



## Research Triangle High School

### RTHS Finance Committee Meeting

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#### Date and Time

Wednesday August 13, 2025 at 9:00 AM EDT

#### Location

Join Zoom Meeting

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

Meeting ID: 852 3057 1593

Passcode: 897069

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The RTHS Finance Committee meets on the second Wednesday of each month, except in December and July. Meetings are held virtually.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A.</b>	Record Attendance	Carolyn Coia	1 m
<b>B.</b>	Call the Meeting to Order	Carolyn Coia	1 m
<b>C.</b>	Approve Minutes	Approve Minutes Carolyn Coia	3 m
Approve minutes for Finance Committee Meeting on June 16, 2025			

	Purpose	Presenter	Time
<b>D.</b> Approve Minutes  clean-up old minute approvals  Approve minutes for Finance Committee Meeting on April 15, 2025	Approve Minutes	Carolyn Coia	3 m
<b>E.</b> Approve Minutes  clean-up old minute approvals  Approve minutes for Finance Committee Meeting on February 11, 2025	Approve Minutes	Carolyn Coia	3 m
<b>F.</b> Approve Minutes  clean-up old minute approvals  Approve minutes for Finance Committee Meeting on October 8, 2024	Approve Minutes	Carolyn Coia	3 m
<b>II. Finance Committee Business</b>			<b>9:14 AM</b>
<b>A.</b> Finance Committee  <ul style="list-style-type: none"> <li>• Review June 2025 financials</li> <li>• Review of school year 25-26 budget</li> <li>• New personnel for approval in August <ul style="list-style-type: none"> <li>◦ 2 science, 1 history, 1 counselor, EC update?</li> </ul> </li> <li>• Enrollment Report <ul style="list-style-type: none"> <li>◦ Anticipated total enrollment</li> <li>◦ YoY comparison</li> <li>◦ Attrition rates</li> <li>◦ Grade level breakdown</li> </ul> </li> <li>• Building repairs <ul style="list-style-type: none"> <li>◦ Preparation for school year start</li> <li>◦ Elevator</li> <li>◦ Previously approved facility updates</li> </ul> </li> <li>• Audit <ul style="list-style-type: none"> <li>◦ Update on recent audit visit</li> </ul> </li> </ul>	Discuss	Alex Drake	40 m
<b>III. Other Business</b>			<b>9:54 AM</b>
<b>A.</b> Other Business	Discuss	Carolyn Coia	4 m

	Purpose	Presenter	Time
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<b>IV. Closing Items</b>			<b>9:58 AM</b>
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<b>A. Adjourn Meeting</b>	Vote	Carolyn Coia	2 m
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