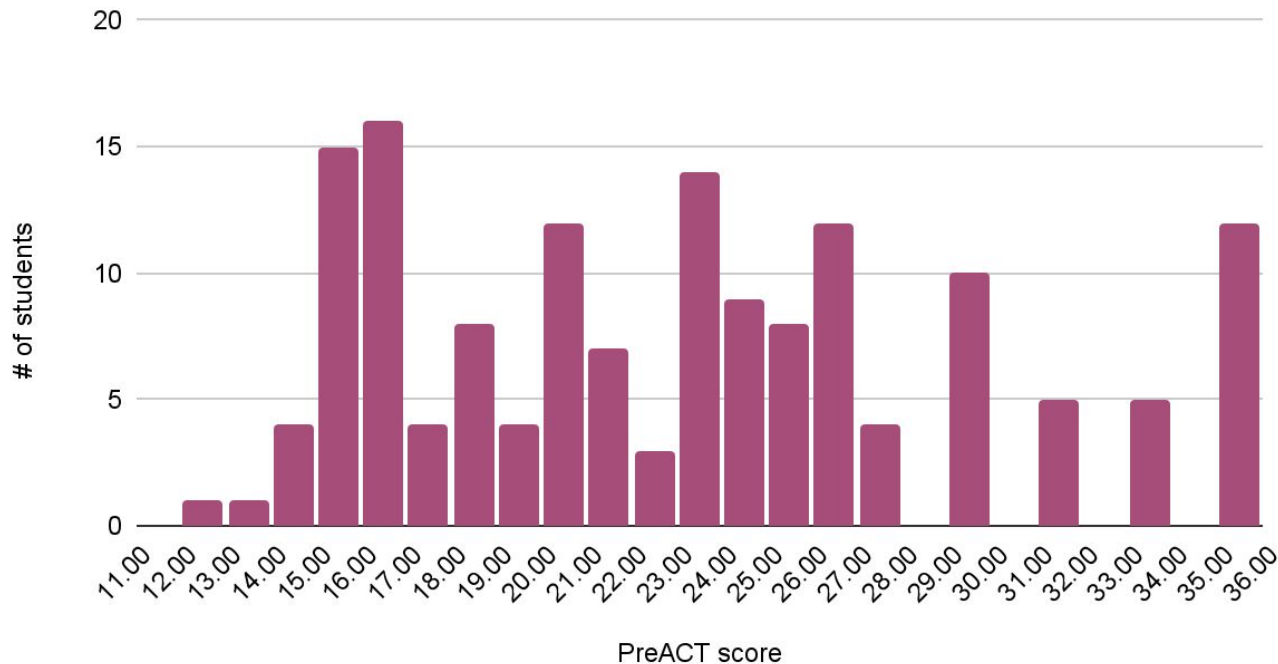


*Scores from 2022 were not available at the time of the compilation

DISTRIBUTION OF ALL SCORES FOR THE CLASS OF 2023

MAXIMUM SCORE POSSIBLE: 36

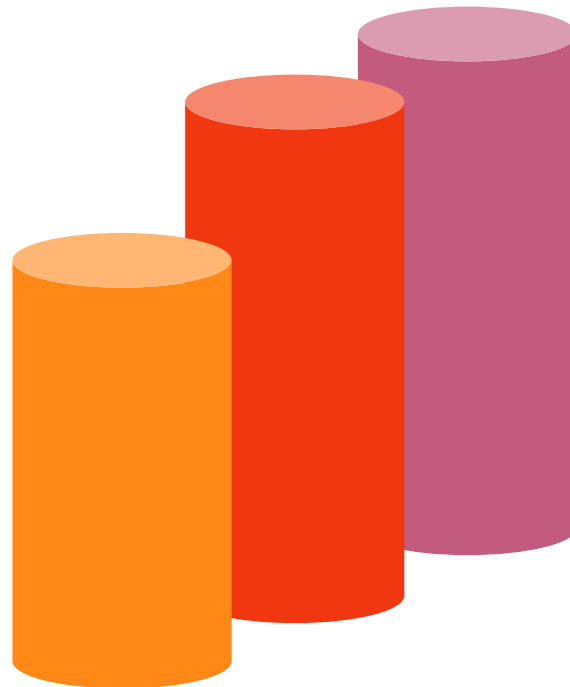
PreACT class of 2023 all students, all courses



