

Research Triangle High School

Monthly Board Meeting (Part 2)

Continuation of the March Board Meeting

Date and Time

Wednesday March 25, 2020 at 5:30 PM EDT

Location

Remote Meeting ONLY

This meeting will be held as a Zoom Meeting

(By downloading the Zoom app to your phone, and then this link always works when you are mobile)

This meeting will be held at RTHS but available as a teleconference. If you need to call in, you may Join Zoom Meeting

(By downloading the Zoom app to your phone, and then this link always works when you are mobile)

<https://zoom.us/j/961729981>

One tap mobile:

+16465588656,,961729981# US (New York)

+16699009128,,961729981# US (San Jose)

Dial by your location

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

Meeting ID: 961 729 981

Find your local number: <https://zoom.us/u/aNTeilvg5>

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes from last Board Meeting
Approve minutes for Monthly Board Meeting on March 18, 2020
- D. Monthly Finance Report
- E. Vote to accept Consent Agenda above

II. CEO UPDATE

- A. COVID-19 School Response Updates
- B. ParentSquare Demo
A quick presentation on the school communications app that is being used to keep the Board informed of school announcements and happenings

III. Academic Excellence

- A. Minutes from Committee Meeting

IV. Development

- A. Minutes from Committee Meeting
- B. Progress on 2019-20 Development Committee Goals
Use Minutes as a reference. Attached is a draft version of the RTHS pitch book to use with potential corporate partners. Please review and give comments!

V. Governance

- A. Minutes from Committee Meeting
- B. Board Recruitment Process and Length of Terms

Discuss the actions being worked and due dates.

VI. Finance

A. Financial Report Familiarization

A presentation on what board members need to understand about the financial report

VII. Closing Items

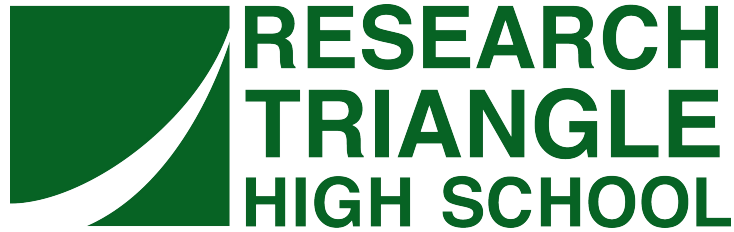
A. Adjourn Meeting

Coversheet

Approve Minutes from last Board Meeting

Section: I. Opening Items
Item: C. Approve Minutes from last Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Monthly Board Meeting on March 18, 2020

APPROVED



Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time

Wednesday March 18, 2020 at 5:30 PM

Location

RTHS Board Room

This meeting will be held at RTHS but available as a teleconference. If you need to call in, you may Join Zoom Meeting
(By downloading the Zoom app to your phone, and then this link always works when you are mobile)

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Meeting ID: 961 729 981

Find your local number: <https://zoom.us/u/aNTeilvg5>

Directors Present

A. Quigley (remote), C. Mugge (remote), C. Rao, E. Cunningham (remote), G. Rodgers, S. McMullan (remote), S. Rivers-Kobler (remote), T. Medhin (remote), V. Vojnovich

Directors Absent

M. Johnson

Guests Present

E. Grunden (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Mar 18, 2020 at 5:37 PM.

C. Approve Minutes from last Board Meeting

C. Mugge made a motion to approve the minutes from Monthly Board Meeting on 02-19-20.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Emergency Board Vote on Temporary Facility Closure

E. Monthly Finance Report

- Strong position budget-wise
- Expecting everything to continue like before

F. Vote to accept Consent Agenda above

C. Mugge made a motion to move the Consent Agenda.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. CEO ACTIONS

A. CSO REPORT

- Went over the CSO Report
- Open house in Fall; tours; give a talk to prospective students/parents; In the Spring, people on the waitlist are invited

- Virtual tours helps reach wider audience; up and running; now there is an urgent need and will be used after making it more robust
- 2nd Morehead winner

