

Research Triangle High School

Board Meeting

Date and Time

Wednesday June 26, 2019 at 5:30 PM EDT

Location

RTHS

THIS MEETING WILL BE ALL BY ZOOM; PLEASE CALL IN VIA NUMBER BELOW.

If you need to call in, you may Join Zoom Meeting

(By the way, you can download the Zoom app to your phone, and then this link always works when you are mobile)

<https://zoom.us/j/9194264274>

One tap mobile

+16468769923,,9194264274# US (New York)

+16699006833,,9194264274# US (San Jose)

Dial by your location

+1 646 876 9923 US (New York)

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Meeting ID: 919 426 4274

Find your local number: <https://zoom.us/u/adEctfyWX7>

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes from last Board Meeting
Approve minutes for Board Meeting on May 22, 2019
- D.** Monthly Finance Report
- E.** Vote to accept Consent Agenda above

II. CEO ACTIONS

- A.** Hiring approvals
Discuss staffing changes.
- B.** CSO REPORT

III. Finance

- A.** Committee Minutes - READ
- B.** APPROVE THE FINAL BUDGET FOR THE YEAR
- C.** ASKED TO APPROVE BONUSES FOR END OF YEAR
See same file as previous item.
- D.** APPROVE FY 19-20 BUDGET

IV. Governance

- A.** Leadership Slate for 2019/20
Approve leadership slate for next year.

Chair - Gary Rodgers
Vice-Chair - TBD
Secretary - Chaya Rao
Treasurer - Alex Quigley

- B.** Conflict of Interest and Nepotism sheets need to be signed for this year

Sign these sheets in your in-mail and send to Pamela this evening.

- C.** Board End of Year Assessments

Assessments for 2018/19 School Year now open. Please take time to take it - the assessments are critical to helping us improved and set priorities for next year!

V. Academic Excellence

- A.** Minutes from Committee Meeting

VI. Development

- A.** Report from Committee

ASHLEY FENOGLIO SHARES FINAL DEVELOPMENT RESULTS.

VII. Executive Session

- A.** Enter Executive session

Executive session to discuss personnel matter

- B.** Exit executive session

VIII. Closing Items

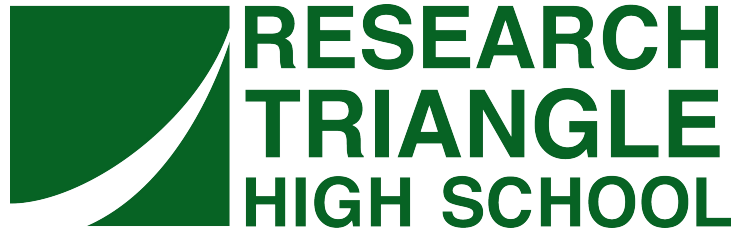
- A.** Adjourn Meeting

Coversheet

Approve Minutes from last Board Meeting

Section: I. Opening Items
Item: C. Approve Minutes from last Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on May 22, 2019

APPROVED



Research Triangle High School

Minutes

Board Meeting

Date and Time

Wednesday May 22, 2019 at 5:30 PM

Location

RTHS

THIS MEETING WILL BE IN PERSON AS USUAL AT RTHS AT 5:30PM.

If you need to call in, you may Join Zoom Meeting

(By the way, you can download the Zoom app to your phone, and then this link always works when you are mobile)

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Meeting ID: 919 426 4274

Find your local number: <https://zoom.us/u/adEctfyWX7>

Directors Present

C. Mugge (remote), C. Rao (remote), E. Cunningham (remote), G. Rodgers, M. Johnson, R. Cohn, S. McMullan (remote), S. Rivers-Kobler (remote), T. Medhin, V. Vojnovich (remote)

Directors Absent

A. Quigley

Directors who arrived after the meeting opened

G. Rodgers

Guests Present

E. Grunden

I. Opening Items

A. Record Attendance and Guests

3 guests present in the meeting

B. Call the Meeting to Order

C. Mugge called a meeting of the board of directors of Research Triangle High School to order on Wednesday May 22, 2019 at 5:42 PM.