PREACT BY MATH COURSE TAKEN AT TIME OF TESTING*

Pre-ACT by course taken 20-21

	average math by course name
Math 2	18.4
Math 3	19.2
Math 3 Honors	24.2
Precalc	26
Above Precalc	30.1



***these scores are specific to the class of 2023**

PREACT BY COURSE SECTIONS

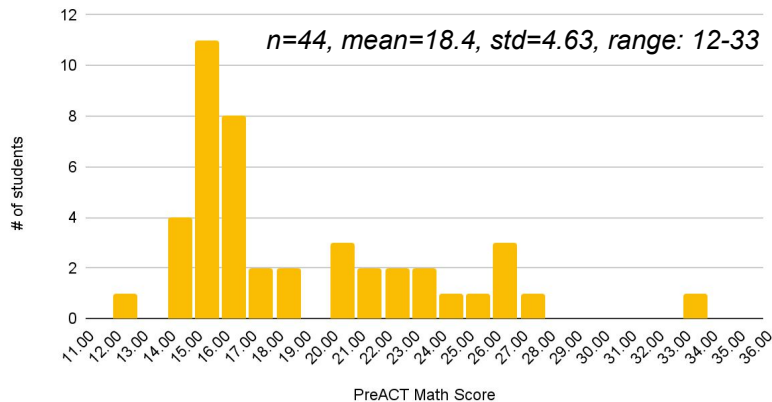
Pre-ACT by course by instructor

	average math by course & instructor
Math 3 Standard 1	17.9
Math 3 Standard 2	18.9
Math 3 Honors 1*	24
Math 3 Honors 2	23.2
Math 3 Honors 3	24.7
Precalc 1	27.7
Precalc 2	27.5