B. ParentSquare Demo

- Every Board member has been invited, even if they may have not conformed on Parent Square
- CSO has sent invitations to everyone; Respond by registering; Download the app
- Parent Square is a way to communicate with Board about School; Way to connect with all
- If you are not a parent, you may not get all the information

III. Finance

A. Committee Minutes - READ

B. Progress on the Gym

- Presentation of RTHS Gym by Architect (Hagersmith Design)
- 100 Ft setback - required; Stormwater area (to keep in mind); can have practice field in the setback area
- Consider plaza; a cool feature between school and gym
- Cost: Sitework estimate: \$400 - \$500k (Reroute storm water, etc)
- Building construction at \$240/square foot = \$3,252,500
- Total estimated Construction cost with contingency: \$4,700,000 (Recommended 10% contingency)
- Will try to make the building as energy-efficient as possible and design it accordingly
- More class rooms we add, will have an impact on the parking space; can be looked into
- Occupancy capacity: can design based on our requirements
- 20 months time: having general contractor (JD Beam) involved every step of the way; from start to finish
- Need to get construction costs of other gyms in the area; comparable to RTHS plan
- Next phase: Pricing and design package; more details of the drawing; pricing narrative; provide comparable costs of other gyms

IV. Closing Items

A. Adjourn Meeting

- Since all the topics could not be covered, Board will be meeting next week
- Carmen Mugge made a motion to continue the Board meeting next Wednesday, March 25; Chaya Rao seconded the motion

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,
G. Rodgers

Coversheet

COVID-19 School Response Updates

Section: II. CEO UPDATE
Item: A. COVID-19 School Response Updates
Purpose: Discuss
Submitted by:
Related Material: Copy of Pandemic Preparedness Plan (Family Version).pdf
board resolution preserving school.pdf

Family Information Sheet for Pandemic Preparedness

Dear Raptor Families,

We know you are concerned about the potential spread of Covid-19, and we are actively monitoring the situation and trying to make the best decision to keep our community safe and maintain instructional continuity. We will not expect students who are displaced to master the same skills and knowledge as we could if we were instructing and coaching face-to-face.

We anticipate this to be a 2-week window, at which time we would reconsider the situation. Our goal with closing would be to break the chain of contact; as we understand, kids are less likely to show symptoms, but still be infectious. Administrators will evaluate individual circumstances that may affect the school and make decisions as necessary. Specific instances where we will shut down and implement "Level 3" include:

1. Any person in the building has a reasonable exposure to a virus. ("I rode the bus, I went to a restaurant, I was at the airport--)
2. Surrounding districts close.
3. State and local governments suggest closing.

If we must close school, we will follow the RTHS Plan for Instructional Continuity in a Level 3 Situation.

RTHS PLAN FOR INSTRUCTIONAL CONTINUITY IN A "LEVEL 3" SITUATION

THE "LEVEL 3" SCENARIO

Campus is closed; classes are held online. We must all work together to support student well-being and academic development in the midst of a major disruption to our daily operations for an extended period of time.

EXPECTATIONS FOR STUDENTS

Assuming you are well enough, the expectation is that you continue to keep your classes moving. Expectations for learning online:

Communication Students are expected to be in their courses online every school day. Read instructions, complete assignments, and participate in discussions. Please answer your email within 24 hours.

Work Load. Plan on **3-4 hours of class work per class per week** including: time for reading/watching/listening, engaging with peers via discussion boards and docs, attending class virtually via Google Meet,

“homework”/learning tasks, etc. Advanced Placement courses may assign additional work or practice tests as needed.

Attendance. Each day, teachers will conduct a virtual roll call. They may do this by asking students to join a virtual class on Google Meet during your designated class period, participate in a chat on a google doc, submit an assignment, or simply respond to an email. Please respond appropriately.

Office Hours. Teachers and counselors will be available to answer student questions for the duration of Office Hours, noon to 3, on Tuesdays and Thursdays. Teachers may choose to host office hours via email, 1:1 Google Meet meetings, small group Google Meet meetings (by opening up a meeting and posting the code online), the chat function within Google Docs -- or any combination of these methods. Please post an update online explaining to students where they can reach you and/or how they can schedule time with you during Office Hours. If you need help with work for any of your classes, please take advantage of office hours.

