

Research Triangle High School

RTHS Board Meeting

Monthly Meeting

Date and Time

Wednesday September 15, 2021 at 5:30 PM EDT

Location

Due to possible COVID-19 restrictions, this meeting will be held with a Zoom video teleconference option.

Join Zoom Meeting: <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

Find your local number: <https://rthighschool.zoom.us/u/aefdPJWonu>

The RTHS Board of Directors meets monthly on the third Wednesday of each month, except for December and July, or where otherwise specified. Meetings are normally held onsite at 5:30PM until 7:00PM, upstairs in the FBC Conference Room. However, due to the CoV-19 pandemic, meetings are being held via Zoom until further notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Sherry Carty Vetere	4 m
B. Call the Meeting to Order		Sondra Rivers-Kobler	1 m

	Purpose	Presenter	Time
C. Board Meeting Minutes - June 2, 2021 (Special Executive Session)	Approve Minutes	Sondra Rivers-Kobler	1 m
D. Board Meeting Minutes - August 25, 2021	Approve Minutes	Sondra Rivers-Kobler	1 m
E. Approval of Consent Agenda	Vote	Sondra Rivers-Kobler	2 m
<ul style="list-style-type: none"> • June 2, 2021 Special Board Meeting Minutes • August 25, 2021 Board Meeting Minutes 			
II. CSO Report			5:39 PM
A. CSO Updates	Discuss	Eric Grunden	10 m
<ul style="list-style-type: none"> • ADM vs Budget • Testing Plan & Policy Changes • Other Updates • Highlight Successes and/or Challenges (as applicable) • Assistance/approval required from the board 			
B. Mask Requirement (Resolution)	Vote	Eric Grunden	2 m
State mandate requires BOD approval to continue requiring masks on campus.			
C. Director of Operations - New Hire	Vote	Eric Grunden	2 m
Approval requested to add a new Director of Operations role.			
III. Finance			5:53 PM
A. Monthly Financial Cashflow	Discuss	Alex Quigley	5 m
B. Committee Updates	FYI	Alex Quigley	5 m
IV. Academic Excellence			6:03 PM
A. Committee Updates	FYI	Steven Hunter	5 m

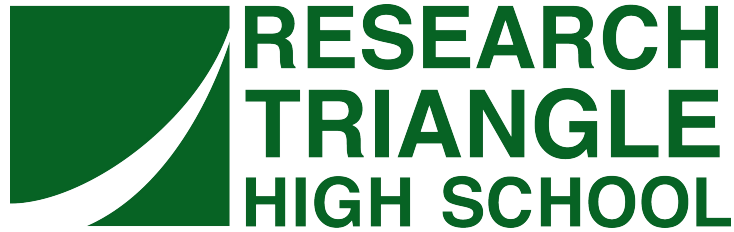
	Purpose	Presenter	Time
V. Development			6:08 PM
A. Committee Updates	FYI	Carmen Mugge	5 m
VI. Governance			6:13 PM
A. Committee Updates	FYI	Mark Johnson	5 m
VII. Other Business (As Needed)			6:18 PM
A. Proposed New High School Charter Update	FYI	Alex Quigley	2 m
VIII. Executive Session			6:20 PM
A. Personnel Matter Discussion			44 m
IX. Closing Items			7:04 PM
A. Adjourn Meeting	Vote	Sondra Rivers-Kobler	2 m

Coversheet

Board Meeting Minutes - June 2, 2021 (Special Executive Session)

Section: I. Opening Items
Item: C. Board Meeting Minutes - June 2, 2021 (Special Executive Session)
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Executive Session on June 2, 2021

APPROVED



Research Triangle High School

Minutes

Special Executive Session

Date and Time

Wednesday June 2, 2021 at 5:30 PM

Location

Carmen Muge is inviting you to a scheduled Zoom meeting.

Topic: RTHS Executive Session

Time: Jun 2, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85495937308?pwd=K3k5V3JLTUw4NnhBejJLODRMcGVZz09>

Meeting ID: 854 9593 7308

Passcode: 006972

One tap mobile

+16465588656,,85495937308#,,,,*006972# US (New York)

+13017158592,,85495937308#,,,,*006972# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 854 9593 7308

Passcode: 006972

Find your local number: <https://us02web.zoom.us/j/85495937308>

Join by SIP

85495937308@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

Meeting ID: 854 9593 7308

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Carmen Mugge is inviting you to a scheduled Zoom meeting.