C. Approve Minutes from last 4/17 Board Meeting

R. Cohn made a motion to approve minutes from the Board Meeting on 04-17-19 Board Meeting on 04-17-19.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. CSO report

Brief discussion ensued

E. Monthly Finance Report

F. Vote to accept Consent Agenda above

T. Medhin made a motion to approve the 2 new hires.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Rao made a motion to approve the consent agenda.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

- Jen from PTSO presented a check to Eric Grunden for \$10,000 raised as part of Raptor Fund. (They pledged to raise \$5000 this year and match it to \$10k if they met the target)

II. Executive Session

A. Enter Executive session

R. Cohn made a motion to enter into executive session to discuss a Personnel matter.

C. Rao seconded the motion.

The board **VOTED** unanimously to approve the motion.

- Discussion ensued.

G. Rodgers arrived.

B. Exit executive session

R. Cohn made a motion to exit executive session.

V. Vojnovich seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Governance

A. Leadership Slate for 2019/20

B. Background check policy

R. Cohn made a motion to approve the Background check policy.

M. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

V. Vojnovich made a motion to adjourn the meeting.

M. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,

C. Mugge

Coversheet

Monthly Finance Report

Section: I. Opening Items
Item: D. Monthly Finance Report
Purpose: FYI
Submitted by:
Related Material: FY_2018-19_Budget_Update_05.31.19_updated_6_19.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY_2018-19_Budget_Update_05.31.19_updated_6_19.xlsx

Coversheet

Hiring approvals

Section: II. CEO ACTIONS
Item: A. Hiring approvals
Purpose: Vote
Submitted by:
Related Material: Staff Changes for Approval.pdf

CSO Action Item – Faculty Hiring and Resignation

Please vote to accept the offers of employment to the following teachers:

1. Molly Matthews (History)
 - a. BA in Exercise/Sport Science, MAT in Secondary Social Studies Education, UNC-CH
2. Megan Okrand (History)
 - a. BA in Art, NYU; MA in Art History, UNC-CH; MAT Secondary Social Studies Education, USC
 - b. One year teaching at Enloe; experience at Voyager

Please vote to accept the resignation or non-renewal of contract for the following teachers:

1. Elizabeth Godwin (resignation) – returning to UK
2. Patrick Lasseter (resignation) – moving to Cary Academy for an administrative track position
3. Michael Peterson (non-renewal)
4. Evelyn Brandenberger (non-renewal)
5. Janis Overlock (non-renewal) – German program terminated
6. Aisha Norton-Frenchers (dismissed March 2019)

Finally, no action needed but this point of information. Brandy Booth, whom we hired for Special Education and whose hire was approved at the May BOD meeting, has withdrawn her acceptance for family reasons. We are continuing to look for someone to fill that position.

I would be happy to discuss the circumstances of any of the staff on this list in executive session.

Coversheet

CSO REPORT

Section:	II. CEO ACTIONS
Item:	B. CSO REPORT
Purpose:	Discuss
Submitted by:	
Related Material:	CSO Report 062619.pdf

CSO Report June 26, 2019

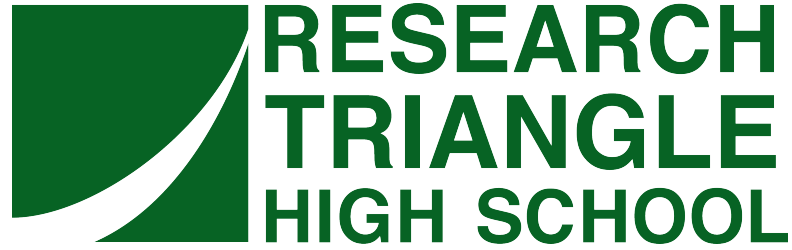
- I. State of School
 - a. Fourth graduation held June 8, 2019
 - i. Largest senior class to date.
 - ii. Student, faculty speakers elected by student body – very successful.
 - iii. Musical performances by students.
 - iv. One student did not complete requirements by June 8 but will complete over the summer and should still complete within the time frame to be counted in the four-year graduation cohort (no dropouts this year). This would be a graduation rate of 100% based on seniors only. Our CGR is calculated based on students leaving school and returning; students transferring to an NC public high school are tracked but students who leave for out-of-state schools or private/home schools are not. We must demonstrate to DPI that they have left and not dropped out, and we cannot always do this. This may result in our CGR being lower. We can account for each student; our accounting may not always satisfy DPI.
 - b. AP Exams
 - i. 641 tests taken by RTHS students in 19 subject areas. 2 new subject areas were added this year (AP Physics C:Mechanics, Electromagnetism)
 - ii. We have become a go-to alternate test site for students attending other schools in our area. 7 students from other schools took AP Chinese Language, and The College Board asked us to test two other students from other schools. This is more work for us with no benefit and we are watching this carefully.
- II. Administrative plans for summer
 - a. Develop clear schedule for faculty in advance of the beginning of the year
 - b. Update faculty handbook with new HR information and employee expectation information
 - c. Transition to ParentSquare communications platform
 - d. Develop professional development plans, schedule, and themes
 - e. Improve new employee onboarding and increase support for new faculty
 - f. Complete HR program updates as recommended from the audit.

