

Research Triangle High School

Monthly Board Meeting

Date and Time

Wednesday October 9, 2019 at 8:00 AM EDT

Location

Frontier Blue Ridge Room

This Meeting will be held in person at The Frontier, 800 Park Offices Dr, Research Triangle, NC. If you are unable to attend in person, please join the meeting via ZOOM.

Zoom Meeting <https://mcnc.zoom.us/j/113552962>

One tap mobile

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Meeting ID: 113 552 962

Find your local number: <https://zoom.us/u/acETO8qqn1>

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes from last Monthly Board Meeting
Approve minutes for Monthly Board Meeting on September 18, 2019
- D. Vote to accept Consent Agenda above
- E. CSO Report

II. Finance

- A. Committee Update

III. Development Committee

- A. Committee Update

IV. Academic Excellence Committee

- A. Committee Update

V. New Business

- A. New Business Request

VI. Closing Items

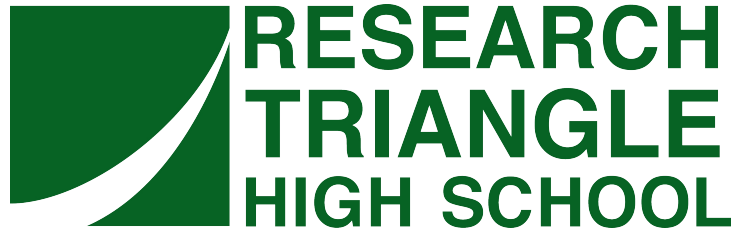
- A. Adjourn Meeting

Coversheet

Approve Minutes from last Monthly Board Meeting

Section: I. Opening Items
Item: C. Approve Minutes from last Monthly Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Monthly Board Meeting on September 18, 2019

APPROVED



Research Triangle High School

Minutes

Monthly Board Meeting

Date and Time

Wednesday September 18, 2019 at 5:30 PM

Location

RTHS Board Room

This Meeting will be held in person at RTHS. If you are unable to attend in person, please join the meeting via ZOOM.

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Directors Present

A. Quigley, C. Mugge, C. Rao, E. Cunningham, G. Rodgers, S. Rivers-Kobler

Directors Absent

M. Johnson, R. Cohn, S. McMullan, T. Medhin, V. Vojnovich

Guests Present

E. Grunden

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Rodgers called a meeting of the board of directors of Research Triangle High School to order on Wednesday Sep 18, 2019 at 5:38 PM.

C. Approve Minutes from last Monthly Board Meeting

C. Muggle made a motion to approve minutes from the Monthly Board Meeting on 08-21-19 Monthly Board Meeting on 08-21-19.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote to accept Consent Agenda above

C. Muggle made a motion to accept Consent Agenda.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. CSO Report

- Talked to Consultant to review the math results; helps to have 3rd party to look in; Reasonable cost
- A few tests may be going away next year; Look into feasibility of Consultant looking into results if such is the case
- Administration restructuring to make it more efficient and streamlined; some reshuffling
- Good team and working well

II. CEO Update

A. Diversity Report on Hiring

- Candidates who left abruptly could not get feedback for reasons leaving
- Work in progress; Making conscious efforts to talk to bigger network for recruiting
- Breaking in new faculty: can do better in this regard
- Before getting them to interview stage, candidates have already got a job; Tight market
- Report reflects an approach to enhance diversity; To continue such efforts
- New class for native speakers this year; Small class

- Pleased with the new recruits

III. Finance

A. Review Final 2018/19 Financials and 2019/20 Plan

- Approval of audit next month
- this month not big difference than last month
- long term expense and facilities issues with the change in staff being considered (short term and long term)
- one of the Bond writers contacted school; they would do all the filings (\$7500/year; Setup fee one time: \$5000); CSO is now having to do it; Time consuming every quarter but not difficult; Consider outsourcing this to free up some CSO time to focus on important issues like recruitment, growth, performance etc

IV. Governance

A. Committee Update

- Focus on Board Recruitment/Orientation & Reviewed Assessment for 18/19 (Gist of Governance Committee meeting)

B. Discuss 2019/20 Retreat Plans and Proposed Agenda

- Start off with an abbreviated Board meeting
- Each Committee to put together Goals and Actions that come out of the Retreat;
- Action and goals will be put on Board on Track and tracked
- Invite staff (4) to the Retreat to meet Board members
- Staff member(s) may want to be on Board - for representation;

C. Board Reference Materials

V. Development Committee

A. Committee Update

- Development Director to put together a fundraising plan;
- Board to help with it

VI. Academic Excellence Committee

A. Committee Update

- Reviewed slides; Represents current data
- Slide 12 (EOC Subgroup Performance) to be worked on/finalized with more data; more discussion to follow at the Retreat on the Slide; Will help in furthering school strategy

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,

G. Rodgers

A. Quigley made a motion to adjourn the meeting.

C. Mugge seconded the motion.

The board **VOTED** unanimously to approve the motion.

Coversheet

CSO Report

Section:	I. Opening Items
Item:	E. CSO Report
Purpose:	FYI
Submitted by:	
Related Material:	CSO report 100919.pdf

CSO Report 10/9/2019

- I. State of School
 - a. Details of this past year's lottery and admissions are in the CSO presentation for the board retreat.
 - b. Discipline issues
 - i. DC Sheriffs called to school on 10/3, 10/4 to investigate alleged drug possession by students – one confirmed, one being investigated still
 - ii. Board will be needed for at least one long-term suspension hearing (see attached)
 - iii. A third student suspended for vape and alcohol possession
 - iv. Extra effort made by school staff to curb vaping activity led to these discoveries
 - v. Much support from parents, students on this front
 - vi. See attached communications to parents/students
 - c. Consultant is observing math 1 and 3 teachers and evaluating data to help with our concerns about growth (see Academic Excellence report for additional information)
 - d. Ops Director and CSO have been working with neighbors (RTP and Highwoods) to manage parent and student traffic overflow on their properties; also to plan for opening of Boxyard in March 2020 and how that affects traffic on and around our campus.
- II. Celebrations
 - a. Drama department ran the play *Almost, Maine*
 - b. Volleyball, Women's Tennis (Conference #2) to advance to conference championship for the first time
- III. Staffing changes
 - a. Hiring a long-term sub to cover biology classes in the second semester for Sarah Lasseter, who is going on maternity leave
 - b. Accept the resignation of Lisa Austin, who is leaving October 11 for a private-sector job.