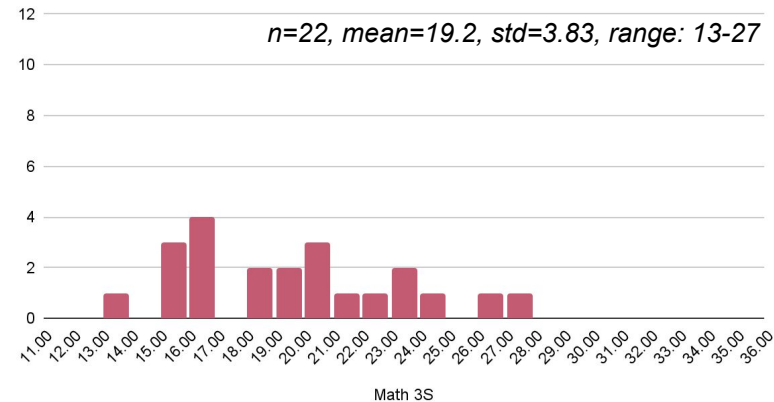


***these scores are specific to the class of 2023**

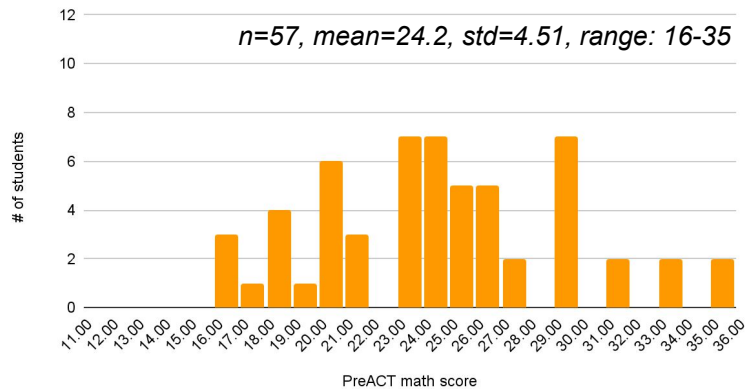
PreACT Scores Math 2



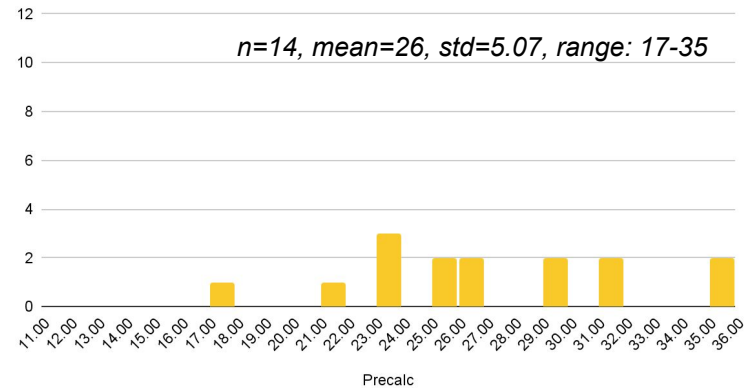
PreACT Scores of Math 3 Standard



PreACT scores Math 3 Honors **



PreACT Scores of Precalc

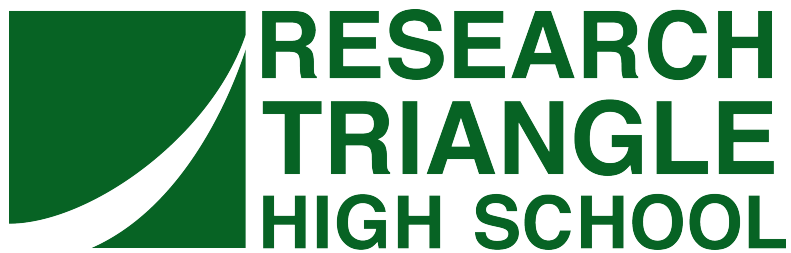


Coversheet

Committee Updates

Section: VI. Development
Item: A. Committee Updates
Purpose: FYI
Submitted by:
Related Material: 2022_01_12_monthly_development_committee_meeting_minutes.pdf

DRAFT



Research Triangle High School

Minutes

Monthly Development Committee Meeting

Date and Time

Wednesday January 12, 2022 at 2:30 PM

Location

[https://us02web.zoom.us/j/4228231778?
pwd=Q0VYc2Z6N2YvV0svUEI2V25GRVNHZz09](https://us02web.zoom.us/j/4228231778?pwd=Q0VYc2Z6N2YvV0svUEI2V25GRVNHZz09)

The Development Committee meets monthly - one week prior to the Board Meeting. If possible, please attend the meeting the meeting in person in Ashley's office. Alternately, you can connect in through zoom at:

Topic: Development Committee

Time: Jun 9, 2021 02:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://rthighschool.zoom.us/j/6522016569?
pwd=c3ZuTnV0V0krVGp0MS9EVi8xQitUdz09](https://rthighschool.zoom.us/j/6522016569?pwd=c3ZuTnV0V0krVGp0MS9EVi8xQitUdz09)

Meeting ID: 652 201 6569

Passcode: 239898

Committee Members Present

C. Coia (remote), C. Mugge (remote), R. THALLA (remote), Z. Playe (remote)

Committee Members Absent

M. Johnson, N. Danehower, S. Rivers-Kobler

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

C. Mugge called a meeting of the Development Committee of Research Triangle High School to order on Wednesday Jan 12, 2022 at 2:30 PM.

II. Development Director Update

A. Development Director Update

Zoe reported that the personal fund raising letter from Mr. Grunden at the end of year brought in over \$6K with brings the fund raising for the school year to almost \$27K.

Zoe has also put a lot of effort into social media, FB, Insta, LinkedIn, etc. to help engagement and fundraising. The approach for fundraising has been to have giving that can be applied to specific areas to appeal more personally to stakeholder. She is currently working on getting classroom wishlists from teachers to add to the current categories of giving.

There is an agreement in the works with Syntax to provide mentoring/internship (unpaid) opportunities for some of our students. This is an area that could be expanded and relationships that Board Members have can be of help.

Currently they are trying to decide when to have the 10 year celebration and they are looking at possibly May time frame. Carmen suggested that the 10th anniversary year isn't until the Fall and that we should look at do it next school year, or this year and next school year.

B. Help needed from Board

III. 2021/22 Retreat Discussion

A. Discuss Development priorities for 21/22

We went through the Development Plan framework that we presented at the Retreat. We discussed the goals and Zoe is making good progress on a number of them. Zoe will update the Plan spreadsheet and send it to the team for comments and edits.

We again discussed the focus companies on the list and it was suggested by Rajeev that Lenovo, Microsoft and Google should be added. Lenovo is more apt to give in kind donations of HW, but that could be very valuable.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:30 PM.

Respectfully Submitted,
C. Mugge