Topic: RTHS Executive Session

Time: Jun 2, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

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115.114.131.7 (India Mumbai)
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213.244.140.110 (Germany)
103.122.166.55 (Australia Sydney)
103.122.167.55 (Australia Melbourne)
149.137.40.110 (Singapore)
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69.174.57.160 (Canada Toronto)
65.39.152.160 (Canada Vancouver)
207.226.132.110 (Japan Tokyo)
149.137.24.110 (Japan Osaka)

Meeting ID: 854 9593 7308

Passcode: 006972

Directors Present

A. Quigley (remote), C. Coia (remote), C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), R. THALLA (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent

M. Bliss, T. Medhin

Guests Present

Lisa Gordon (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Jun 2, 2021 at 5:38 PM.

II. Executive Session

A. Move to discuss Personnel Matter

C. Mugge made a motion to Discuss Personnel Matter.

C. Rao seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Hunter Aye

A. Quigley Aye

S. Carty Vetere Aye

C. Rao Aye

C. Coia Absent

R. THALLA Aye

S. Rivers-Kobler Absent

E. Cunningham Aye

G. Rodgers Aye

M. Bliss Absent

M. Johnson Aye

T. Medhin Absent

C. Mugge Aye

- Discussion ensued

- One Board member (Carolyn Coia) left around 6.30 pm due to prior commitment

M. Johnson made a motion to come out of Executive Session.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler Aye

T. Medhin Absent

R. THALLA Aye

S. Carty Vetere Aye

M. Johnson Aye

E. Cunningham Aye

M. Bliss Absent

C. Rao Aye

C. Mugge Aye

S. Hunter Aye

Roll Call

G. Rodgers	Aye
A. Quigley	Absent
C. Coia	Absent

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,

G. Rodgers

M. Johnson made a motion to adjourn the meeting.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

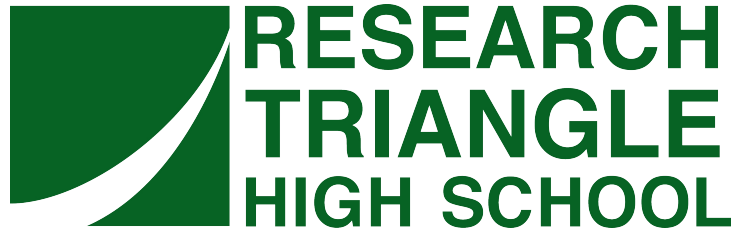
M. Johnson	Aye
T. Medhin	Absent
S. Carty Vetere	Aye
S. Hunter	Aye
C. Mugge	Aye
C. Rao	Aye
R. THALLA	Aye
G. Rodgers	Aye
A. Quigley	Absent
E. Cunningham	Aye
S. Rivers-Kobler	Aye
M. Bliss	Absent
C. Coia	Absent

Coversheet

Board Meeting Minutes - August 25, 2021

Section: I. Opening Items
Item: D. Board Meeting Minutes - August 25, 2021
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for RTHS Board Meeting on August 25, 2021

APPROVED



Research Triangle High School

Minutes

RTHS Board Meeting

Date and Time

Wednesday August 25, 2021 at 5:30 PM

Location

Due to the COVID-19 concerns, this meeting will only be held as a Zoom video teleconference.

Join Zoom Meeting: <https://rthighschool.zoom.us/j/98283216480>

Meeting ID: 982 8321 6480

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Directors Present

A. Quigley (remote), C. Coia (remote), C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers (remote), M. Johnson (remote), S. Carty Vetere (remote), S. Hunter (remote), S. Rivers-Kobler (remote)

Directors Absent

M. Bliss, R. THALLA

Guests Present

Christina Valente (remote), E. Grunden (remote), Ian Finley (remote), J. Guilford (remote), Lisa Gordon Stella (remote), M. Hall (remote), Tobien Medhin (remote), Z. Playe (remote)

I. Opening Items

A. Record Attendance

Non-voting Board members in attendance:

Eric Grunden (CSO)

Jeff Guilford (Teacher's Representative)

B. Call the Meeting to Order

S. Rivers-Kobler called a meeting of the board of directors of Research Triangle High School to order on Wednesday Aug 25, 2021 at 5:30 PM.

C. Board Meeting Minutes - June 16, 2021

C. Mugge made a motion to approve the minutes from RTHS Board Meeting on 06-16-21.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Mugge Aye

G. Rodgers Aye

S. Carty Vetere Aye

C. Rao Abstain

M. Bliss Absent

E. Cunningham Aye

C. Coia Aye

R. THALLA Absent

S. Rivers-Kobler Aye

S. Hunter Aye

A. Quigley Aye

M. Johnson Aye

D. Board Meeting Minutes - July 22, 2021 (Special Board Meeting)

C. Mugge made a motion to approve the minutes from Special Board Meeting on 07-22-21.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. THALLA	Absent
S. Rivers-Kobler	Aye
M. Bliss	Absent
C. Mugge	Aye
E. Cunningham	Aye
S. Carty Vetere	Aye
S. Hunter	Aye
G. Rodgers	Aye
A. Quigley	Aye
M. Johnson	Aye
C. Coia	Aye
C. Rao	Abstain

