



Research Triangle High School

RTHS Board Meeting

Monthly Meeting

Date and Time

Wednesday December 15, 2021 at 5:30 PM EST

Location

Due to possible COVID-19 restrictions, this meeting will be held with a Zoom video teleconference option.

Join Zoom Meeting: <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWonu>

The RTHS Board of Directors meets monthly on the third Wednesday of each month, except for December and July, or where otherwise specified. Meetings are normally held onsite at 5:30PM until 7:00PM, upstairs in the FBC Conference Room. However, due to the CoV-19 pandemic, meetings are being held via Zoom until further notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Sherry Carty Vetere	3 m
B. Call the Meeting to Order		Sondra Rivers-Kobler	1 m

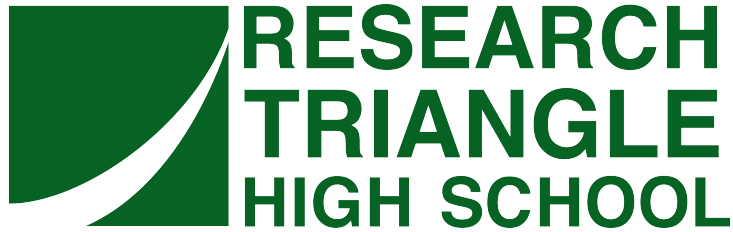
	Purpose	Presenter	Time
C. Approve Agenda	Vote	Sondra Rivers-Kobler	2 m
D. Approve Board Meeting Minutes - November 17, 2021	Approve Minutes	Sondra Rivers-Kobler	2 m
II. CSO Report			5:38 PM
A. CSO Updates Monthly update from CSO highlighting significant successes/challenges.	Discuss	Eric Grunden	5 m
B. Masking Policy	Vote	Eric Grunden	2 m
III. New Business			5:45 PM
A. Follow-up Action Items	FYI	Alex Quigley	2 m
IV. Public Comments			5:47 PM
A. Open To All Stakeholders (parents, staff, other) • 2-3 minute time limit per person	FYI		5 m
V. Executive Closed Session			5:52 PM
A. Personnel Related Discussions & Potential Real Estate Matter	Discuss	Sondra Rivers-Kobler	60 m
VI. Closing Items			6:52 PM
A. Adjourn Meeting	Vote	Sondra Rivers-Kobler	2 m

Coversheet

Approve Board Meeting Minutes - November 17, 2021

Section: I. Opening Items
Item: D. Approve Board Meeting Minutes - November 17, 2021
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for RTHS Board Meeting on November 17, 2021

APPROVED



Research Triangle High School

Minutes

RTHS Board Meeting

Monthly Meeting

Date and Time

Wednesday November 17, 2021 at 5:30 PM

Location

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Directors Present

A. Quigley (remote), A. Tobien (remote), C. Coia (remote), C. Mugge (remote), D. Requena (remote), E. Cunningham (remote), G. Rodgers (remote), J. Webb (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent

J. Corn, M. Johnson, R. THALLA

Directors who arrived after the meeting opened

C. Coia

Directors who left before the meeting adjourned

D. Requena

Guests Present

A. Cooper, Amanda Habich, Christina Valente, E. Grunden, Lisa Gordon Stella, Nihal Abbu, Stacey Kaufman, Stephanie Klupinski, Z. Playe

I. Opening Items

A. Record Attendance

D. Requena left at 6:31 PM.

C. Coia arrived.

B. Call the Meeting to Order

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Nov 17, 2021 at 5:30 PM.

C. Introduction of New Board Members

D. Board Meeting Minutes - October 20, 2021

S. Rivers-Kobler made a motion to approve the minutes from RTHS Board Meeting on 10-20-21.

C. Mugge seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Hunter	Aye
R. THALLA	Absent
D. Requena	Abstain
G. Rodgers	Aye
S. Carty Vetere	Aye
C. Mugge	Aye
C. Coia	Absent
J. Webb	Abstain
S. Rivers-Kobler	Aye
J. Corn	Absent
E. Cunningham	Aye
A. Tobien	Abstain

Roll Call

M. Johnson Absent
A. Quigley Aye

II. CSO Report

A. CSO Updates

Eric provided CSO report.

B. Masking Policy

C. Mugge made a motion to Approve the recommended school mask policy to continue wearing masks.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler Aye
C. Mugge Aye
J. Corn Absent
S. Hunter Aye
J. Webb Aye
G. Rodgers Aye
E. Cunningham Aye
A. Quigley Aye
M. Johnson Absent
D. Requena Aye
R. THALLA Absent
A. Tobien Aye
C. Coia Absent
S. Carty Vetere Aye

C. Follow-up Action Items

III. Finance

A. Monthly Financial Cashflow

Alex provided the update from the Finance Committee.

A. Quigley made a motion to Approve Finance Committee Report.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. THALLA Absent
C. Coia Absent
J. Corn Absent

Roll Call

G. Rodgers Aye
D. Requena Aye
A. Tobien Aye
J. Webb Aye
E. Cunningham Aye
S. Hunter Aye
S. Rivers-Kobler Aye
S. Carty Vetere Aye
M. Johnson Absent
C. Mugge Aye
A. Quigley Aye

Amanda Habich presented on the Independent Audit Report.
No Findings.