WEEKLY SCHEDULE IF SCHOOL IS CLOSED

We will run a modified weekly schedule if school moves from on-campus to online. We may need to be prepared to run classes for a sustained period of time -- at least a couple of weeks. It is important to remember that *school is still in session*, just in a different space. In the schedule below, the designated time slot for each class period indicates when teachers will sync with students and/or when teachers will host virtual class via Google Meet.

	Mon	Tue	Wed	Thurs	Fri
AM 8:30-11:30	1st period	3rd period	4th period	6th period	7th period
PM 12:00-3:00	2nd period	Office Hours Check-Ins (Counselors, Mentors, Admin.)	5th period	Office Hours Check-Ins (Counselors, Mentors, Admin.)	Virtual Staff/Team/ Dept. Meetings

Although teachers have a three-hour window in which to sync with students in a given period, we certainly aren’t advocating for a three-hour virtual class. If teachers do decide to host a virtual class via Google Meet, they will choose what time within that window their class will meet.

BUILD YOUR REPERTOIRE: ESSENTIAL DOWNLOADS AND TRAINING

The best time to build your repertoire of tools and skills is *before* you need them. We will leverage a combination of Summit Learning, Google Suite, and Screencastify to support students and keep the learning moving.

Familiarize Yourself With [Google Meet](#) (required)

Google announced recently they were making their premium video conferencing tools available to all Google Education users through the end of June 2020. You can meet with up to 250 participants at one time and record sessions in addition to the standard screen share and video conferencing tools.

QUICK LINKS TO TUTORIALS FOR TECH TOOLS

If you don't find an answer to the exact question you have, a great first step is to search for the software/program name + function + tutorial (such as "Google Meet record meeting tutorial"). And of course, you can email the tech team with questions.

Google Suite

- [Creating and sharing a doc](#)
- [Inserting hyperlinks within a doc](#)
- [Creating a Google Form \(survey\) and viewing responses](#)
- [Creating and sharing a Google Slides deck](#)
- [Hosting a Google Hangout Meet](#)

COUNSELORS, COLLEGE COUNSELORS

Counselors, and College Counselors will be available during Office Hours to meet/work with students. They will continue providing services to their caseloads, primarily in a one-on-one format, throughout the course of each work day. Counseling staff will be available to help support students who are absent/cannot participate, and may choose to lead small groups online for study sessions, tutorials, or personal support. Counselors will work with the Administration, to communicate with families about attendance/participation concerns and support students in getting back on track.

ADMINISTRATORS

The Principal will send a weekly communication to students via ParentSquare with updates, announcements, and a reminder that school is still in session. Faculty and Staff can expect Friday afternoon meetings (full Faculty/Staff, Departments, Grade Level Teams, and/or individuals). Look for Google Calendar invitations for a link to the Zoom meeting. Administration will monitor student absences so teachers can plan and teach. This means that while teachers will take attendance, administration will follow up as to why the student has not attended.

TECH

In the event of a school closure, the tech department may still be working from campus. In the event of a campus-wide closure they will be working remotely. The tech department will be monitoring tech@rthighschool.org email during normal school hours. All effort will be made to quickly contact you to resolve the issue. This may include remoting into your computer (with permission), sending you a screencast, calling you, emailing, or opening a Google Meet session.

Quick Bookmarks

[The "Level 3" Scenario](#)

[Expectations for Students](#)

[Modified Weekly Schedule for Online Classes](#)

[Build Your Repertoire: Essential Downloads and Training](#)

[Counselors, College Counselors](#)

[Administrators](#)

[Tech](#)

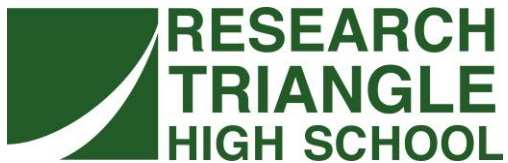
[For Colleagues at Other Schools: Sharing, Thanks, & Resources](#)

FOR COLLEAGUES AT OTHER SCHOOLS: SHARING, THANKS, & RESOURCES

The lead writers of this plan are [Diana Neebe](#) (@dneebe) and [Joy Lopez](#) (@technomaven). What's Okay: Please feel free to share this widely and adapt for your needs. We welcome your insights and resources in return. What's Not Okay: You may not use this material for commercial purposes. Please give appropriate credit if using, adapting, and sharing. ([CC BY-NC 4.0 License](#)).