E. Board Meeting Minutes - July 28, 2021 (Special Board Meeting)

C. Mugge made a motion to approve the minutes from Special Board Meeting on 07-28-21.

G. Rodgers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Cunningham	Aye
C. Coia	Aye
M. Bliss	Absent
S. Hunter	Aye
R. THALLA	Absent
S. Rivers-Kobler	Aye
G. Rodgers	Aye
A. Quigley	Aye
M. Johnson	Aye
C. Mugge	Aye
C. Rao	Abstain
S. Carty Vetere	Aye

F. Approval of Consent Agenda

II. Public Comments

A. dPLT

Ms. Christina Valente spoke and shared concerns about a variety of items, including DPLT Fridays and missed pre-ACT dates.

Mr. Ian Finley spoke to share his perspective as RTHS teacher, including benefits that he sees as a result of DPLT Fridays.

B. Other Comments

III. Finance

A. Monthly Financial Report and Updates

B. Finance Committee / Goals Update

No Finance committee meeting this month.

Previously approved initiation of cluster busstop system. Awaiting bus contractor to provide drivers. Have budgeted \$100,000 for this effort, but contract likely to be for \$60,000 for bus drivers. Other costs will include maintenance, etc. Hiring of drivers has been a challenge. Fuel may be reimbursable.

Discussion ensued.

Mr. Quigley would like to request Board to tentatively approve the contract.

A. Quigley made a motion to Approve bus contract for \$60,000/year.

E. Cunningham seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Rivers-Kobler	Aye
S. Carty Vetere	Aye
M. Bliss	Absent
A. Quigley	Aye
C. Mugge	Aye
G. Rodgers	Aye
M. Johnson	Aye
R. THALLA	Absent
S. Hunter	Aye
C. Coia	Aye
E. Cunningham	Aye

IV. Academic Excellence

A. Committee Updates / Goals Status

Academic Ex committee met this month.

Discussed items included: CSO update on beginning of the school year; plan for a Academic Excellence metrics dashboard and reporting to the Board; priorities for 2021-2022 school year; Pre-ACT missed deadline update; and DPLT Friday results.

Committee discussed that metrics would be needed, should DPLT Fridays move forward.

V. Development

A.

Development Committee Issues / Goals Status

Carmen provided an update on the Development Committee and introduced Zoe Playe. A big event for this year will be the 10th anniversary school celebration (deferred until school improvements are ready). Other events may include a community-building event in the March time frame and Homecoming.

Zoe shared progress on fundraising.

VI. Governance

A. Governance Meeting Updates

Governance committee did not meet this month

VII. CSO Report

A. CSO Updates - Specific Items

Eric presented the attached CSO report.

I. State of School

a. Enrollment update: on target despite some attrition. Diversity continues to improve.

b. Staff status: hire list for Board approval provided. Search to be conducted for new Dean of Students.

c. Physical plant upgrades: work nearly complete. Landscaping continues.

d. Charter renewal: advanced to renewal year 2, have completed all required tasks to date. Awaiting feedback on stage 1 and new year 2 tasks.

II. PreACT Issue: situation was discussed, and improvement plans to ensure that this issue never happens again (including fail-proof process with redundancy and verification process) were outlined. Eric will provide the Board the details of this improved process once the details are clarified.

III. dPLT Fridays: Discussed a number of potential benefits of this initiative. Discussed support, and concerns, from stakeholders. Discussed concerns with the timing due to other priorities, including returning to in-person school. Considered benefits of waiting to roll-out this initiative, which would allow more time to fully develop the details of this initiative, with more input from stakeholders. Considered that, with more time to fully detail this proposal, it could be a real asset to RTHS.

S. Rivers-Kobler made a motion to Defer implementation of DPLT to allow for further evaluation.

C. Coia seconded the motion.

Vote occurred after Executive Session.

The board **VOTED** to approve the motion.

Roll Call

C. Rao Abstain

M. Bliss Absent

C. Coia Aye

G. Rodgers Aye

Roll Call

C. Mugge Aye
E. Cunningham Aye
M. Johnson Aye
A. Quigley Aye
R. THALLA Absent
S. Rivers-Kobler Aye
S. Hunter Aye
S. Carty Vetere Aye

B. CSO Updates - General

VIII. Other Business (As Needed)

A. Proposed New High School Charter Update

Alex - application submitted.

B. Operations and HR-related

A. Quigley made a motion to Hire Coach per proposal.

C. Mugge seconded the motion.

Vote occurred after Executive Session

The board **VOTED** to approve the motion.