S. Rivers-Kobler made a motion to Approve the auditor's report.
C. Mugge seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Webb Aye
J. Corn Absent
R. THALLA Absent
C. Coia Aye
E. Cunningham Aye
S. Carty Vetere Aye
M. Johnson Absent
A. Tobien Aye
C. Mugge Aye
D. Requena Aye
S. Rivers-Kobler Aye
G. Rodgers Aye
S. Hunter Aye
A. Quigley Aye

B. Committee Updates

C. Follow-up Action Items

IV. Academic Excellence

A. Committee Updates

Elizabeth provided an update from the Academic Excellence committee.

Eric shared data showing comparisons between RTHS and comparator schools.
Discussed additional comparisons that would be valuable.

B. Follow-up Action Items

V. Development

A. Committee Updates

Carmen provided an update from the Development Committee. Highlighted work from Zoe Playe.

B. Follow-up Action Items

VI. Governance

A. Annual Board Retreat

Carmen reported on the Governance committee. Highlighted upcoming retreat items.

B. RTHS Public Participation at Board Meetings Policy

C. Muggle made a motion to Approve the RTHS Public Participation policy.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Carty Vetere	Aye
S. Hunter	Aye
G. Rodgers	Aye
E. Cunningham	Aye
C. Muggle	Aye
J. Webb	Aye
C. Coia	Aye
A. Tobien	Aye
S. Rivers-Kobler	Aye
D. Requena	Absent
J. Corn	Absent
A. Quigley	Aye
M. Johnson	Absent
R. THALLA	Absent

C. Committee Updates

D. Follow-up Action Items

VII. Public Comments

A. Open To All Stakeholders (parents, staff, other)

Ms. Christina Valente, parent, spoke and commented that her grievance remains outstanding, requested public comment policy be posted to public folder, and asserted that her daughter was advised not to come in for the EOC 2020/21.

Mr. Nihal Abbu, student, highlighted the need for increased personal interaction from the teachers and administrators, especially when students are struggling.

VIII. Executive Session

A. Personnel Related Discussions

C. Mugge made a motion to Move into Executive Session to discuss a personnel matter.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. Rodgers	Aye
C. Coia	Aye
S. Carty Vetere	Aye
C. Mugge	Aye
M. Johnson	Absent
S. Rivers-Kobler	Aye
D. Requena	Absent
A. Tobien	Aye
E. Cunningham	Aye
J. Webb	Aye
A. Quigley	Aye
R. THALLA	Absent
J. Corn	Absent
S. Hunter	Aye

C. Mugge made a motion to Go out of executive session.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

C. Mugge made a motion to adjourn the meeting.

S. Hunter seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Johnson	Absent
S. Carty Vetere	Aye
C. Coia	Aye
S. Hunter	Aye

Roll Call

G. Rodgers	Aye
J. Webb	Aye
A. Quigley	Aye
E. Cunningham	Aye
D. Requena	Absent
S. Rivers-Kobler	Aye
A. Tobien	Aye
R. THALLA	Absent
J. Corn	Absent
C. Mugge	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
S. Rivers-Kobler

Coversheet

CSO Updates

Section: II. CSO Report
Item: A. CSO Updates
Purpose: Discuss
Submitted by:
Related Material: CSO Report 121521.pdf

CSO Report 12/15/21

- I. State of School
 - a. Tentatively offered a position to a new math teacher (10 years experience, last position was at Knightdale for 5 years). This position will supplement class instruction and work to help address challenges for students in upper level classes who may have experienced setbacks during COVID.
 - b. Other hiring
 - i. Dean of Students interviews happening this week – parents, students, and teachers involved during the second round. Final candidates will be presented to the board for review before a final decision is made.
 - ii. Operations Director position advertised starting 12/13. Admin team rewrote the position description upon advice from BOD.
 - c. Physical Plant Updates
 - i. Final Furniture delivery 12/22
 - ii. Interior wall painting during holiday break
 - iii. Still working with contractors to address questions about new HVAC system
 - d. Testing
 - i. PSAT and pre-ACT results have been received and delivered to students along with explanations by counselors.
 - ii. Next major test is the ACT, given to Juniors, in February. This test is mandatory for all eleventh graders as listed in PowerSchool (students who are nominally 11th graders, i.e. in their third year at RTHS, but have not passed enough classes to have been promoted are not eligible)
 - e. Gratitude Week
 - i. PTSO and school administration have created a teacher appreciation week to address teacher gift-giving by families during the last week of school this month.
 - ii. Gifts, monetary contributions, and thank you notices are being collected and will anonymously be distributed to teachers to eliminate conflicts-of-interest.
 - iii. School administration has also planned events to recognize teachers during this time.
- II. CSO Progress
 - a. Update on Professional Growth Plan has been submitted to CSO Evaluation Committee
 - b. First meeting of Parent Advisory Council was held 12/9. Members were chosen by a committee of school administration on the basis of interest and responses to a series of questions about the school. The council is representative of the student population. Not all of the parents who applied were chosen.