Joy Lopez, Ed.D.
Director of Technology
Sacred Heart Schools, Atherton CA

Diana Neebe, Ed.D.
Director of Teacher Development
Sacred Heart Preparatory, Atherton CA



March 24, 2020

RTHS Board of Directors:

In response to Governor Cooper's order of March 23, 2020 closing public school buildings to instruction until May 15, 2020, RTHS has closed its campus to all but essential personnel.

RTHS began an ambitious plan of remote instruction that approximates the regular school day:

1. Students are assigned instruction and work time (up to 240 minutes) adding up to the typical minutes of class a student serves during the regular school week (230 minutes).
2. Students have identical access to their instructional resources, course plans, and assessments as they would during a typical school day.
3. Teachers meet with students in both whole class, small group, and individual settings via videoconferencing software.
4. Attendance is taken regularly.
5. Special needs students receive comparable services.

The RTHS administration is surveying teachers, students, and families to continually revise and improve the delivery of services to students so that meaningful learning continues to happen.

By contrast, many local districts are not covering new material, only reviewing existing material. Many are providing alternative, rather than their usual, resources and materials to students, and student attendance and school hours are variable.

Research Triangle High School
3106 E. NC Highway 54
P.O. Box 13453
Research Triangle Park, NC 27709
www.researchtrianglehighschool.org
Office: 919.998.6757 Fax: 919.998.3402

For this reason, I ask that the RTHS Board of Directors approve this resolution, which grants the school the authority to count days following this structure as school days, rather than having to take extended closure days which may have to be made up, pending any state plan to issue calendar waivers.

Sincerely,



Eric A. Grunden
Chief School Officer

Research Triangle High School
3106 E. NC Highway 54
P.O. Box 13453
Research Triangle Park, NC 27709
www.researchtrianglehighschool.org
Office: 919.998.6757 Fax: 919.998.3402

Coversheet

Minutes from Committee Meeting

Section: III. Academic Excellence
Item: A. Minutes from Committee Meeting
Purpose: FYI
Submitted by:
Related Material: AcEx_Committee__3-2020.pdf

RESEARCH TRIANGLE HIGH SCHOOL ACADEMIC EXCELLENCE COMMITTEE

March 2020

GOALS

1. Consider plan to recruit/retain quality teachers
2. Enhance sharing of data and committee activities with full board
3. Study and understand fluctuation in Math I scores
4. Review/discuss student subgroup growth and performance data
5. Review/discuss MAP assessment data and additional independent measures of growth
6. Develop and Implement an Alumni survey program

AGENDA

Discussion of available and requested data

- Educator attrition, recruitment, hiring, and support

STATE OF THE TEACHING PROFESSION IN NORTH CAROLINA, 2017-18

Overall NC attrition rate is 8.1 percent.

Attrition rate for beginning teachers (less than 3 years of teaching experience) in NC is 12.34 percent.

Attrition rate for lateral entry teachers is 15.51 percent.

The majority (53.9%) of teachers who left employment in NC public schools cited “Personal Reasons” for their decision to depart. Retirement with full benefits and family relocation were the largest individual reasons (21.5% and 12.3%, respectively) cited for teachers’ decision to leave employment in NC public schools.

STATE OF THE TEACHING PROFESSION IN NORTH CAROLINA, 2017-18

LEAs experience attrition as the combined effect of teacher attrition from the state and mobility of teachers from one LEA to another LEA/charter school. On average, 4.37% of the state's teaching force changed employment during the year. The average effect of the LEA-attrition rate for the state is 12.45% (*8.09% state attrition rate + 4.37% mobility rate*).