Roll Call

E. Cunningham Aye
M. Johnson Aye
A. Quigley Aye
C. Mugge Aye
S. Rivers-Kobler Aye
M. Bliss Absent
C. Rao Abstain
R. THALLA Absent
G. Rodgers Aye
S. Hunter Aye
C. Coia Aye
S. Carty Vetere Aye

E. Cunningham made a motion to Approve Alt-HR immediately and enter into contract.

G. Rodgers seconded the motion.

Vote occurred after Executive Session

The board **VOTED** to approve the motion.

Roll Call

C. Coia Aye
S. Hunter Aye
C. Mugge Aye

Roll Call

E. Cunningham Aye
M. Johnson Aye
S. Carty Vetere Aye
A. Quigley Aye
G. Rodgers Aye
M. Bliss Absent
R. THALLA Absent
C. Rao Abstain
S. Rivers-Kobler Aye

IX. Executive Session

A. Personnel Matter Discussion

C. Mugge made a motion to Go into executive session to discuss personnel matter.

G. Rodgers seconded the motion.

Mr. Grunden attended the first part of the session and then left for the remainder.

Attorney Lisa Gordon Stella attended the executive session.

The board **VOTED** to approve the motion.

Roll Call

S. Hunter Aye
E. Cunningham Aye
S. Carty Vetere Aye
C. Coia Aye
M. Johnson Aye
M. Bliss Absent
R. THALLA Absent
S. Rivers-Kobler Aye
A. Quigley Aye
G. Rodgers Aye
C. Mugge Aye

C. Mugge made a motion to Leave Executive Session.

M. Johnson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Mugge Aye
C. Rao Abstain
M. Johnson Aye
R. THALLA Absent
G. Rodgers Aye
A. Quigley Aye
S. Hunter Aye
C. Coia Aye
S. Rivers-Kobler Aye

Roll Call

E. Cunningham Aye
S. Carty Vetere Aye
M. Bliss Absent

X. Closing Items

A. Adjourn Meeting

S. Carty Vetere made a motion to Adjourn.

S. Rivers-Kobler seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Mugge Aye
S. Rivers-Kobler Aye
M. Bliss Absent
M. Johnson Aye
C. Coia Aye
G. Rodgers Aye
A. Quigley Aye
S. Hunter Aye
C. Rao Abstain
E. Cunningham Aye
S. Carty Vetere Aye
R. THALLA Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,
S. Rivers-Kobler

Coversheet

CSO Updates

Section: II. CSO Report
Item: A. CSO Updates
Purpose: Discuss
Submitted by:
Related Material: CSO Report 091521.pdf

CSO Report September 15, 2021

- I. State of School
 - a. Membership
 - i. ADM at day 20 is 582, compared to budgeted ADM of 577. This means additional student funding. Thanks credited to Mae Mohammed, Data Manager, who manages the lottery and enrollment and her efforts to predict attrition and make timely offers over the summer in order to manage the population this precisely.
 - ii. I will present a detailed analysis of attrition over the summer and fall at the October board meeting.
 - iii. Revenue is not yet known as there is no state budget (see Finance Committee Report)
 - b. Physical Plant
 - i. Landscaping nearing finish of first phase.
 - ii. Furniture delivery will happen October 25-27. Students are out (this was a planned long weekend with teacher training days) so they will get a surprise when they return. We are planning an open house for parents after this so that they can see the finished product, especially those who visited during the construction this summer.
 - iii. Detail work is done except for final punch list.
 - iv. HVAC has been causing problems (too cold, too hot, not working in general, not working in certain locations). We are managing it but are auditioning other contractors to manage service. We have a contract with Newcomb for this year but are looking for other solutions.
 - c. Tenth Anniversary
 - i. We have engaged MRC, a marketing firm, to develop branding and imagery concepts for the tenth anniversary as well as a revision of school iconography for the second ten years of the school. We expect to have preliminary designs in late October.
 - ii. We will use this material for promotion and commemoration in the winter and spring of 2022
 - d. Charter Renewal
 - i. OCS call with all renewal candidates on 9/30 to announce next steps. To my knowledge, we have completed everything necessary to advance. I have been in contact with OCS and have received no indication of concern about our progress.
 - e. Proposed additional administration position
 - i. Pending appropriate funding, I would like to hire an Operations Director.
 - ii. Our former director left this year, and we have tried to absorb that portion of the work she was doing and our capacity is not sufficient.

- iii. This position would manage facilities, grants, transportation, and bond reporting, as well as managing administrative projects to increase accountability.

II. Testing Changes

- a. Leatha Fields-Carey has assumed the role of testing coordinator as a part of her new administrative position.
- b. To fulfill the directions of the Testing Violation memo, she has written a new testing plan to address the shortcomings of the previous model. We will share this with the board once the state has approved the plan. The framework will apply to all of our standardized testing incidences (PSAT, Pre-ACT, ACT, AP, and EOC).