Coversheet

Committee Minutes - READ

Section: III. Finance
Item: A. Committee Minutes - READ
Purpose: FYI
Submitted by:
Related Material:
2019_06_20_finance_comm._meeting_rths_-_june_date_only_minutes.pdf

DRAFT



Research Triangle High School

Minutes

Finance Comm. Meeting RTHS - June date only

Date and Time

Thursday June 20, 2019 at 12:00 PM

Location

Zoom video call

The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the FBC Conference Room.

Committee Members Present

A. Quigley (remote), C. Mugge (remote), G. Rodgers (remote), N. Lightner (remote), P. Blizzard (remote)

Committee Members Absent

None

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

A. Quigley called a meeting of the Finance committee of Research Triangle High School to order on Thursday Jun 20, 2019 @ 12:04 PM at Zoom video call.

C. Approve Minutes

A. Quigley made a motion to approve minutes from the Finance Comm. Meeting RTHS - New date & time to accommodate chair on 05-08-19.

C. Mugge seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Completing 18-19 Budget approvals

Committee discussed any changes to Budget from last review.

Discussed proposed bonuses, which will not be continued forward as salary increases.

A. Quigley made a motion to forward to full board.

G. Rodgers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Budget Review and Approval for FY19-20

Board discussed proposed budget for next year. Extensive discussion on and asked for more info at the Board meeting on:

1. Transportation Plan

2. Decide in October where we want to re-prioritize funds and **rebudget** at that time.

C. Mugge made a motion to send to full board.

G. Rodgers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Review Capital Expenditures

Reviewed and discussed; asked about plans for major expenses this coming year. Gym?
Buses? Staff to discuss over the summer.

III. Closing Items

A. Adjourn Meeting

G. Rodgers made a motion to adjourn the meeting.

C. Mugge seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:47 PM.

Respectfully Submitted,

P. Blizzard

Coversheet

APPROVE THE FINAL BUDGET FOR THE YEAR

Section: III. Finance
Item: B. APPROVE THE FINAL BUDGET FOR THE YEAR
Purpose: Vote
Submitted by:
Related Material: FY_2018-19_Budget_Update_05.31.19_updated_6_19.xlsx

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Coversheet

APPROVE FY 19-20 BUDGET

Section: III. Finance
Item: D. APPROVE FY 19-20 BUDGET
Purpose: Vote
Submitted by:
Related Material: FY 19-20 Working Budget 06.18.19.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY 19-20 Working Budget 06.18.19.xlsx

Coversheet

Leadership Slate for 2019/20

Section: IV. Governance
Item: A. Leadership Slate for 2019/20
Purpose: Vote
Submitted by:
Related Material: Leadership Slate 2019 2020.pptx

Leadership Slate

Position	2018/19	2019/20
Chair	Carmen	Gary
Vice Chair	Gary	Sondra?
Treasurer	Alex	Alex
Secretary	Chaya	Chaya
Finance Chair	Alex	Alex
Development Chair	Victoria	Victoria?
Governance Chair	Sherida	Vice Chair?
AcEx Chair	Rich	Rich? Sherida?
Strategic Initiatives Chair	Alex	Alex?
CEO Eval Chair	Carmen	Carmen?

Coversheet

Report from Committee

Section: VI. Development
Item: A. Report from Committee
Purpose: FYI
Submitted by:
Related Material: EOY 2019 Newsletter.pdf

Raptor Fund

NEWSLETTER

May 31, 2019

Raptor Fund in Review

Every Family...Every Year



RTHS Raptor Fund

A big big thank you!

Our wonderful RTHS Family and Friends made this an historical year for the Raptor Fund. We raised \$70,000.00, the most money raised through the Raptor Fund in RTHS history! We are so grateful for having such an amazing community supporting the work we do here. It truly is because of your support that we are able to do what we do. Let's take a look back at a couple of the wonderful things that your support has allowed us to do this year...

Raptor Refresh



We painted the basement, cleared out the basement storage room, and cleaned up the grounds.

New Benches!!!



With your donations, we were able to purchase 7 new, sturdy, benches for our school. 3 were put on the senior patio and the other 4 were placed out front.