Hard to Staff subject areas are determined by teacher vacancy reports submitted by the LEAs. In high schools, the highest vacancies are for CTE, Exceptional Children, and math.

STATE OF THE TEACHING PROFESSION IN NORTH CAROLINA, BY LEA

LEA	Staff	Total State Attrition	State Attrition Rate	Total Mobility	Mobility Rate	Departed LEA	LEA Attrition	Number Recouped	Recoupment Rate	40-day Vacancy Rate
Macon	325	11	3.4%	3	.9%	14	4.3%	7	50%	0.0
Chapel Hill-Carrboro	910	88	9.7%	29	3.2%	117	12.9%	43	36.8%	2.5
Durham	2420	246	10.2%	145	6%	391	16.2%	95	24.3%	3.0
Johnston	2311	146	6.3%	85	3.7%	231	10%	101	43.7%	0.0
Orange	560	36	6.4%	21	3.8%	57	10.2%	37	64.9%	1.0
Wake	10,275	803	7.8%	251	2.4%	1,054	10.3%	387	36.7%	1.0
Warren	154	32	20.8%	18	11.7%	50	32.5%	4	8%	10.7
NC	94,909	7,674	8.1%	4,145	4.4%	11,819	12.5%	3,465	29.3%	

RESEARCH TRIANGLE HIGH SCHOOL

Year	Total Staff	Departed School	School Attrition	40-day Vacancy Rate
2016-17			5%	
2017-18			8.1%	
2018-19				
2019-20				

COMPARISON SCHOOLS, ATTRITION RATE

School	2016-17	2017-18	2018-19
RTHS	5%	8.1%	
Panther Creek	10%	6.6%	
Green Hope	14%	9%	
Chapel Hill	15%	19.4%	
Raleigh Charter			
Lake Norman			

RESEARCH TRIANGLE HIGH SCHOOL, RECRUITMENT AND SUPPORT EFFORTS AND NEEDS

Participation in NC Teacher Working Conditions
Survey

Coaching and Professional Support and Development
Activities

NEXT STEPS

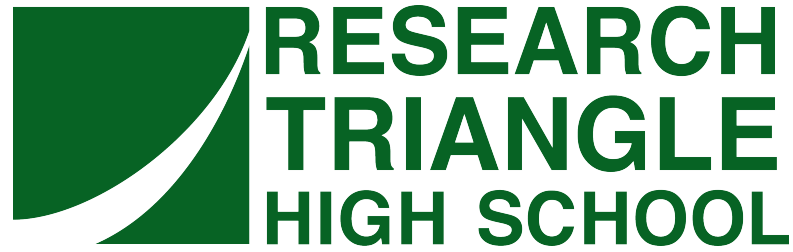
- Timeline for receipt of additional data
- Additional topics for discussion/follow-up/proposed action

Coversheet

Minutes from Committee Meeting

Section: IV. Development
Item: A. Minutes from Committee Meeting
Purpose: FYI
Submitted by:
Related Material: 2020_03_11_development_committee_meeting_minutes.pdf

DRAFT



Research Triangle High School

Minutes

Development Committee Meeting

Monthly Development Meeting

Date and Time

Wednesday March 11, 2020 at 12:30 PM

Location

Ashley's office or Call in

Call in number (712) 451-0709 passcode 214330

The Development Committee meets monthly - one week prior to the Board Meeting. If possible, please attend the meeting the meeting in person in Ashley's office. Alternately, you can call in at:

Dial-in number (US): (712) 451-0709

Access code: 214330#

International dial-in numbers: <https://fccdl.in/i/cemugge>

Online meeting ID: cemugge

Join the online meeting: <https://join.freeconferencecall.com/cemugge>

For 24/7 Customer Care, call (844) 844-1322

Committee Members Present

A. Fenoglio (remote), C. Mugge (remote)

Committee Members Absent

M. Johnson, S. Rivers-Kobler, T. Medhin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Mugge called a meeting of the Development committee of Research Triangle High School to order on Wednesday Mar 11, 2020 @ 12:30 PM at Ashley's office or Call in
Call in number (712) 451-0709 passcode 214330