Coversheet

Mask Requirement (Resolution)

Section: II. CSO Report
Item: B. Mask Requirement (Resolution)
Purpose: Vote
Submitted by:
Related Material: board mask resolution 091521.pdf

Board Resolution RTHS Mask Policy 9/15/21

Masks will be required indoors for students, staff, and visitors regardless of vaccination status (unless documented medical need, behavioral condition or disability warrants an exemption). Exceptions consistent with NCDHHS guidelines will be allowed. This includes remote sites not on the RTHS campus that may be used for RTHS activities (e.g. home sporting events).

Masks are not required to be worn outdoors provided appropriate distancing is observed.

RTHS will continue to follow guidelines from CDC and NCDHHS and may modify these rules in accordance with new information.

Coversheet

Committee Updates

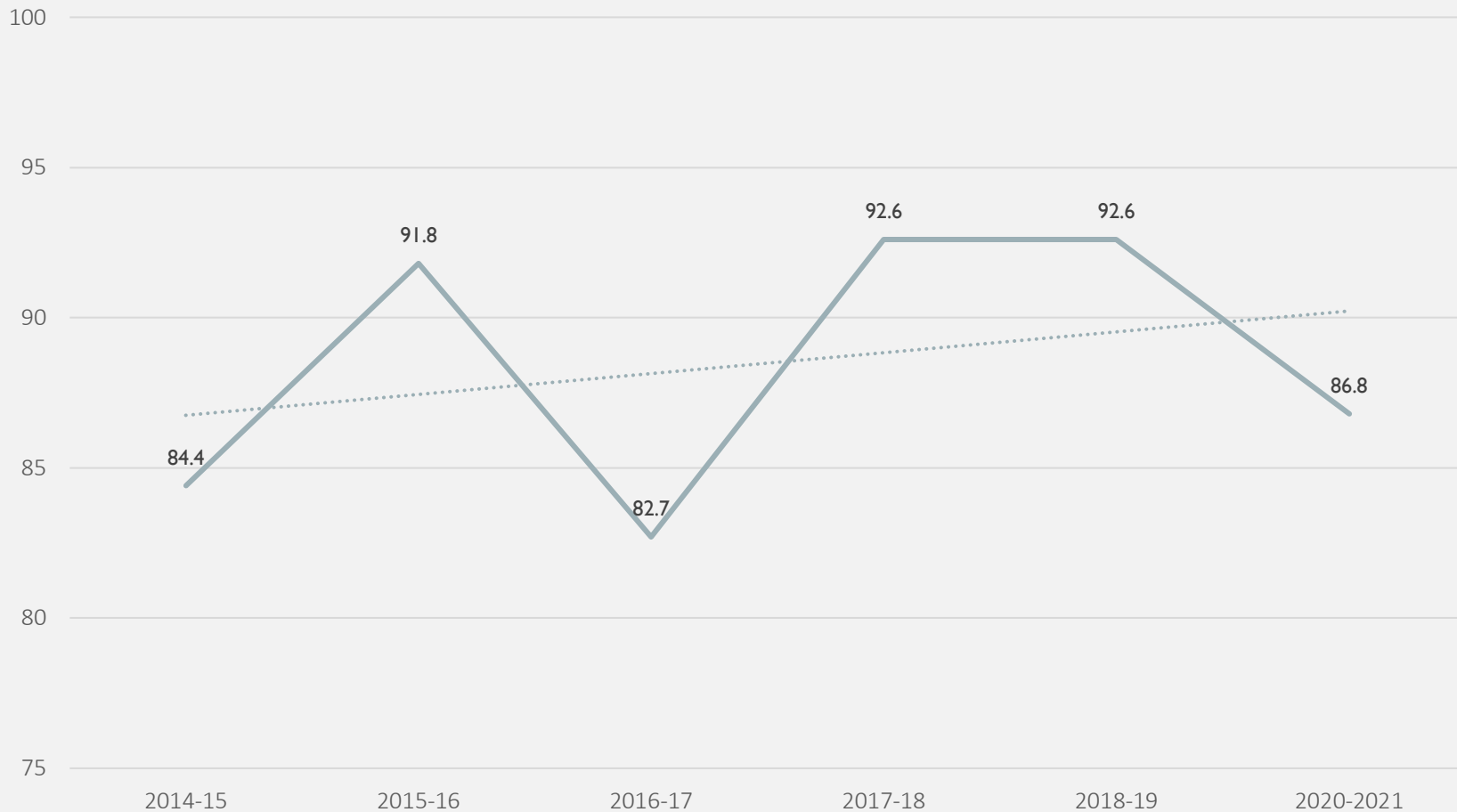
Section: IV. Academic Excellence
Item: A. Committee Updates
Purpose: FYI
Submitted by:
Related Material: AcEx Committee Meeting Slides for Board, 9-2021.pdf