Our Amazing Donors

Raptor Family

Aetna Foundation
 Alexander Quigley
 Allen Parker
 Amalia Hopf
 Andrea Cusack
 Andrea Foster
 Anna Maria Papp
 Anne Marie Schauman
 Artavia Lineszy
 Ashwin Patkar
 Aydin Guvenc
 Becky Brown
 Ben Bowers
 Beverly Cleveland
 Bradley McMillen
 Carlisle Abbott
 Cassandra Fox
 Catherine Artman
 Chad Wesson
 Chris O'Shields
 Christopher Stoneman
 Colleen Gross
 Crystal Burris
 Cynthia Densmore
 Cynthia King
 Daniel Castiglione
 Deborah Blomquist
 Deborah Brown
 Deborah Ellington
 Dino Ruggiero
 Elizabeth Armbruster
 Elizabeth Ruben
 Forrest Hodge
 Francesca Lea
 Francisco Alonso

Gary Rodgers
 Gena Ram
 Geoffrey Banks
 Georg & Janet Buehler
 Gopal Karhade
 Graves Clayton
 Gwenn Clarke
 Heather Casella
 Jacqueline Vereen
 Jai Mathur
 James Blowers
 Janice Glass
 Jason Blanchard
 Jean Norris
 Jennifer Gubernath
 Jennifer Keus
 Jerry Javellana
 Jerry Poole
 Jessica Barton
 Jianhui Lu
 John Kline
 John Marold
 John Strickland
 Jonathan Shough
 Joseph Conder
 Juan Du
 Julia Fligman
 Julia Warren-Ulanch
 Karen Wing
 Katherine Foley
 Katherine Therrien
 Kathryn Gavaghan
 Kelley Paris
 Kellie Duke
 Kenitra Williams
 Kerstin Kaiser
 Kevin Pearce
 Kyong Lee
 Laura Frazier
 Leslie Young
 Lori Brown

Luis Pizarro
 Lynn Hudson
 Margaret Palango
 Maria Zabeo
 Mark Baker
 Mary L Clark
 Mary Prabel
 Mary Young
 Matt & Carolyn Rogers
 Melissa Davis
 Melissa McGill
 Melissa Weber
 Michelle & Tracy Leonard
 Michelle Minto
 Michelle Riley
 Nagasimha Haravu
 Neil Deans
 Nicole McDonagh
 Nicole Tatum
 Norman Carew
 Parent Teacher Student Organization
 Patrick Cella
 Paul Landsberg
 Prarna Desai
 Prasad Deviprasad
 Praveen Nair
 Qin He
 Randeep Grewal
 Richard Baumgartner
 Robert Rowan
 Robert Williams
 Russell Florack
 Russell Townshend
 Ruth Heuer Ph.D.
 Sandy & Shawn Collins
 Sara Trepanier
 Sarah Kaufman
 Sarah M. Hughes
 Scott Anderson

Scott Lyman
Scott Rose
Shannon Tostanoski
Shekhar Joshi
Sheri Narin
Sherida McMullan
Sherri Wernikoff
Shirley Heiman
Sirisha Perumandla
Sondra Tribblehorn
Sridharan
Rajagopalan
Srinivada
Badarinarayana
Stephen Loo
Stephen McNatton
Surender Sayini
Susan Morecroft

Suzanne Lewis
Tammy Boat
Theodora Devereux
Thomas Brosnan
Thomas Cherry
Thomas Massey
Titania Roberson
Trudi Tuinstra
Vince Thai
Violeta Villaruel
Virginia Young
Wendy Albano
Zhaolai Chu

Raptor Friends
Aetna Foundation
AmazonSmile
Foundation

Biogen Foundation,
Inc.
Charities Aid
Foundation of America
Chick-fil-A at Research
Triangle FSU
CocaCola Give
Foundation
Credit Suisse Americas
Foundation
Duke Energy
Foundation
GlaxoSmithKline
Foundation
IBM Foundation
Verizon Foundation

Next year's contribution opportunities:

- Run in our first annual ***Raptor 4148.5 Megalithic Yard Run*** on November 23rd
- ***Raptor Refresh*** (dates tbd)
- Help contribute to refreshing our gallery spaces with new furniture.
- Volunteer to drive for field trips and FLEX days.
- Enroll in your company's Employee Match Program.
- **Donate to the Raptor Fund!**

It has been a great year. Thank you so much for your support and we will see you in the Fall!!!