Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday November 18, 2026 at 5:30 PM EST

Location

https://rthighschool.zoom.us/j/98479477674

Agenda

			Purpose	Presenter	Time
I.	**Opening Items**				**5:30 PM**
	A.	Record Attendance		Carolyn Coia	2 m
	B.	Call the Meeting to Order		Steven Hunter	2 m
		Board Chair Steven Hunter will convene the meeting of the Board of Directors.			
II.	**Approve Board Meeting Minutes**				**5:34 PM**
	A.	Board Meeting Minutes	Approve Minutes	Carolyn Coia	2 m
		The Board will review and approve the minutes from the October 21, 2026 Board of Directors Meeting.			
		Approve minutes for RTHS Board of Directors Meeting on October 21, 2026			
III.	**Public Comments**				**5:36 PM**

		Purpose	Presenter	Time
A.	Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Steven Hunter	5 m

The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

1. *Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
2. *Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
3. *Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

1. *Comments must be directed to the Board of Directors.*
2. *Profanity and personal attacks are not permitted.*
3. *Board members do not engage in dialogue or respond to speakers.*
4. *Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. RTHS Board Member Business — 5:41 PM

Vote on Board Secretary

A.	Vote on Monique Miller as Secretary	Vote	Steven Hunter	2 m

V. Finance Committee Report — 5:43 PM

A.	RTHS Monthly Financials and Other Business	Discuss	Carolyn Coia	20 m

Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and approval:

		Purpose	Presenter	Time
	• Finance Update			
B.	Executive Session	Vote	Carolyn Coia	5 m
	The Board of Directors will be in Executive Session to discuss a personnel matter.			
VI.	**Chief School Officer Report**			**6:08 PM**
A.	Executive Overview	Discuss	Akiba Griffin	10 m
	RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.			
VII.	**Academic Excellence Committee Report**			**6:18 PM**
A.	Academic Excellence Business	FYI	Phoebe Thermitus	10 m
	Committee Chair Phoebe Thermitus and CSO Akiba Griffin will present the following items for Board review.			
	• Akiba to provide School Engagement Team Update. ◦ The material is appended to the CSO Report. ◦ New SET Goals • Academic Report for Q1			
VIII.	**Development Committee Report**			**6:28 PM**
A.	Development Committee Business	Discuss	Julian Berla	10 m
	Committee Chair Julian Berla and CSO Akiba Griffin will give an update:			
	• Development Committee Update. ◦ The material is appended to the CSO Report.			
IX.	**Governance Committee Report**			**6:38 PM**
A.	Governance Committee Business	FYI	Michael Dwomoh	1 m

		Purpose	Presenter	Time

Committee Chair Dr. Michael Dwomoh and COO Alex Drake will share the following items:

- No meeting this month, so no report.

X. Remaining Business Matters — 6:39 PM

		Purpose	Presenter	Time
A.	Remaining Items	Discuss	Steven Hunter	10 m

- Board Workshop on December 3rd
  - Working on agenda
- Next Board Meeting: January 20th
- Other items?

XI. Closing Items — 6:49 PM

		Purpose	Presenter	Time
A.	Adjourn Meeting	Vote	Monique Miller	1 m