RTHS ACADEMIC EXCELLENCE COMMITTEE

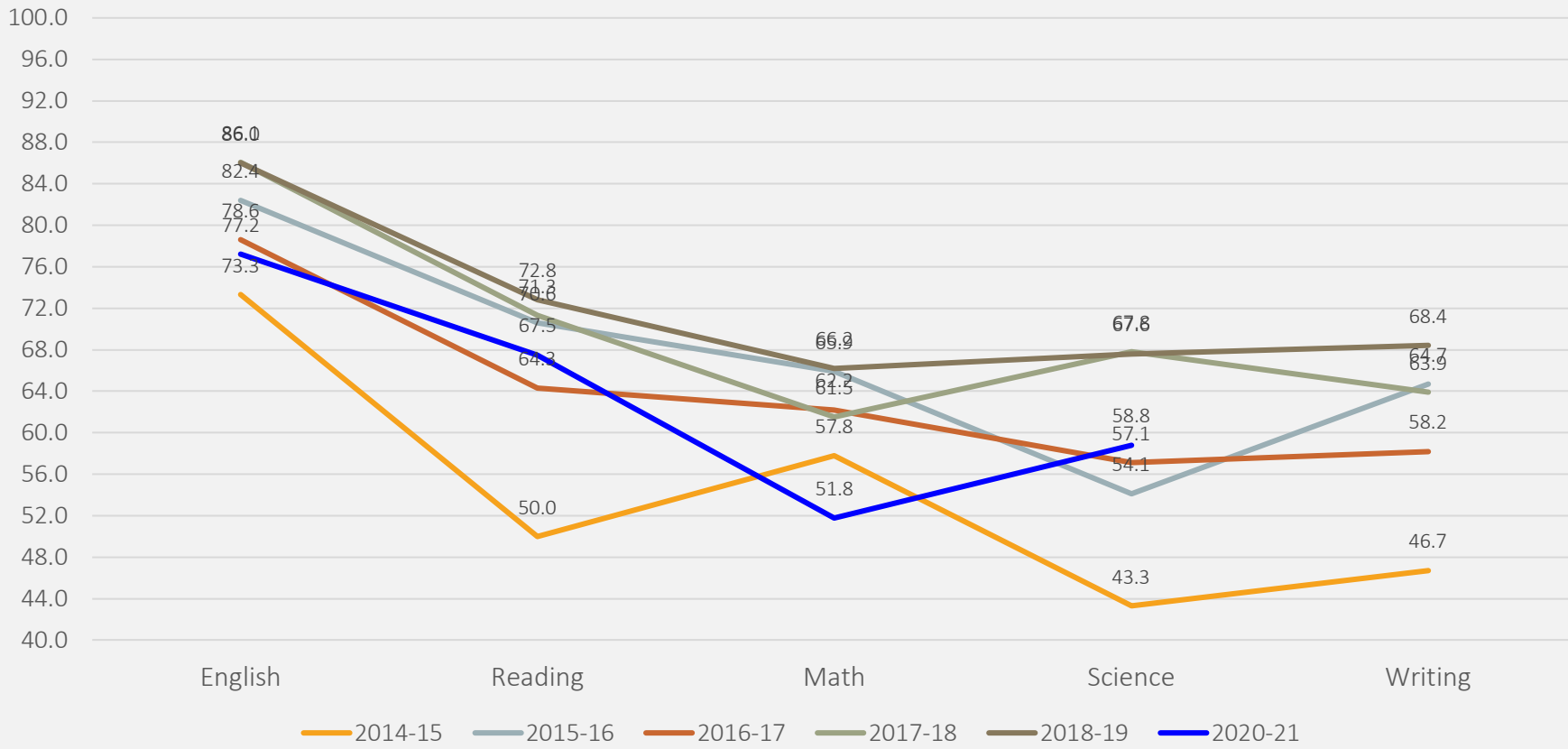
SEPTEMBER 2021

2020-21 DATA

2014-21 ACT Performance, overall

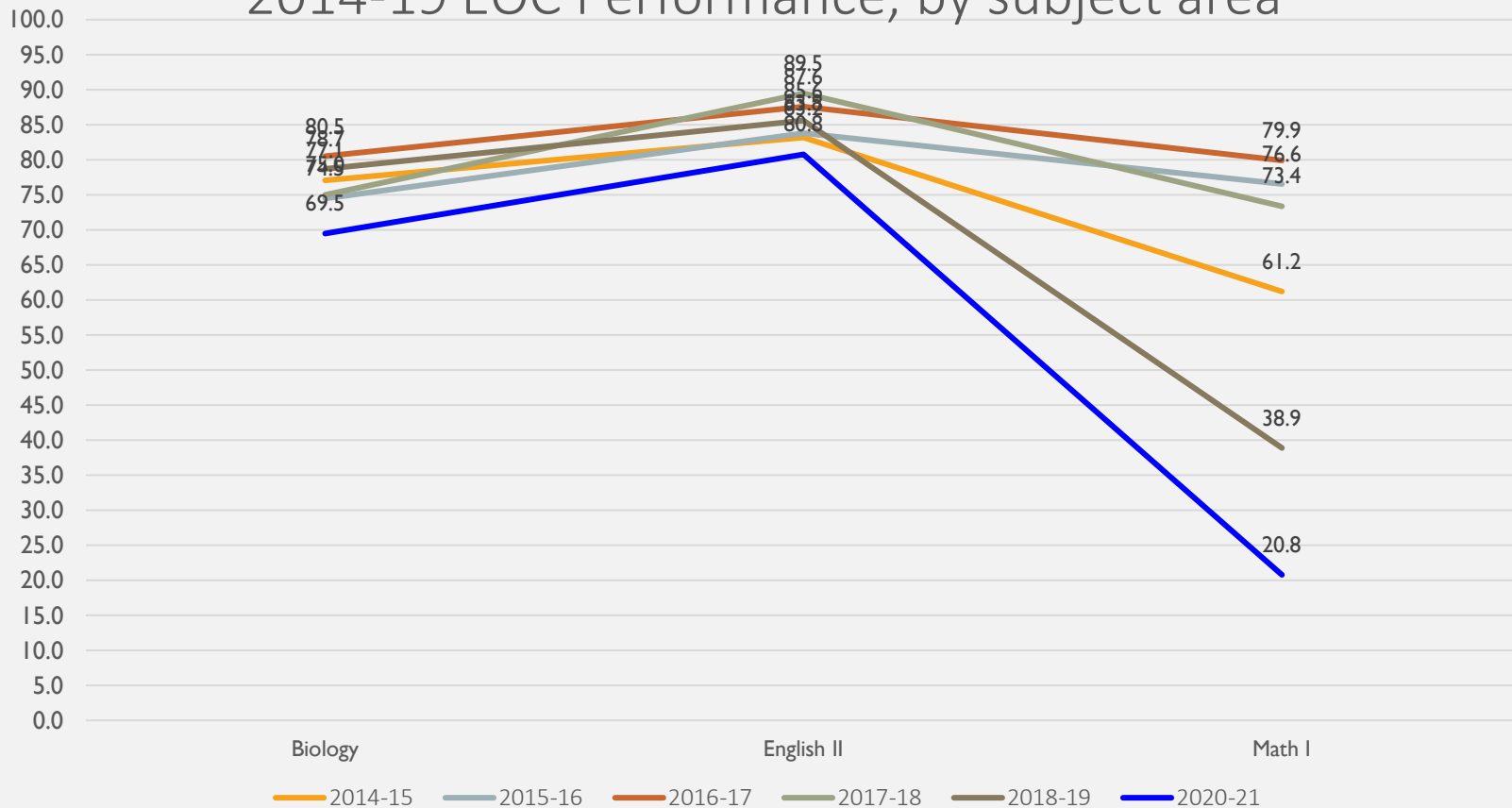


2014-19 ACT Performance, by subject area



	2014-15	2015-16	2016-17	2017-18	2018-19	2020-21
English	73.3	82.4	78.6	86.1	86.0	77.2
Reading	50.0	70.6	64.3	71.3	72.8	67.5
Math	57.8	65.9	62.2	61.5	66.2	51.8
Science	43.3	54.1	57.1	67.8	67.6	58.8
Writing	46.7	64.7	58.2	63.9	68.4	

2014-19 EOC Performance, by subject area



	2014-15	2015-16	2016-17	2017-18	2018-19	2020-21
Biology	77.1	74,5	80.5	75.0	78.7	69.5
English II	83.2	83.8	87.6	89.5	85.6	80.8
Math I	61.2	76.6	79.9	73.4	38.9	20.8

EOC SUBGROUP PERFORMANCE 2020-21

		RTHS	NC
All Students	Biology	69.5	
Female	Biology	68.2	
Male	Biology	67.9	
Asian	Biology	85.7	73.1
Black	Biology	28.6	25.1
Hispanic	Biology	*	32.6
Two or More Races	Biology	70.0	45.9
White	Biology	88.2	61.7
Economically Disadvantaged	Biology	*	27.4
Students With Disabilities	Biology	*	14.1
Not Economically Disadvantaged	Biology	72.7	54.0
Not a Student with Disabilities	Biology	70.3	49.6

