



Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday September 16, 2026 at 5:30 PM EDT

Location

<https://rthighschool.zoom.us/j/98479477674>

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		ShuDon Brown	2 m
B. Call the Meeting to Order		Steven Hunter	2 m
Board Chair Steven Hunter will convene the meeting of the Board of Directors.			
II. Approve Board Meeting Minutes			5:34 PM
A. Board Meeting Minutes	Approve Minutes	ShuDon Brown	2 m
The Board will review and approve the minutes from the August 19, 2026 Board of Directors meeting.			
Approve minutes for RTHS Board of Directors Meeting on August 19, 2026			
III. Public Comments			5:36 PM

	Purpose	Presenter	Time
A. Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Steven Hunter	5 m

The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

- 1. Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
- 2. Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
- 3. Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

- 1. Comments must be directed to the Board of Directors.*
- 2. Profanity and personal attacks are not permitted.*
- 3. Board members do not engage in dialogue or respond to speakers.*
- 4. Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. Chief School Officer Report 5:41 PM

A. Executive Overview	Discuss	Akiba Griffin	10 m
RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.			

V. Finance Committee Report 5:51 PM

A. RTHS Monthly Financials and Other Business	Vote	Carolyn Coia	10 m
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	Purpose	Presenter	Time
Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and approval:			

- Finance Update

B.	Executive Session	Discuss	Carolyn Coia	5 m
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The Board of Directors will be in Executive Session to discuss a personnel matter.

- Vote

VI.	Governance Committee Report			6:06 PM
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A.	Governance Committee Business	Vote	Michael Dwomoh	15 m
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Committee Chair Dr. Michael Dwomoh and COO Alex Drake will share the following items:

- Vote on Handbook, Policies, Procedures & Manual Updates
 - Employee Handbook
 - Student and Family Handbook
- Vote on New Board Members
 - Michelle Fiscus and Monique Miller

VII.	Academic Excellence Committee Report			6:21 PM
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A.	Academic Excellence Business	Discuss	Phoebe Thermitus	15 m
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Committee Chair Phoebe Thermitus and CSO Akiba Griffin will present the following items for Board review. The material is appended to the CSO Report.

- Academic Excellence Update
- EOC State Test Results

VIII.	Development Committee Report			6:36 PM
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A.	Development Committee Business	Discuss	Julian Berla	10 m
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	Purpose	Presenter	Time
Committee Chair Julian Berla and CSO Akiba Griffin will give an update:			

- Development Committee Update. The material is appended to the CSO Report.

IX. Remaining Business Matters			6:46 PM
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A. Remaining Items	Discuss	Steven Hunter	10 m
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- Board Member Orientation
 - Completed for current members
 - Needed for new members
- Next Board Meeting: October 21st
- The Board Retreat is scheduled for the morning (8am - Noon) of October 8th
 - Currently forming an agenda. Will poll committee chairs.
 - Location
- Other items?

X. Closing Items			6:56 PM
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A. Adjourn Meeting	Vote	ShuDon Brown	1 m
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