II. Development

A. Review Retreat Actions

Discussed Retreat Development Actions

- Board members to join meetings or conference calls with corporate stakeholders as needed
 - Asked the Board Members to provide their contacts - Carmen to send board members a note as a reminder
- Using CRM approach to manage stakeholders (helps to connect with alumni etc)
 - Should add all stake holders to the tool - All parents, alumni, corporate partners .- Ashley and Carmen discussed this and Ashley will move forward with the request to have Mae use the "work from home" time to add the data to Bloomerang
- Update pitchbook and add stories to be related in Pitchbooks - Ashley reviewed her draft pitchbook and Carmen provided minor input. Ashley to provide updated version so that Carmen can provide to Board.
- Fundraising plan for multi-use facility for the school - preliminary plans for facility being established. - will work on this once gym plans are available.

B. Development Update

- Ashley gave an update on the latest challenge to the parents - another "bench challenge" . They raised \$5K against the \$2.5K goal
- Next fundraising challenge will be for landscaping - there is a fee of \$12K for a preliminary plan. The plan would be for the new landscaping not only have aesthetic value but also be used as a teaching tool. Carmen asked Ashley to check with Eric to see if the architectural firm doing the gym plan should be considered for the landscaping plan.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:30 PM.

Respectfully Submitted,
C. Mugge

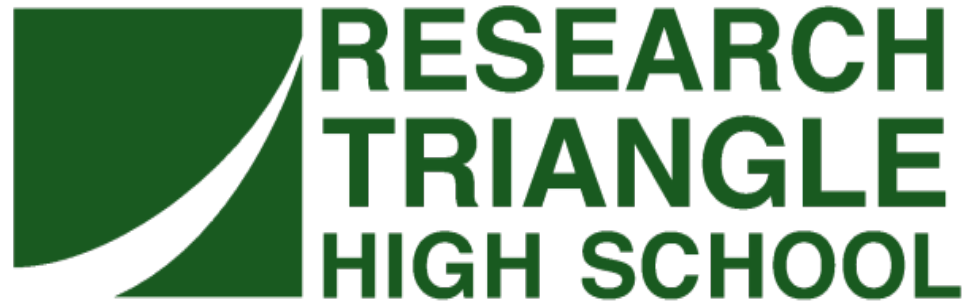
Coversheet

Progress on 2019-20 Development Committee Goals

Section: IV. Development
Item: B. Progress on 2019-20 Development Committee Goals
Purpose: Discuss
Submitted by:
Related Material: RTHS_Lookbook_03_18-20.pptx



Draft



Draft





Our Mission

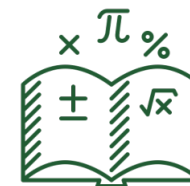
To increase access to globally competitive Science, Technology, Engineering and Math (STEM) education for students and teachers across North Carolina, by incubating, proving and scaling innovative models of teaching and learning.



Our RTHS Vision & Core Values

Our Vision

RTHS will provide the tools and develop the capacity for students to intentionally determine their futures.



Our Values

- We hold high standards and encourage growth through failure.
- We provide students with the tools to access power.
- We find joy in learning and exploring.
- We respect each other.
- We are responsive.

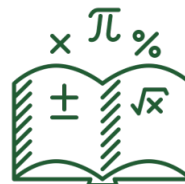


Research Triangle High School

We reach out to underserved communities
Every student deserves a great education

Our model has proven successful in helping
these kids achieve

We are one of the Top 5 NC schools for truly
changing student progress on the
ACT between 9th and 11th grades





Quick Facts

- Opened in 2012 in the heart of RTP
- 550 Students
- Grades 9-12
- Demographic Data:
 - Caucasian: 49.3%
 - Asian: 17.2%
 - African American: 14.9%
 - Latino: 10.1%
 - Multiracial: 8.2%
- We enroll students from 9 different counties and more than 60 middle schools





We Are A School That...