EOC SUBGROUP PERFORMANCE 2020-21

		RTHS	NC
All Students	English 2	80.8	58.5
Female	English 2	74.4	
Male	English 2	84.4	
Asian	English 2	87.0	80.2
Black	English 2	52.9	40.8
Hispanic	English 2	60.0	47.4
Two or More Races	English 2	>95	59.7
White	English 2	89.1	70.1
Economically Disadvantaged	English 2	*	41.8
Students With Disabilities	English 2	*	15.9
Not Economically Disadvantaged	English 2	82.5	66.6
Not a Student with Disabilities	English 2	84.8	63.7

EOC SUBGROUP PERFORMANCE 2020-21

		RTHS	NC
All Students	Math 3	62.2	44.6
Female	Math 3	65	
Male	Math 3	60	
Asian	Math 3	72.7	76.6
Black	Math 3	26.3	24.6
Hispanic	Math 3	33.3	35.2
Two or More Races	Math 3	*	41
White	Math 3	80	55.4
Economically Disadvantaged	Math 3	*	27.5
Students With Disabilities	Math 3	*	13.1
Not Economically Disadvantaged	Math 3	63.2	51.6
Not a Student with Disabilities	Math 3	64.2	47.1

EOC SUBGROUP PERFORMANCE 2020-21

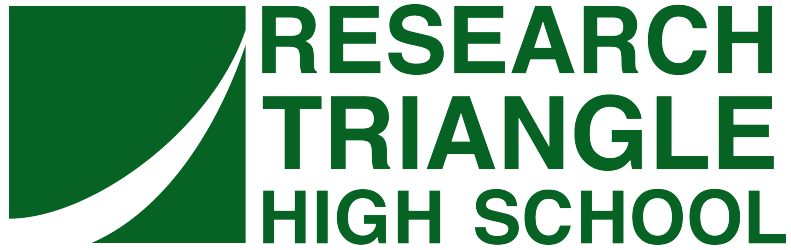
		RTHS	NC
All Students	Math 1	20.8	25.1
Female	Math 1	*	
Male	Math 1	17.6	
Asian	Math 1	*	45.7
Black	Math 1	8.3	12.6
Hispanic	Math 1	*	20.2
Two or More Races	Math 1	*	24.5
White	Math 1	*	35.7
Economically Disadvantaged	Math 1	*	16.6
Students With Disabilities	Math 1	*	8.7
Not Economically Disadvantaged	Math 1	22.2	31.4
Not a Student with Disabilities	Math 1	15	28.3

Coversheet

Committee Updates

Section: V. Development
Item: A. Committee Updates
Purpose: FYI
Submitted by:
Related Material: 2021_09_13_monthly_development_committee_minutes.pdf

DRAFT



Research Triangle High School

Minutes

Monthly Development Committee

Date and Time

Monday September 13, 2021 at 10:00 AM

Location

<https://us02web.zoom.us/j/83358067379?pwd=RUszSWhlTTVBTVI5cEJaalBpaTNjUT09>

Meeting ID: 833 5806 7379

Passcode: 245437

One tap mobile

+13126266799,,83358067379#,,,,*245437# US (Chicago)

+16465588656,,83358067379#,,,,*245437# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 833 5806 7379

Passcode: 245437

Find your local number: <https://us02web.zoom.us/j/kd9stPuMud>

Join by SIP

83358067379@zoomcrc.com

The Development Committee meets monthly - one week prior to the Board Meeting. If possible, please attend the meeting the meeting in person in Ashley's office. Alternately, you can connect in through zoom at:

Topic: Development Committee

Time: Jun 9, 2021 02:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://rthighschool.zoom.us/j/6522016569?pwd=c3ZuTnV0V0krVGp0MS9EVi8xQitUdz09>

Meeting ID: 652 201 6569
Passcode: 239898

Committee Members Present

C. Mugge (remote), Z. Playe (remote)

Committee Members Absent

C. Coia, M. Johnson, N. Danehower, R. THALLA, S. Rivers-Kobler

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Mugge called a meeting of the Development Committee of Research Triangle High School to order on Monday Sep 13, 2021 at 10:07 AM.

II. Development Director Update

A. Process Documents

Zoe discussed the project plan for the Raptor Fund. It includes plans for collateral, social media, information gathering, investment "buckets" and donor stewardship. The plan is to have a formal kickoff of the Raptor Fund by the beginning of Oct. Zoe also discussed her plans for being able to automate the giving by stakeholders into different categories and groups based on pull downs in the giving request communications.

B. Help needed from Board

As the development plans come together, we will need support from the board to engage with corporations, community leaders and have more of a presence at the school.

III. 2021/22 Retreat Discussion

A. Last Year's Presentation

Carmen and Zoe discussed last year's retreat presentation and began discussion on the goals for this year. Zoe will provide to Carmen the donation breakdowns from last year.

B. Discuss Development priorities for 21/22

A major area of focus for this year will be in relationship building and celebrating successes. We will develop a more detailed set of priorities for the retreat.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,
C. Mugge