- Accelerates learning for every student on the achievement curve
- Moves students from passive recipients to collaborative creators
- Involves RTP scientists, engineers, and experts in our learning
- Invests in support so that all can achieve success
- Personalizes learning for all students





Make a difference

Support our work with -

- STEM lunch speakers and panels
- Internships and site visits by students
- Matching donations to your employees' contributions
- Small program grants for STEM classes (for supplies and consumables)
- Larger community grants to match employee volunteer projects
(such as robotics mentor's hours, painting and cleaning days, special clubs for girls)
- Any other ideas that you may have!

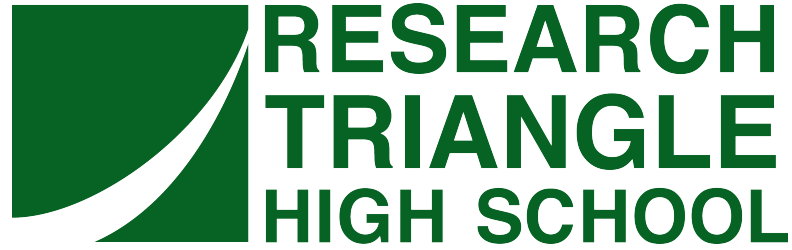


Coversheet

Minutes from Committee Meeting

Section: V. Governance
Item: A. Minutes from Committee Meeting
Purpose: Discuss
Submitted by:
Related Material: 2020_03_13_monthly_governance_meeting_minutes.pdf

DRAFT



Research Triangle High School

Minutes

Monthly Governance Meeting

Date and Time

Friday March 13, 2020 at 12:30 PM

Location

webex

Webex

<https://www.google.com/url?q=https://cisco.webex.com/meet/vivojnov&sa=D&usd=2&usg=AOvVaw0gvTGEwSyH1gyHplyXGX8E>

Committee Members Present

C. Mugge (remote), C. Rao (remote), G. Rodgers (remote), V. Vojnovich (remote)

Committee Members Absent

M. Johnson

Guests Present

E. Grunden (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

V. Vojnovich called a meeting of the Governance committee of Research Triangle High School to order on Friday Mar 13, 2020 @ 12:35 PM at webex

.

C. Review Minutes from previous meeting

C. Rao made a motion to approve the minutes from. Monthly Governance Meeting on 02-14-20

G. Rodgers seconded the motion.

Minutes were completed and approved 3/13/2020 The committee **VOTED** to approve the motion.

II. Follow Up

A. Action Items from Retreat

Document and File Organization System on BoardOnTrack:

- Document Organization is completed. Each committee needs to review their folders. Which documents are relevant? Which documents need to be added?
- Next week's board meeting: remind committees to use new system going forward.
- We will review with the board during the last meeting of the school year to get feedback about usage and any updates that may be needed.

Board Member Profiles and Skills Gaps

- Real Estate knowledge from a facilities building and development perspective.
- Gary and Victoria to review what skills will be in short supply with board members rolling off the board.
 - Finance background - Alex has stepped up but would be good to search for a finance background.
- Board development for continued alignment with how board members and the school stay in lock step. BoardOnTrack keeps us on operational framework. Need to focus on strategic principles and distinctions in our role as a board. Carver governance model? Materials from Pamela from prior sessions?
- Board members need to learn more about the school and what is going on with the school.
 - Eric to review Parent Square with the board members at the next meeting.

Stronger Partnership with CEO

- Eric regularly attending Governance Committee going forward.
-

B. 2020/2021 Leadership Slate

Reminding everyone that we have openings on the board leadership team.

- Should this be a 2 year term? (For both board executive committee and committee chairs)
- Host the conversation at upcoming board meeting

III. Other Business

A. Action Items for Next Meeting

- Formal requests for new board member nominations (Victoria to send an email in prep for next week's board meeting)
 - If names submitted, will discuss at next week's meeting.
- Date for BOT Fast Track assessment to include more than just governance committee.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:13 PM.

Respectfully Submitted,
V. Vojnovich

Coversheet

Financial Report Familiarization

Section: VI. Finance
Item: A. Financial Report Familiarization
Purpose: Discuss
Submitted by:
Related Material: FY_2019-20_Budget_Update_with_Board_Education_Information.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY_2019-20_Budget_Update_with_Board_Education_Information.xlsx